Arrival and International Check-In Checklist

For students with visa approval preparing to travel

Use this checklist after your F-1 visa has been approved and before making final travel plans.

Before Booking Final Travel

- Send visa approval confirmation to your DSO, Chad Howard, at choward@ecollege.edu.
- Send planned arrival date.
- Send flight itinerary, if available.
- Confirm housing plan.
- Send emergency contact information.
- Send U.S. phone number, if available.
- Confirm payment and balance arrangements with Ecclesia College.

Carry These Documents With You

- Passport
- F-1 visa
- Form I-20
- Ecclesia College acceptance letter
- Financial documentation
- I-901 SEVIS fee receipt
- Ecclesia College contact information

Do not place these documents in checked luggage. Keep them with you in your carry-on bag.

After Arrival: Required International Check-In

- Passport
- F-1 visa
- Form I-20
- I-94 arrival record
- U.S. address
- Local phone number, if available
- Emergency contact information

Enrollment Readiness Items

- Housing confirmed
- Payment status reviewed
- Orientation steps completed
- Course registration completed
- Full-time enrollment confirmed
- Work-Learning assignment reviewed, if applicable

F-1 Status Reminders

- Enroll full-time each required term.
- Attend classes and make normal academic progress.

- Keep your Form I-20 valid.
- Keep your passport valid.
- Report address changes promptly.
- Do not work off campus without authorization.
- Contact the DSO before dropping classes, changing programs, transferring schools, traveling internationally, or accepting employment.

Contact

Chad Howard
Director of Enrollment / Designated School Official
choward@ecollege.edu
General arrival and check-in questions: admissions@ecollege.edu