

# Ecclesia College

**2024-2025 Academic Catalog**  
June 1, 2024

*Pursuing Truth / Transforming Lives*

Ecclesia College  
9653 Nations Drive  
Springdale, Arkansas 72762  
(479) 248-7236  
[www.ecollege.edu](http://www.ecollege.edu)

Ecclesia College is an equal opportunity institution. It does not discriminate based on race, sex, color, national or ethnic origin. Ecclesia College reserves the right to make changes in courses, policy, regulations and fees, as circumstances dictate subsequent to publication.

## *From the President*

Thank you for considering the benefits of an Ecclesia College education. We believe Ecclesia College offers a unique educational opportunity that differs substantially from what you might experience at a public institution. To begin, Ecclesia offers a biblical higher education. By this we mean that, regardless of their major, all students take a concentration of studies in Bible and theology. The Bible is God's revelation to mankind. It contains information that cannot be discovered through human effort. Indeed, it provides guidance regarding how to relate to both our Creator and our fellows. A secular education deals only with matters that can be discovered through human effort.

To be successful in life it is imperative to deal with reality. If we attempt to make decisions, but fail to take reality into account, our decisions will be flawed. Accordingly, we must be aware of both the truth that can be discovered through human effort and the truth that God has revealed in His message to humankind, the Bible.

In our current world, change is occurring so rapidly that it is difficult to determine what the generation currently attending college will need during their lifetime. Educators generally agree, however, that there are at least three skills that will never go out of date. These timeless skills involve working with people, communicating with people, and solving problems for people. A biblical higher education provides excellent preparation relative to these skills. As noted, the Bible explains how we should interact with other people. Because of the Bible's emphasis on the Great Commission, we are highly motivated to develop our communication skills. Communication is always a very important emphasis of a biblical higher education. Finally, the Bible is like a many layered onion. It contains stories that a young child can enjoy, but it also provides issues that engage scholars throughout their lifetime. Serious Bible study develops an individual's problem-solving skills.

Added to Ecclesia's offer of a biblical higher education, the College is also a work college. Its emphasis on work provides students two distinct advantages over most institutions of higher education. Their opportunity to work helps keep the cost of the education low. Graduates of Ecclesia College typically enjoy a significantly reduced level of debt upon graduation compared with most institutions. Beyond this benefit, however, the College's work program provides students the types of skills that employers seek. When graduates get into the job market, they already have experience that will help them get their first job. They have the character and skills to be productive in ways that will greatly benefit their employers.

Ecclesia provides students the type of loving community that will help them reach their full potential. Regardless of their past experiences, students will enjoy love and acceptance at the College. They will be given opportunities to develop leadership skills. They will make lifelong friends, many of whom will be mentoring faculty members. We hope you will consider engagement with the type of biblical higher education that Ecclesia College offers.

President  
Michael A. Novak



**ECCLESIA COLLEGE  
SPOKESWOMAN,  
*Twila Paris***

*“The foundation of my ministry was built through my studies at Ecclesia College in Springdale, Arkansas. That same life-changing curriculum is now available to you during your studies at my alma mater.*

*Every day I draw from the principles I learned and the experiences I had, both in class and on outreach. The Lord impacted my life in a profound way, and I know He will do the same for you.*

*God may be leading you to continue your study through Ecclesia College.*

*Remember, no obstacle is insurmountable when God has ordained our steps. No sacrifice is too great when we respond in obedience to His direction. No doubt, you will be tested. I pray that you will not allow anything to hinder your faith and obedience to the Lord. We are all standing with you, believing God to make the way.”*

**-- Twila Paris  
International Songwriter/  
Recording Artist**

## CONTENTS

<b>GENERAL INFORMATION .....</b>	<b>9</b>
MISSION STATEMENT .....	9
SEVEN (7) CORE FOUNDATIONAL VALUES .....	9
INSTITUTIONAL OUTCOMES .....	10
<i>Biblical Worldview and Faith</i> .....	10
<i>Critical and Creative Thinking</i> .....	10
<i>Effective Communication</i> .....	10
<i>Integrity</i> .....	11
<i>Leadership</i> .....	11
<i>Lifelong Learning</i> .....	11
<i>Service and Stewardship</i> .....	11
ECCLESIA COLLEGE DISTINCTIVES.....	11
EDUCATIONAL PHILOSOPHY OF ECCLESIA COLLEGE.....	12
ABHE TENETS OF FAITH.....	13
ECCLESIA COLLEGE CODE OF HONOR .....	14
HISTORY.....	16
ACCREDITATION & RECOGNITION.....	16
LOCATION .....	17
CAMPUS VISITS .....	17
<b>ADMISSION INFORMATION - UNDERGRADUATE.....</b>	<b>18</b>
DIRECT ADMISSION REQUIREMENTS .....	18
APPLICATION PROCEDURES.....	20
CONDITIONAL/PROVISIONAL ACCEPTANCE.....	20
STUDENT ADA SERVICES .....	20
REGISTRATION/ENROLLMENT VALIDATION PROCEDURES .....	21
AUDIT POLICIES .....	21
ACADEMIC CALENDAR.....	21
WITHDRAWAL PROCEDURES .....	21
LEAVE OF ABSENCE (LOA) POLICY .....	22
VA 38 USC 3679 (E).....	22
<b>ACADEMIC INFORMATION.....</b>	<b>23</b>
ACADEMIC ADVISEMENT .....	23
NORMAL COURSE LOAD.....	23
COURSE NUMBERING .....	23
FULL-TIME STATUS.....	24
COURSE DELIVERY SYSTEMS .....	24
ON-CAMPUS PROGRAMS .....	24
LIBRARY.....	24
DEFINITION OF AN ACADEMIC SEMESTER/UNIT OF CREDIT.....	24
SATISFACTORY ACADEMIC PROGRESS .....	24
ACADEMIC WARNING / PROBATION (AND FINANCIAL AID WARNING/PROBATION) .....	26
STUDENT CLASSIFICATION .....	27
CONTINUATION AS STUDENT.....	27
CLASS ATTENDANCE.....	28
COURSE REPETITION .....	28
COURSE SUBSTITUTIONS .....	28
SPECIAL COURSES .....	29
GRADING SYSTEM.....	29
FINAL EXAMS.....	30
INCOMPLETES (I).....	30
EXTENSION OF INCOMPLETE (I).....	30

COURSE WITHDRAWAL (W) .....	30
ADMINISTRATIVE WITHDRAWAL (AW) .....	30
MILITARY WITHDRAWAL (MW) .....	31
ACADEMIC HONORS .....	31
<i>President's List and Dean's List</i> .....	31
<i>Graduating with Honors</i> .....	31
CLASSROOM ETHICS.....	31
ACADEMIC HONESTY AND INTEGRITY.....	31
ACADEMIC COURSE ENROLLMENT REQUIREMENTS PER SEMESTER.....	32
ACT TESTING FOR SECTION PLACEMENT.....	32
CLEP TESTING.....	32
BIBLE CONTENT TESTING.....	32
DEGREE COMPLETION/CATALOG SELECTION.....	32
GRADUATION REQUIREMENTS .....	32
<i>Transfer Students</i> .....	33
<i>Second Baccalaureate</i> .....	34
<i>Graduation Application</i> .....	34
<i>Graduation Assessment</i> .....	34
<i>Graduation Regalia</i> .....	34
<i>Senior Projects</i> .....	35
<i>Published Graduation Rates</i> .....	35
DEGREE PROGRAM RECOMMENDATIONS .....	35
TRANSFER OF CREDIT.....	35
<i>Protocol for Transcript Evaluations</i> .....	35
<i>Transfer of Credits from Unaccredited Institutions</i> .....	35
<i>Transfer of Course/Degree Credit to Other Institutions</i> .....	35
<i>Licensure</i> .....	36
FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA) .....	36
ACADEMIC APPEAL PROCESS .....	38
<b>ACADEMIC PROGRAMS .....</b>	<b>39</b>
GENERAL DESCRIPTION.....	39
DEGREES OFFERED.....	39
DECLARING A MAJOR.....	39
MAJORS, MINORS AND/OR CONCENTRATIONS/EMPHASES .....	39
CHANGING YOUR MAJOR, MINOR AND/OR CONCENTRATION/EMPHASIS.....	40
CURRICULAR CHOICES .....	40
EXPLANATION OF COURSE NUMBERING SYSTEM .....	41
<i>Numbering</i> .....	41
<i>Prefixes</i> .....	41
ECCLESIA COLLEGE EC ONLINE DEGREE PROGRAMS .....	42
ECCLESIA COLLEGE TRADITIONAL DEGREE PROGRAMS .....	43
<b>ASSOCIATE OF ARTS DEGREE .....</b>	<b>45</b>
<b>ASSOCIATE OF GENERAL STUDIES DEGREE .....</b>	<b>47</b>
<b>ASSOCIATE OF BIBLICAL STUDIES DEGREE.....</b>	<b>50</b>
<b>BACHELOR OF BIBLICAL STUDIES DEGREE.....</b>	<b>52</b>
<b>BACHELOR OF SCIENCE IN PSYCHOLOGY &amp; COUNSELING DEGREE .....</b>	<b>55</b>
<b>BACHELOR OF ARTS IN LEADERSHIP DEGREE.....</b>	<b>58</b>
<b>MASTER OF CHRISTIAN LEADERSHIP PROGRAM .....</b>	<b>62</b>
<b>BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION DEGREE/MANAGEMENT .....</b>	<b>64</b>

<b>BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION DEGREE/MARKETING .....</b>	<b>67</b>
<b>BACHELOR OF SCIENCE IN SPORT MANAGEMENT DEGREE .....</b>	<b>70</b>
<b>SPRINGDALE CAMPUS COURSE DESCRIPTIONS .....</b>	<b>72</b>
<b>STUDENT LIFE.....</b>	<b>90</b>
FACILITIES.....	90
LIFESTYLE EXPECTATIONS .....	91
<i>Worship/Prayer Times .....</i>	<i>91</i>
<i>Standards of Conduct .....</i>	<i>91</i>
STUDENT COMMENTS AND GRIEVANCES.....	91
ABHE STUDENT GRIEVANCE PROCEDURE.....	92
ADHE STUDENT GRIEVANCE PROCEDURE .....	92
ASSEMBLIES .....	92
STUDENT ACTIVITIES AND RECREATION .....	92
SERVICE LEARNING PROGRAM.....	92
WORK-LEARNING-SERVICE PROGRAM.....	93
<b>FINANCIAL INFORMATION.....</b>	<b>94</b>
SPRINGDALE CAMPUS FEES.....	94
<i>Application Fee.....</i>	<i>94</i>
<i>Classroom/Course Fees.....</i>	<i>94</i>
<i>Credit by Examination.....</i>	<i>94</i>
<i>Document Replacement Fee .....</i>	<i>94</i>
<i>Late Enrollment Fee .....</i>	<i>94</i>
<i>Late Registration Fee .....</i>	<i>94</i>
<i>Add/Drop Course Enrollment Fee.....</i>	<i>94</i>
<i>Graduation Fee.....</i>	<i>94</i>
<i>Portfolio Assessment.....</i>	<i>94</i>
<i>Music Fees.....</i>	<i>95</i>
<i>Returned Check Fee.....</i>	<i>95</i>
<i>Transcript Requests .....</i>	<i>95</i>
EC ONLINE FEES .....	95
TUITION & FEES .....	95
FINANCIAL AID .....	96
OUTSTANDING ACCOUNTS .....	96
REFUND POLICY .....	96
EC FEDERAL TITLE IV RETURN OF FUNDS POLICY (R2T4).....	98
INSTITUTIONAL AND STUDENT RESPONSIBILITY IN REGARD TO THE FEDERAL RETURN OF TITLE .....	101
IV FUNDS POLICY .....	101
SCHOLARSHIPS .....	102
FINANCIAL ASSISTANCE.....	102
APPLICATION DATES .....	102
ECCLESIA COLLEGE EC ONLINE DEGREE PROGRAMS .....	103
<b>ASSOCIATE OF ARTS DEGREE .....</b>	<b>105</b>
<b>ASSOCIATE OF GENERAL STUDIES DEGREE .....</b>	<b>107</b>
<b>ASSOCIATE OF BIBLICAL STUDIES DEGREE.....</b>	<b>110</b>
<b>BACHELOR OF BIBLICAL STUDIES DEGREE.....</b>	<b>112</b>
<b>BACHELOR OF SCIENCE IN PSYCHOLOGY &amp; COUNSELING DEGREE .....</b>	<b>115</b>
<b>BACHELOR OF ARTS IN LEADERSHIP DEGREE.....</b>	<b>118</b>

<b>BACHELOR OF CHRISTIAN LEADERSHIP DEGREE .....</b>	<b>122</b>
<b>BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION.....</b>	<b>126</b>
<b>BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION.....</b>	<b>129</b>
<b>MASTER OF CHRISTIAN LEADERSHIP PROGRAM .....</b>	<b>132</b>
<b>EC ONLINE COURSE DESCRIPTIONS .....</b>	<b>133</b>
<b>EC ONLINE ACADEMIC POLICIES.....</b>	<b>153</b>
<b>EC BOARD OF GOVERNANCE.....</b>	<b>158</b>
<b>EC ADMINISTRATION.....</b>	<b>159</b>
<b>EC ADMINISTRATIVE STAFF .....</b>	<b>159</b>
<b>EC ONLINE STAFF .....</b>	<b>159</b>
<b>EC TEACHING FACULTY .....</b>	<b>160</b>
<b>EC INSTRUCTORS.....</b>	<b>165</b>
<b>ACADEMIC CALENDAR 2024-2025 .....</b>	<b>167</b>
<b>ACADEMIC CALENDAR 2025-2026 .....</b>	<b>168</b>
<b>GIFT OPPORTUNITIES.....</b>	<b>169</b>



## ***GENERAL INFORMATION***

### **Mission Statement**

As an institution of biblical higher education, Ecclesia College equips Christ followers with godly character traits, academic competencies, and work skills to be effective leaders for the advance of Christ's Kingdom within our troubled world.

### **Seven (7) Core Foundational Values**

**As an Institution of Higher Learning, holding that all truth is God's truth and Biblically consistent, Ecclesia College embraces these Seven (7) Core Foundational Values:**

#### ***Bible-based Education***

We are called to study all disciplines in light of the Holy Scriptures to "show ourselves approved unto God, workmen that need not be ashamed, rightly dividing the word of truth," learning to think and walk honestly before Him in the pure light of His truth, according to our ever-increasing frame of reference.

#### ***Comprehensive Learning***

We are called to the ideal educational prescription of "adding virtue to faith and knowledge to virtue" in that order of cyclical increase through mentoring for life and learning, God-honoring academically challenging classes, work-learning internships, community service, and Christian outreach.

#### ***Inclusion of the Whole Body of Christ***

The family of God under the Lordship of Christ is called to "maintain the Spirit of unity...until we come into the unity of the faith." We are called to faithfully serve the whole Body of Christ, understanding that our true compatibility is based on our shared Christ-life, core foundational values, God-given vision, godly relationships, and wholehearted involvement.

#### ***Practical Norm for Life and Learning***

The holy, spiritual, and eternal mindset of redeemed mankind eclipses and surpasses the profane, carnal, and temporal mindset of fallen mankind while reestablishing the only truly practical norm for all things. We are called to live and learn now in light of eternity's values anticipating God's "well done."

#### ***Missional Priority***

Christ's Great Commandment and Great Commission are integral to advancing His Kingdom within ourselves and among all people groups in all nations. We are called to prepare and equip faithful ministry-minded persons of excellence, integrity, and order for professions across all aspects of society and to grow networking resources for them in their chosen vocations and further study, serving to increase and reinforce their quality of learning and service.

#### ***Lifelong Learning***

Humankind is the highest order of intelligent beings on earth individually created by God in His own image for a unique purpose higher than ourselves to enjoy Him and be enjoyed by Him forever. We are called to a wholesome curiosity and continued learning of the why, what, how to, and eventual outcomes of the faithful stewardship of our thought, time, talent, treasure, and trust.

### *Community and Personal Wellness*

We are called to interdependence over isolation based on God's firm principle of domain with forgiveness of trespasses as the basis for healthy, committed relationships aligned with His heart and ways. We also honor God in preparing for longer-term, joyful service by following good healthful practices such as proper diet, adequate rest, regular exercise, and consistent meditation on Him.

## **Institutional Outcomes**

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. Those seeking a bachelor's degree will also be prepared to demonstrate major field competency.

### *Biblical Worldview and Faith*

Ecclesia College graduates will make mature, independent choices based on principles of the Christian faith and a biblical worldview.

Specific Desired Outcomes Relating to **Biblical Worldview and Faith**:

- Articulate how a biblically-based worldview affects beliefs, values, decisions, and interactions with others.
- Make life choices based on a biblically-based worldview and principles of the Christian faith.
- Demonstrate patterns of devotional practice and personal growth that will equip one for spiritual leadership.
- Demonstrate basic scriptural interpretive skills.

### *Critical and Creative Thinking*

Ecclesia College graduates will apply critical thinking skills based on a biblical worldview and principles to making personal and professional decisions.

Specific Desired Outcomes Relating to **Critical and Creative Thinking**:

- Research, analyze, integrate, and evaluate information from a variety of sources.
- Solve quantitative problems.
- Use the scientific method to examine and interpret data, as applicable.
- Construct well-reasoned arguments and solutions.
- Use existing knowledge to generate novel and innovative ideas.
- Synthesize and transfer learning to new, more complex, and unscripted situations.

### *Effective Communication*

Ecclesia College graduates will communicate effectively, using verbal, non-verbal, written, listening and electronic technologies, as appropriate to the occasion, task, and context.

Specific Desired Outcomes Relating to **Effective Communication**:

- Communicate effectively using written, oral, and nonverbal skills
- Adapt communication style to the occasion, task, and audience.
- Listen with understanding.
- Interact with others appropriately in a culturally-diverse and increasing pluralistic world.
- Demonstrate proficiency in the use of electronic technologies common to the workplace.

### ***Integrity***

Ecclesia College graduates will live their lives, personally and professionally, based on integrity and the highest ethical standards.

Specific Desired Outcomes Relating to **Integrity**:

- Show honesty and integrity in interactions and situations.
- Demonstrate responsibility and trustworthiness in the execution of duties.
- Articulate and defend ethical position based on biblical principles and worldview.
- Identify ethical issues in personal, professional, church, and civic life.

### ***Leadership***

Ecclesia College graduates will demonstrate leadership skills within vocational, church, community, and service contexts.

Specific Desired Outcomes Relating to **Leadership**:

- Exhibit leadership skills, as appropriate, to solve problems and strive for excellence.
- Work cooperatively with others to accomplish a common goal.
- Demonstrate accountability in one's actions and decisions.

### ***Lifelong Learning***

Ecclesia College graduates will pursue ongoing development of intellectual, creative, and theological knowledge and skills necessary to learn and grow throughout life.

Specific Desired Outcomes Relating to **Lifelong Learning**:

- Articulate the importance of lifelong learning.
- Accept constructive criticism.
- Recognize opportunities for improvement.
- Apply strategies for a practice of lifelong learning.
- Participate actively in organizations supporting one's profession.

### ***Service and Stewardship***

Ecclesia College graduates will practice the biblical imperatives to serve people and be faithful stewards of the Church and God's created resources.

Specific Desired Outcomes Relating to **Service and Stewardship**:

- Discuss current social problems in their cultural and historical contexts and suggest solutions for such problems based on biblical values and ethics.
- Benefit their local church and communities through responsible engagement and leadership.

## **Ecclesia College Distinctives**

Shaping individuals into servant leaders with Christ-like character distinguishes Ecclesia College (EC). We begin the process of cultivating leaders through the Alpha and Beta Seminars. A student's education at EC is filled with discipline and purpose to help him/her in developing skills to become a lifelong learner.

**The First Year Program uses a model focused on Biblical mentoring  
and expands through these components:**

The **New Student Orientation** assists new and transferring students in transitioning to life in our college community. Current upper level students sharpen their leadership skills by helping incoming students adjust to their new home. The orientation program stresses the importance of excellence, integrity, and order for all of life.

The **Learning Community** (cohort classes) ensures that groups of new and transfer students share at least four BIBL/THEO classes in their first two years at Ecclesia, and promotes integration into academic life, structuring student time, and advocating participation in team projects and study.

The **Alpha Seminar** builds on the New Student Orientation program. This required, one-credit-hour course for new and transfer students includes readings, lectures, classroom discussions, and experiential activities facilitated by faculty, administrators, and peer leaders. The course explores important topics such as character development, critical thinking, worldview, personal responsibility, accountability, and other college values.

**All Ecclesia College students participate in the following:**

The **Assemblies** underscore the College's biblical values and ideals. A whole-life Christian living approach is emphasized as Christian leaders, professionals, faculty, and students share their life lessons at required campus-wide assemblies that meet two times each week.

Our **Mentoring Program** provides regular contact with the students. Mentors act as role models in Christ-like life, vision, values, relationships, and campus involvement.

The **Work Learning Service Program** has a goal to strengthen students' understanding of work as a tool for experiential learning and serving the campus and regional community. Graduates leave Ecclesia College with not only an academic degree, but also experience in personnel management, teamwork, conflict resolution, and ethics in the workplace. Successful completion of the Work Learning Service Program becomes one of the main criteria in determining Christian character and in nominating students for graduation by the Ecclesia College Faculty to the Board of Governance.

The **Service Learning** (Christian/Community Service) requirements begin in the first year and continue through the student's last term. Service projects enhance campus community and broaden the student's sense of personal and civic responsibility. Successful completion of Service Learning participation becomes one of the main criteria in determining Christian character and in nominating students for graduation by the Ecclesia College Faculty to the Board of Governance.

The **Code of Honor** is emphasized during the President's Assembly at the beginning of each semester. This is a time in which all students, faculty, and administration commit to uphold and champion the Ecclesia College standards of good conduct and character.

## **Educational Philosophy of Ecclesia College**

Copyright © January 8, 2013

The educational philosophy of EC is based on the belief that the Bible is God's inspired, inerrant, and authoritative Word. In accord with this, EC pursues biblical methods and practices in educating and equipping men and women for their chosen fields of service and for the wise conversion of their thought, time, talent, treasure, and trust into eternal riches to enjoy with God forever rather than passing, temporal values.

All truth is God's truth and biblically based and should, therefore, be integrated with the principle approach to education from the biblical perspective. Such basic principles include:

1. God desires all mankind to come to the knowledge of the truth.
2. God intends mankind to know Him and His ways with His creation.
3. God speaks His truth in love through His living Word.
4. God calls all mankind to believe in Himself through His Son by His Spirit.

5. God calls all believers to their highest good by building virtue on their faith and knowledge of the truth on their virtue (2 Pet. 1:5-7).

God values and blesses EC's five-point educational approach for learning, growing, and equipping:

1. Mentoring Program – Christ-centered mentoring for life and learning according to the student's giftings and callings (2 Tim. 2:2).
2. Academically challenging faith and character-based classroom (2 Pet. 1:5-7).
3. Work Learning with hands-on in-service related to the student's chosen field of service and/or further study.
4. Service Learning with practical application.
5. Christian outreach in response to God's loving heart for others through internships and practicums.

EC's regular Assembly Program serves to communicate this educational approach, which addresses the three deepest heart questions of the student:

1. Leading students on their search for the “why” of each truth will inspire a growing knowledge, wisdom and understanding. This will deepen their enthusiasm and resolve of heart for excellence, integrity, and order to live their lives now in the light of eternity.
2. Leading students on their search for the “what” of each truth will clarify their frame of reference to know the highest good with the right objectives.
3. Leading students on their search for the “how to” will strengthen their confidence in God's ways as always best.

## **ABHE Tenets of Faith**

*Ecclesia College affirms support for the Tenets of Faith of the Association for Biblical Higher Education.*

**According to the Constitution of the Association for Biblical Higher Education, the following statement of faith is subscribed to annually by each member institution through the signatures of the president or of a board official.**

1. We believe that there is one God, eternally existing in three persons, Father, Son and Holy Spirit.
2. We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious death and atonement through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal and visible return in power and glory.
4. We believe that man was created in the image of God, and that he was tempted by Satan and fell, and that, because of the exceeding sinfulness of human nature, regeneration by the Holy Spirit is absolutely necessary for salvation.
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by Whom the Church is empowered to carry out Christ's great commission.
6. We believe in the bodily resurrection of both the saved and the lost; those who are saved unto the resurrection of life and those who are lost unto the resurrection of damnation.

# Ecclesia College Code of Honor

## “Excellence, Integrity, & Order”

*John 13:34-35 – “A new command I give you: Love one another. As I have loved you, so you must love one another. By this everyone will know that you are my disciples, if you love one another.”*

### Preamble

The Bible is God’s inspired and authoritative Word, revealing that Jesus Christ is God’s only begotten Son; that all people are created in God’s image; that He created us to have eternal life in Him through His Son, Jesus, “Christ, in you the hope of glory,” to “separate the holy from the profane,” “extract the precious from the worthless,” discern the spiritual, which is of God, by God, and for God, from the carnal, which is of self, by self, and for self, and to convert our thought, time, talent, treasure, trust, and temple to God’s eternal riches over temporal values; that although all have sinned and come short of God’s glory, God has made salvation possible through the death on the cross and resurrection of Jesus Christ; that hope, repentance, faith, love, and obedience are fitting responses to God’s initiative of grace toward us; that God desires everyone to be saved and to come to the knowledge of the truth; that the Holy Spirit’s power is demonstrated in and through us for the accomplishing of Christ’s Great Commandment to “Love the Lord your God with all your heart and with all your soul and with all your strength and with all your mind, and love your neighbor as yourself” with His Great Commission to “go into all the world and preach the Gospel to every creature” and “make disciples of all nations;” and that Christ’s Church is God’s authorized model and agency for the advancement of His Kingdom (Luke 10:27; Colossians 1:27; Jeremiah 15:19; Mark 16:15; Matthew 28:19).

---

*IN THAT GOD LOWERS HIS STANDARD OF EXCELLENCE, INTEGRITY, AND ORDER FOR NO ONE, BUT RATHER ALWAYS PROVIDES SUFFICIENT GRACE TO THE HUMBLE TO MEET HIS STANDARD (I PETER 5:5), THE ECCLESIA COLLEGE BOARD OF GOVERNANCE HAS ADOPTED THE FOLLOWING STUDENT CODE OF HONOR.*

---

*This Code of Honor supplements the current EC Student Handbook.*

As a student at Ecclesia College, I will endeavor to exemplify Christ-like character through my daily personal prayer life, study of the Word of God, through faithful attendance at assembly and a local church, and the pursuit of excellence in my academic program and attainment of the institutional outcomes (see *Ecclesia College Institution-Wide Outcomes* on Populi, Shared Files).

In signing the Code of Honor, I fully recognize that Ecclesia College was founded to be and is committed to being a Christian religious institution of higher education that offers a lifestyle of commitment to Jesus Christ as personal Savior and Lord as an integral part of its educational and evangelistic outreach. It is therefore my commitment to be a person of integrity in my attitude and respect for what Ecclesia College is, in its calling to be a Christian college.

I accept my attendance at EC as a privilege and not a right and understand that the college reserves the right to require the withdrawal of a student at any time if in the judgment of the President of the College or of the College Student Development Committee such action is deemed necessary to safeguard EC’s ideals of scholarship or the spiritual and moral atmosphere of it as a Christ-centered college.

**In response to God’s grace and mercy, according to Jesus’ commandment to love the Lord your God with all your heart, soul, mind, strength, and to love your neighbor as yourself:**

I commit to grow in my spirit in developing my own relationship with Jesus Christ. I commit to grow in God's grace and knowledge for His pleasure and glory.

I commit to participate in a local body of believers where Jesus Christ is worshiped.

I commit to develop my body with sound health habits by participating in wholesome physical activities and avoiding addictive substances. I will not take any illegal drugs, synthetic drugs, or misuse any drugs.

I commit to biblical sexual purity. I understand that sexual relations outside of a biblically ordained and legally recorded marriage between a natural-born man and a natural-born woman are not permissible at Ecclesia College. In my personal relationships, I will abide by common sense guidelines to avoid the appearance of impropriety.

I commit to cultivate good relationships with others and to seek to love others as I love myself. I commit to building others up with my words. I will not lie; I will not steal; I will not curse; I will not gossip; I will not slander.

I commit to live in a way that honors my brothers and sisters in Christ and will avoid actions and behaviors that could be a stumbling block to them. With this in mind, I will not drink alcoholic beverages of any kind. I will support the College's tobacco-free campus policy.

I commit to developing myself academically for the glory of God. I will not cheat or plagiarize. I will do my own academic work and will not inappropriately collaborate with other students on assignments.

I commit to responsibly serve in the work-learning program with integrity and a heart of servanthood.

Because I love my fellow students and desire God's heart and highest for them, I will be faithful, according to the steps of Matthew 18, to hold them accountable to the commitments they have made to abide by the Code of Honor. Matt. 18:15-17 step 1) I will go to my brother/sister in an attitude of humility and love. If they respond correctly, I have won them. 2) If they do not respond correctly, I will go back a second time bringing one or two brothers/sisters with me in the same attitude. If they respond correctly, then we have won them. 3) If they persist in sin, I will bring the matter to the proper authority (e.g. Student Development Office). If I knowingly ignore and do not follow these steps, I am also guilty of violating the Code of Honor.

I commit to keep my total being under subjection from all immoral and illegal actions and communications. I commit to abide by the rules and regulations that are in the Student Handbook and any subsequently adopted by the college administration. I commit to be punctual and attend classes, assemblies, and all required meetings according to EC policy. I understand that Ecclesia College is a private school, and I therefore have no vested rights in the governing of the school and I will submit to the authority of the college, administration, faculty, staff, and designated volunteers.

I commit to keep the Code of Honor carefully and prayerfully. I understand that my signature below is my acceptance of the entire Code of Honor and completes a contract between me and Ecclesia College which is a prerequisite for matriculation, graduation, and my continued association with the College and becomes a part of my permanent file.

Print Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ***I Will Not...***

Lie  
Steal  
Curse  
Cheat or plagiarize  
Gossip or slander  
Take any illegal drugs or misuse any drugs  
Drink alcoholic beverages of any kind  
Engage in unbiblical sexual activity

## History

Ecclesia College has its roots in two Bible Schools: one in Springdale, Arkansas, and the other in Omaha, Nebraska.

In September of 1975, Oren II and Inez Paris with Oren “Dad” Paris Sr. and Marylydia Nicholson “Mom” Paris opened Ecclesia’s Basic Ministries Program in Springdale, Arkansas. “Mom” Paris added her Inductive Bible Study Program to form the Elm Springs Bible School. “Mom” Paris expected her students to summarize each chapter of the Bible before consulting other required library sources in order to build in the student confidence to hear God through His living Word.

“Mom” Paris directed the Bible School until September of 1990, when Dr. Charles Schism became Academic Dean and introduced New Testament Greek as he began expansion toward the four-year Biblical Ministries Program of Elm Springs Bible College.

In September of 1975, the Reverend Oliver Olson and his wife Patricia had founded the Omaha Bible School upon the lecture-study classroom method. While he and Patricia directed the school, Mr. Olson answered invitations as a highly respected Bible lecturer.

In August 31, 1995, Omaha Bible School merged with Elm Springs Bible School, forming the Biblical Ministries Program of Elm Springs Bible College. In September 1997, the Board of Governance unanimously voted to change the name from Elm Springs Bible College to Ecclesia College.

In 2003, the Board of Governance bestowed the honor of Chancellor on outgoing President Oren Paris II and elected Oren Paris III Ecclesia College President.

In 2005, Ecclesia received initial institutional accreditation from the Association for Biblical Higher Education (ABHE). ABHE accreditation was reaffirmed through 2020.

Founder and Chancellor, Oren Paris II, went to be with the Lord in June of 2012. His wife of 56 years, R. Inez Paris, was installed as Chancellor the following July.

Dr. Randall E. Bell was elected by the Board of Governance and installed as President on April 13, 2018, following the resignation of Oren Paris III as College President after many years of faithful service. Dr. Bell resigned as President, effective December 21, 2020. Michael A. Novak assumed the presidency on January 1, 2021.

## Accreditation & Recognition

Ecclesia College is accredited by the Association for Biblical Higher Education Commission on Accreditation (5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808) to grant certificates and degrees at the Associate, Baccalaureate, and Master levels.

Ecclesia College has been accredited with ABHE since 2005 and has received reaffirmation of accreditation status through 2030. ABHE is recognized by the U.S. Department of Education and Council for Higher Education Accreditation (CHEA).

The college participates in the following federal student aid programs: Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Veterans Assistance, Federal Work-Study, Federal Work College Program and Direct Loans. All prospective and incoming students are encouraged to complete the FAFSA form to determine personal financial eligibility. For more information, visit the following website, [www.studentaid.gov](http://www.studentaid.gov). **The Ecclesia College federal school code is 038553.**



Ecclesia College is authorized by the U. S. Department of Homeland Security and the Student and Exchange Visitor Program to issue Form I-20 to prospective F-1 nonimmigrant students.

Pursuant to ACA §6-61-301, the Arkansas Higher Education Coordinating Board (AHECB) recognizes Ecclesia College as an Arkansas independent four-year college as of January 30, 2015. However, this recognition does not constitute an endorsement of the institution or any degree offerings. AHECB acknowledges that selected courses offered by Ecclesia College have been reviewed by the Arkansas Department of Higher Education (ADHE) for inclusion in the Arkansas Course Transfer System (ACTS) under the provisions of Act 672 of 2005.

## **Location**

Ecclesia College is nestled in the scenic Ozark Mountains in Northwest Arkansas. It is located in Springdale, just north of Fayetteville—home of the Arkansas Razorbacks. Beaver Lake and Devil’s Den State Park are both just a 30- to 60-minute drive from campus for a day of swimming, hiking, boating or picnicking. In addition, the popular tourist attractions of Eureka Springs and Branson are a short drive north. For a variety of shopping centers, restaurants, and cultural events visit Fayetteville and Tulsa, which are both easily accessible from Springdale, as well as the Crystal Bridges Museum in Bentonville. Ecclesia College is an ideal place for discovering the plan God has for your life.

## **Campus Visits**

For a first-hand view of Ecclesia College life, guests should arrange for a visit to the Ecclesia College campus through the Ecclesia College website: [college.edu/planyourvisit](http://college.edu/planyourvisit). Interested students, parents, and guests will have an opportunity to attend classes, visit with faculty, have lunch with the students, and talk to their host about all phases of the Ecclesia College experience. Please arrange for your visit at least 48 hours before your planned arrival.

## ***ADMISSION INFORMATION - Undergraduate***

Ecclesia considers applicants holistically based on academics, spiritual life, and godly character. The following requirements are for direct admission, but additional documentation may be requested.

### **Direct Admission Requirements**

#### **First-Time Freshmen Applicants**

A first-time freshman is defined as an applicant with 12 hours or less earned credit hours from an accredited institution after graduating from high school.

- Official high school transcript demonstrating a minimum 2.0 cumulative GPA
  - Public, private, homeschool transcripts, or international secondary completion equivalent
  - GED certificate or high school diploma equivalent
- A minimum ACT score of 19 or equivalent
- Additional requirements
  - Pastor Reference
  - Character Reference
  - Admission Interview
  - Code of Honor

#### **Transfer Student Applicants**

A transfer applicant is defined as one who has earned 24 or more college credit hours from an accredited institution(s).

- Official high school transcript demonstrating a minimum 2.0 cumulative GPA\*
  - Public, private, homeschool transcripts, or international secondary completion equivalent
  - GED certificate or high school diploma equivalent
  - High school graduation may be self-certified in special circumstances for non-traditional aged students and transfer students
- All official college transcripts for each institution in which you have been enrolled, demonstrating a minimum 2.0 cumulative GPA
- Additional requirements
  - Pastor Reference
  - Character Reference
  - Admission Interview
  - Code of Honor

\*Recognized equivalents of high school transcript include: an associate degree, successful completion of 60 semester or trimester hours or 72 quarter credit hours not resulting in an associate degree but is acceptable towards a bachelor's degree.

Note: Official transcripts are required by the eleventh day of classes to qualify for any student financial aid as a transfer student. Otherwise, students will be classified as "freshmen" until such a time as official documentation is received in the Registrar's Office. Courses with a grade of "C" or higher from accredited colleges and universities will receive full transferability equivalent.

## International Applicants

An international applicant is defined as any student who requires an F-1 visa to study, is not a U.S. citizen, permanent resident, or asylee.

- Official high school diploma, transcript, and/or national secondary school certificate, along with a "course by course" evaluated English copy demonstrating a minimum 2.0 GPA equivalent
- If applicable, all official college transcripts for each institution in which you have been enrolled, demonstrating a minimum 2.0 cumulative GPA, along with a "course by course" evaluated English copy(s)
- Athletes must have their transcripts evaluated by InCred. Other students may use SpanTran for transcript evaluations.
- If your native language of instruction is not English, we require one of the following test scores to help us measure your ability to use and understand English at the collegiate level: ACT, SAT, TOEFL® or IELTS®
  - TOEFL®: Visit ets.org to send us your score using our school code: 6362 (score requirement: 80, with each subset score  $\geq$  20)
  - IELTS®: Visit ielts.org to send us your score using our name: Ecclesia College (score requirement: 6.5)
- Additional requirements
  - Pastor Reference
  - Character Reference
  - Admission Interview
  - Code of Honor

## Concurrent Applicants

- Official high school transcript demonstrating a minimum 3.0 cumulative GPA (public, private, or homeschool transcripts)
- A minimum ACT individual subject score of 19 or equivalent for placement in college-level English Composition and math courses
- Letter signed by a parent or legal guardian stating that the student meets the criteria established by the Arkansas Board of Higher Education

Qualifying high school students may attend Ecclesia College to take selected courses. More information is available upon request.

## Dual Enrollment Applicants

Students who wish to matriculate in Ecclesia College and another accredited college or university at the same time must receive prior approval from the Academic Dean and their degree granting department coordinator. Dual enrollment applicants are considered for admission under the same criteria as First-time Freshman and Transfer applicants.

## Non-Degree Seeking Applicants

Applicants who wish to take classes at Ecclesia College for personal enrichment but who are not pursuing diplomas or receiving federal student aid funding may apply for admission as a Non-Degree Seeking student. Most Non-Degree Seeking students are enrolled in no more than eleven (11) hours per semester. Non-Degree Seeking students who later decide to pursue diplomas must follow the regular admission process. Forms for admission as a Non-Degree Seeking student are available in the Enrollment Office.

## Applicants for Re-admission

Applicants who have been out for one semester will need an updated pastor reference and must submit any transcripts for any college course work while they were out.

Applicants who have been out for two or more semesters need to complete all admission requirements according to their student category.

*Applicants who do not meet the direct admission requirements will be reviewed by the Admissions Committee and be admitted following Provisional and Conditional Guidelines.*

## **Application Procedures**

Application forms are available through the Ecclesia College website: [www.ecollege.edu/apply-now/](http://www.ecollege.edu/apply-now/)

A \$35.00 non-refundable application fee is required and due at the time of admission application. (The application fee is waived for EC Prep students as well as students who make a campus visit appointment.) International student applicants are charged a \$125 non-refundable application processing fee and this cannot be waived.

Required documentation listed by student category must be submitted to the Enrollment Office in one of the following ways preferably by the priority deadline of June 1.

Mail to:  
Ecclesia College  
Attn: Admissions  
9653 Nations Dr.,  
Springdale, AR 72762

Fax: (479) 248-1455  
Email: [admissions@ecollege.edu](mailto:admissions@ecollege.edu)

Transcript services:  
Select Ecclesia College as the recipient from various testing/transcript websites. Please contact the Enrollment Office if you have any questions.

## **Conditional/Provisional Acceptance**

### **Conditional Acceptance**

Students who do not meet minimum admission standards may be admitted conditionally for one semester upon review and approval by the admissions committee. A 2.0 minimum GPA is expected at completion of first semester. All students conditionally accepted are evaluated at the end of their first semester by the academic committee regarding student's eligibility for continued enrollment. SAP standard evaluations apply.

### **Provisional Acceptance**

Students who do not have access to final official documents during the application process may be admitted provisionally. Students so admitted will be required to provide any missing documentation at or before Enrollment Validation.

## **Student ADA Services**

Ecclesia College makes every effort to offer equal educational opportunities for all students. To ensure a total college experience for students with disabilities, Ecclesia seeks to provide reasonable accommodations and

services to students who are physically and/or learning disabled. The underlying philosophy of the program is to provide support, where possible, that will maximize each student's opportunities for academic success. Working in partnership with the student, the ADA Coordinator will develop an individualized plan for services which may include academic advisement and accommodations in testing and instruction. A student with disabilities may present validation of his/her disability and request services by contacting the Student ADA Coordinator in the Academic Office, Ecclesia College, 9653 Nations Dr., Springdale, AR 72762 (479) 248-7236 or the Enrollment Office: [admissions@ecollege.edu](mailto:admissions@ecollege.edu).

## **Registration/Enrollment Validation Procedures**

The official registration process at Ecclesia College is known as Enrollment Validation (EV). Each student is required to meet with or work via email with the major student services departments on campus (i.e., Admissions, Registrar's Office, Housing, Financial Aid, Business Office, and others) and finalize the EV procedures by the end of the designated business day as announced in student notifications via Populi. Should a student not complete the EV process in a timely manner, a \$100 fee will be assessed.

### **Pre-registration/Course Selection**

Current students will participate in course selection (also referred to as pre-registration) for Spring semesters in November prior to the Thanksgiving break and for Fall semesters in March prior to Spring break. The college reserves the right to cancel any course which has less than six (6) students registered by the last day to add/drop a course. In the event a class is cancelled because of minimum student enrollment, the Registrar's Office will notify students in writing and academic advisors will guide them in the selection of other appropriate courses.

### **Late Registration**

A \$100 late registration fee may be assessed of any student who begins the admissions process on or after the first day of classes.

## **Audit Policies**

Students may request permission to audit courses with the instructor's approval if they indicate their desire to do so at registration. Auditors will be allowed only if the course is not full. A student may change from audit to credit with the instructor's permission by the announced official add/drop date. A student may change from credit to audit with the instructor's permission by the announced official last day to withdraw/change from credit to audit (see academic calendar). However, registration procedures must be followed through the Registrar's Office. If the change occasions an increase in tuition cost, the student will be charged accordingly. Appropriate add/drop fees apply.

## **Academic Calendar**

To confirm academic calendar deadlines, the student should consult the college's official academic calendar listed in the EC Academic Catalog on the college website: [www.ecollege.edu](http://www.ecollege.edu).

## **Withdrawal Procedures**

### **Official withdrawal from college**

To officially withdraw from the college a student must obtain permission from the Dean of Students. Then, the student must officially drop his or her classes through the Registrar's Office (get official withdrawal list from either Dean of Students or Registrar). When a student withdraws from Ecclesia College, the withdrawal date used to determine the refund is the last date of attendance at an academically related activity. The student

is expected to meet all obligations involving college administration, faculty and fellow students, books and library fees. Transcripts will be held until all college financial obligations are met, as well as probationary issues, if applicable.

Students who do not fulfill the above-mentioned procedures will be considered to have “unofficially withdrawn” from the college. If a student fails to earn a passing grade in at least one course offered over an entire semester, or if a student earns a 0.00 grade point average (GPA) for a semester, he/she is considered to have “unofficially withdrawn” from the college. In that event, the Registrar’s Office is charged with investigating if the student finished the semester or simply “dropped out”. In either event, last dates of attendance will be requested from all appropriate teachers and leadership of academically related activities for an accurate assessment and determination as to the final date of attendance. The Financial Aid Office will be notified accordingly by the Registrar.

### **Official withdrawal from a class**

To officially withdraw from a class, or make any changes in registration, student requests must be presented in writing--appropriately signed and dated by the professor as well as athletic coach (if applicable). A Class Add/Drop Form must be obtained from the Registrar’s Office or downloaded from the college’s website: [www.college.edu](http://www.college.edu) or Populi Shared Files.

Students who fail to officially withdraw from a class by the date published on the Ecclesia College official academic calendar may be subject to a final grade of “F”.

## **Leave of Absence (LOA) Policy**

As of August 29, 2019, Ecclesia College will no longer have a Leave of Absence policy. Students seeking to leave the institution must use the withdrawal process.

## **VA 38 USC 3679 (e)**

In accordance with Title 38 US Code 3679(c), this educational institution adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post-9/11 G.I. Bill® (Ch.33) or Vocational Rehabilitation & Employment (Ch.31) benefits, while payment to the institution is pending from VA. This educational institution will not:

- Prevent the student’s enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certification of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.

## ***ACADEMIC INFORMATION***

### **Academic Advisement**

Each new student is appointed an academic mentor (advisor) by the Registrar's Office as soon as degree or vocational interests are ascertained by admission personnel. This information is entered in the College's student management system.

During the first semester of studies at Ecclesia College, each student should meet personally with his/her academic mentor about the major field of study as well as any pertinent emphases, concentrations or minors.

Should a student desire to switch majors, the Registrar's Office must be notified in writing.

Academic mentoring for all students is conducted on a bi-annual basis, once in the Fall and once in the Spring. However, students are welcome to visit with the Registrar, Academic Dean, Division Chair, Department Coordinator and general faculty at their convenience. Special appointments can be made by calling in advance or e-mailing the appropriate personnel. (Refer to the college's student management system for appropriate contact information for faculty/staff.)

Academic progress, or lack thereof, is monitored by the Academic Dean's Office for each EC student. A copy of the student's unofficial transcript is available for printing from the College's student management system. Students may view their academic progress by referring to their degree audits available in Populi.

### **Normal Course Load**

A normal full-time college level course load is between twelve (12) and eighteen (18) semester credit hours. The College recommends a student plan to enroll in sixteen (16) hours per semester in order to complete satisfactorily a four (4) year baccalaureate degree in a timely manner.

Athletes enrolled in the one hour activity physical education course during their first four semesters at EC should aim at taking at least 16 hours per semester in order to complete their four (4) year baccalaureate degree in a timely manner.

The student's course load is determined in consultation with his/her academic mentor but must not exceed eighteen (18) hours per semester without special permission from the Academic Dean. Students requesting special permission for a heavier academic load must have a cumulative grade point average of 3.4 or better at Ecclesia College. No student will be granted permission to take more than 21 credit hours in a given semester.

Any student matriculating in nineteen (19) hours or more of classes, with appropriate approval, will be charged the regular tuition fee for each hour he/she is enrolled over the initial full-time load of eighteen (18) hours. In other words, a charge of FULL TUITION/unscholarshipped will be assessed beginning with the nineteenth hour and for every hour of credit attempted above nineteen thereafter. (An exception is granted to students participating in College Choir or Worship Ensemble as their nineteenth hour.)

### **Course Numbering**

The **second digit** in Ecclesia College's numeration system indicate **amount of semester credit hours** each course receives. The first number usually indicates the academic level of the course. The last two digits in the course number distinguish that course from others offered within the same discipline of study.

## Full-Time Status

Full-time student is defined as being enrolled in a minimum of twelve (12) credit hours. Consequentially, three-quarter time status is defined as being enrolled in nine to eleven (9-11) credit hours; half-time status is defined as being enrolled in six to eight (6-8) credit hours; and quarter time is defined as being enrolled in one to five (1-5) credit hours.

Recorded course withdrawal does not change full-time status unless the student withdraws from all courses, which indicates withdrawal from the College.

## Course Delivery Systems

Ecclesia College has two delivery systems for its courses and degree programs. There is the residential face-to-face instruction at the Springdale Campus, and online education.

Special Permission must be given to Springdale Campus students to participate in part-time EC Online education.

## On-Campus Programs

The face-to-face involvement allows students to benefit from the community of scholars, campus library and learning resources, assemblies, campus housing and other aspects of traditional college life.

## Library

The Ecclesia College Library is available to provide library resources that support, supplement, and continue classroom discussion and instruction. It is located on the first floor of the administration building and is open to all students. Library hours are posted.

## Definition of an Academic Semester/Unit of Credit

Fall and Spring semesters are a minimum of 15 weeks in length. The unit of credit for the college is the semester hour. One semester hour of credit normally represents fifteen 50-minute class periods, or 125 clock hours.

Where additional supervised time is required (i.e. – lab or listening sessions), an extended period of two or three hours may replace one regular class period. Each lecture hour suggests a minimum of two hours of preparation on the part of the student. (For example: If a student takes 12 hours, he/she should plan on studying a minimum of 24 hours in a given week.)

## Satisfactory Academic Progress

EC's Financial Aid Satisfactory Academic Progress Policy has been designed to strengthen and reinforce the relationship that should exist between financial aid and successful academic participation.

Federal regulations require that schools establish satisfactory academic progress standards for students applying for and receiving federal aid. These regulations require that the Financial Aid Office review all periods of a student's enrollment history regardless of whether financial aid was received, to determine if a student is making satisfactory academic progress toward an educational goal. A student's progress will be evaluated at the end of the fall and spring semesters by the standards outlines below. All periods of enrollment will be evaluated regardless of whether or not financial aid was received. Any academic transcripts received



by the Financial Aid Office from other colleges will be evaluated using the same Satisfactory Progress Policy as outlined below.

These standards apply to all students who apply for and receive financial aid from the following programs:

- Federal Pell Grant
- Federal Work Study
- Federal Direct Loan Program
- Federal Supplemental Educational Opportunity Grant

## Educational Objective

Students receiving financial aid at EC must be enrolled in a course of study leading to an associate or bachelor degree.

In order to satisfy Satisfactory Academic Progress (SAP) requirements, financial aid recipients must:

1. Earn a minimum grade point average (GPA) of 2.00 for all classes attempted during the semester and have a minimum 2.00 cumulative GPA at the end of the second academic year.

**Grade Point Average:** Grade symbols of A, B, C, D, or Pass earned during the semester will be considered as acceptable for courses completed and Satisfactory Academic Progress consideration. “Pass” grades will be assigned the equivalent value of a 2.00 GPA. Courses completed with an F, I, W or AW will not be considered acceptable for Satisfactory Academic Progress. Courses completed with a WM (withdrawal for military leave) are excluded from the determination. Even though a “D” is considered a passing grade, the total GPA must not fall below 2.00 for each semester.

**Incompletes:** Incompletes will not be considered acceptable for Satisfactory Academic Progress. An incomplete course counts as credits attempted but is not included in the GPA and credits completed until the incomplete grade changes to a passing or failing grade. Conversion of an “I” to an “F” is then included in the GPA for the semester.

**Withdrawals:** Withdrawals will not be considered acceptable for Satisfactory Academic Progress. If the student withdraws from a course or courses (W grade) after the first week of classes during a given term, the credits are included in the count of courses attempted. A “W” is not included in the GPA.

**Repeated Courses:** When a student repeats a course, the total attempted hours will increase with each repeat, but the student will only earn hours for a completed course once.

**Noncredit Remedial Courses:** These credits are not computed in the semester’s GPA. Remedial classes successfully completed count toward Satisfactory Academic Progress. They do not count toward graduation nor do they count in the determination of grade level for student loans. Students are limited to the equivalent of one (1) year, or 30 credit hours of approved remedial classes that can be funded by federal financial aid.

**Transfer Credit:** All credits accepted for transfer students are included in the total attempted credits for SAP determination as completed hours. Transfer accepted hours do not equate to degree specific hours. The enrollment at prior institution(s) is pro-rated by counting every fifteen credits or part thereof transferred in as one semester. That total number of semesters will be subtracted from the twelve semester maximum time frame. The number remaining is the number of semesters a student can receive financial aid at Ecclesia College. Transfer hours do not affect cumulative GPA of credits taken at Ecclesia College.

2. Maximum Time Length

Federal regulations require that institutions establish a maximum time period or unit total for a student to complete an educational objective if financial aid is received. Financial aid recipients will be considered to be making Satisfactory Academic Progress if they complete their educational objective within the timetable indicated below. The educational objective as indicated on the Financial Aid Application will be used for this determination.

**Associate Degree:** This requires a completion of a minimum of 60 credits at EC. Students must complete their educational objectives within three years and are allowed up to time and a half the number of credit hours required in their degree.

**Bachelor Degree:** This requires a completion of a minimum of 120 credits at EC. Students must complete their educational objectives within six years and are allowed up to time and a half the number of credit hours required in their degree.

3. A minimum Number of Units (credit hours) to be completed each semester.

### **Enrollment Status Credits Completion Requirements**

<b>Enrollment Status</b>	<b>Cumulative GPA</b>	<b>Minimum number of credit hours earned each semester</b>	<b>Evaluation Period</b>
Full-time	2.0	9	Semester
$\frac{3}{4}$ - time	2.0	6	Semester
$\frac{1}{2}$ - time	2.0	3	Semester
Less than $\frac{1}{2}$ - time	2.0	2	Semester

The College will calculate the pace at which the student is progressing by dividing the cumulative number of hours the student has successfully completed by the cumulative number of hours the student has attempted. In making this calculation, remedial courses may or may not be included.

### **Academic Warning / Probation (and Financial Aid Warning/Probation)**

The Academic Office will evaluate academic progress each semester. Each semester-end evaluation will include a GPA review as well as an assessment of progress made toward completion of the semester minimum unit expectation. Students placed on Academic Warning or Academic Probation will be so notified in writing by the Academic Office and if applicable, the Financial Aid Office.

#### **Academic Warning (and Financial Aid Warning)**

Students will be placed on Academic Warning if they fail to complete their credit hours expectation as defined by enrollment status or if they earn less than a 2.0 GPA for all courses attempted each semester. Federal financial assistance will be continued during this Academic Warning.

If at the end of the semester a student completes the credit hour expectation as defined by enrollment status with a minimum GPA of 2.0, they will be removed from Academic Warning status. Students not completing sufficient credits to meet the projected annual minimum credit expectation requirement during the semester will be placed on Academic Probation subject to disqualification from financial assistance.

Federal financial aid recipients will be disqualified from financial assistance if, for two consecutively enrolled semesters, they fail to complete the minimum semester credit expectation as defined by enrollment status, or if they earn less than a 2.0 GPA for all courses attempted each semester.

### **Academic Probation (and Financial Aid Probation)**

If the student continues enrollment on Academic Probation, the College will determine that the student should be able to meet the SAP standards by the end of the term or the College will develop an academic plan for the student, if followed, will ensure that the student is able to meet the College's SAP standards by a specific point in time.

### **Reinstatement**

A student who was previously disqualified may have their financial aid reinstated if they meet the **Enrollment Status Credits Completion Requirements** listed above or the requirements specified by the College's academic plan for the individual student. The student should complete the same credit expectation in the reinstatement semester as the semester he or she was disqualified for aid. To be reinstated for federal financial aid, the student must submit to the Financial Aid Office a copy of all grades showing courses completed along with a written request.

### **Appeals**

A student appeal may be filed for not meeting the GPA standard or the credit hour expectation. Students may also appeal if they have reached the maximum time frame. Appeals may be filed for the following mitigating circumstances: **Medical problems; family emergency; other documented extenuating circumstances.**

An appeal form can be obtained from the Financial Aid Office. The student is responsible for presenting sufficient information and documentation to substantiate the existence of mitigating circumstances and express what has changed in the student's situation that will allow the student to demonstrate SAP at the next evaluation. The Academic Committee will initially review the appeal. If the student wishes to appeal the decision, he/she may make a written request to have a hearing before the EC Honor Council. The decision of the EC Honor Council is final.

If an appeal is denied by the College, please see the Reinstatement note above that describes how the student may reestablish his or her eligibility for Title IV, HEA program funds.

If an appeal is granted, the College will determine that the student should be able to meet the SAP standards by the end of the term or the College will develop an academic plan for the student that, if followed, will ensure that the student is able to meet the College's SAP standards by a specific point in time. A student on Academic Probation may not receive federal financial aid in subsequent terms unless the student makes SAP or meets the requirements specified in the student's academic plan.

### **Student Classification**

Minimum hours used to determine student classification requirements are based on the following guidelines and completed degree-specific semester hours of instruction:

Upon completion of 30 semester hours, the student becomes a sophomore.

Upon completion of 60 semester hours, the student becomes a junior.

Upon completion of 90 semester hours, the student becomes a senior.

### **Continuation as Student**

Continuation of a student at Ecclesia College is not automatic. The college reserves the right to discontinue the program of any student who fails to do satisfactory work or does not cooperate with the policies of the college. The Administration may request the withdrawal of a student at any time, in its opinion that a student

does not fit into the spirit of the institution, whether or not the student conforms to the specific regulations of the school.

Attendance at and graduation from Ecclesia College is understood to be a privilege. The College may request the withdrawal of any student at any time if he or she fails to comply with the standards and regulations of the institution or is not compatible with its honor code, including service learning and work learning service. It is imperative for the student to understand that attending and receiving a degree from EC is a privilege—not a right.

## **Class Attendance**

Ecclesia College is an attendance taking institution and, as such, must require students to adhere to its attendance policy. Other colleges and universities in the area are non-attendance taking and are not under the same guidelines by the U.S. Dept. of Education as Ecclesia College. Believing that students in a traditional classroom setting benefit from discussion and interaction with the instructor and other students, Ecclesia College requires regular and punctual attendance at all classes.

The student is granted a maximum of unexcused absences per course equal to the number of classes the course meets per week; i.e., a class meeting one time a week = 1 unexcused absence; a class meeting two times a week = 2 unexcused absences; a class meeting three times a week = 3 unexcused absences.

Tardies are computed as unexcused absences. One letter grade will be deducted from the student's overall final grade average for the course should he/she exceed the allotted unexcused absences per course for the semester.

Class absences due to sickness, family emergency, or participation in Ecclesia College-sponsored events are considered to be excused absences and the student will be allowed to make up the work missed. It is the student's responsibility to approach the instructor to inquire about work to be made up during these absences. In the case of College-sponsored activities, the student must consult with the instructor before the absence to determine what arrangements need to be made for making up the work to be missed.

In cases of extenuating circumstances (such as an extended illness) beyond the student's control, appeal for credit may be made to the Academic Committee. This appeal must be in writing, state and document reasons for the absences, and must be made before semester final exams begin. An exception also may be made for College teams who compete in national championship tournaments.

Students who are tardy for a class will be counted as absent unless they inform the instructor of their presence at the conclusion of the class period. Three tardies are considered equivalent to one absence. A student is considered tardy if he/she arrives after the commencement of the class session.

## **Course Repetition**

Any course taken at Ecclesia College may be repeated in order to improve the student's grade for that course. The student may submit request to their academic mentor to retake course in order to improve a grade. Only the final grade and grade points will be counted in the student's cumulative grade point average. Additional fees and/or tuition apply. Students receiving funding from the Department of Veteran's Affairs will not receive VA funding for courses repeated unless the course was previously failed.

## **Course Substitutions**

In the event of extraordinary circumstances, degree course substitutions are allowable with the approval of the Academic Committee. Petitions must be submitted in writing prior to the last semester of enrollment. Approved substitutions will be noted in the student's individual degree audit on Populi.

## Special Courses

Independent study courses are designed to fulfill curriculum requirements of one, two or three semester hours when unusual situations arise for a graduating student. Students are asked to complete a study project that is equivalent to traditional delivery coursework. Independent study courses are taken for residence credit. Further, students must have approval from the Academic Dean, degree-granting Department Coordinator and academic mentor in order to take an independent study course. Additional fees may apply.

## Grading System

Students are given a final grade for the course based on classroom participation, completion of homework assignments, and examinations.

### Ecclesia College's official grading scale is as follows:

94-100	A	88-90	B+	78-80	C+	68-70	D+	60 or below	F
91-93	A-	84-87	B	74-77	C	64-67	D		
		81-83	B-	71-73	C-	61-63	D-		

### Transcript Notations/Abbreviations indicate the following:

A	91% -100%	Commendable Accomplishment
B	81% - 90%	Good Accomplishment
C	71% - 80%	Satisfactory Accomplishment
D	61% - 70%	Minimal Accomplishment
F	60% or below	Failure
FN		Failure for non-attendance
IP	Student Pre-enrolled or Course In Progress – no grade assigned	
I	Incomplete Work	
AUD	Audit	
P	Pass (equivalent to a minimum grade of “C” or above)	
W	Withdrawal without Penalty by Last Day to Withdraw Passing	
AW	Administrative Withdrawal	
MW	Military Withdrawal	
R	Repeat	

Ecclesia College uses a 4.0 cumulative grade point system to compute a student's final semester grade point as well as cumulative grade point average (GPA) for degree completion as indicated below:

**A = 4.0      B = 3.0      C = 2.0      D = 1.0      F or FN = 0.0**

*Incomplete (I), Pass (P), Military Withdrawal (MW), and Withdrawal (W or AW) grades are not included in the College's grade point average computations. A Withdrawal (W, AW or MW) grade is given for a student's termination of classes and/or withdrawal from the College. However, a Failure for non-attendance (FN) will be regarded as an F grade and will be computed in the student's GPA.*

## Final Exams

Students must sit for the final exam at the specified time. Incomplete grades may be issued in cases of death or serious illness of a member of the student's immediate family or illness of the student as documented by a medical professional.

## Incompletes (I)

### **Incomplete grades are rarely granted.**

An Incomplete grade is given for a justifiable reason, such as illness resulting in failure to complete required assignments and/or examinations. Meeting the necessary course requirements may change the incomplete status. Students must apply for incomplete grade through the Registrar's Office prior to his/her final examination in the subject.

- The student must petition for an "Incomplete Grade" through the Registrar's Office. However, first, he/she must establish that his or her work is incomplete for good cause (lengthy illness, death in the family, serious accident, and so forth).
- Petition for an "Incomplete Grade" must be made by filling out the correct form and attaching all supporting documentation. Illness should be supported by a physician's note.
- Only those absences that occurred because of an emergency situation can apply toward consideration of receiving an "Incomplete Grade" for any class.
- The student is accountable for any other absences and they will be dealt with according to the attendance policy of the College and/or specific entries in the course syllabus.

Incomplete grades must be resolved within two weeks of the beginning of a new semester or the final grade will become an "F". (See Academic Calendar for specific final due dates for resolution of incomplete work to be submitted to an instructor for grading.)

## Extension of Incomplete (I)

The grade of "I" is allowed to remain on a student transcript for up to an additional semester or until such a time as an incomplete grade has been made up. The time extension approved by the instructor and student's degree granting department coordinator must be granted in writing, and a copy forwarded to the Registrar's Office. A time extension is granted only to students whose work remains incomplete for a good reason. It is the **responsibility of the student** to make up any incomplete work and to have the professor submit a grade change to the Registrar. If this is not done by the end of the second semester following the enrollment of the course, the extended incomplete will be changed to an "F".

## Course Withdrawal (W)

When a course is dropped after the first week of classes, a "W" grade is recorded. Students must initiate the process of withdrawal from a specific course by completing a Course Withdrawal Form obtained from the Registrar's Office. Any student who withdraws after the specific date announced in the academic calendar will receive an "F" in the course. Special fees apply.

## Administrative Withdrawal (AW)

An administrative withdrawal (AW) grade is applied in two ways: First, in exceptional cases, a student may request an "AW" after the eighth week deadline for withdrawing with a passing grade if he/she can show good cause. Second, the administration or professor may request that a student be granted an "AW" from a course. These decisions are made in consultation with the Academic Committee. This grade will not affect adversely the GPA.

## Military Withdrawal (MW)

Should a student in the National Guard or in a regular branch of military service be called to active duty, and be unable to make up course work missed within a reasonable period of time, he/she may be granted a “MW” grade. This grade will not affect adversely the GPA.

## Academic Honors

### President’s List and Dean’s List

The Dean’s List recognizes students who carry at least 12 units for credit in a semester, exclusive of developmental courses, and who attain a grade point average of 3.50 or better.

The President’s List recognizes students who carry at least 12 units for credit in a semester, exclusive of developmental courses, and who attain a grade point average of 4.00.

### Graduating with Honors

Residential students who fulfill the degree requirements with a grade point average (GPA) of at least 3.85 and receive an “A” or “B” grade on the senior paper/project will receive the distinction summa cum laude. Students with a GPA between 3.60 and 3.849 who receive an “A” or “B” grade on the senior paper/project will receive the distinction magna cum laude. Students with a GPA between 3.30 and 3.599 and who receive an “A” or “B” grade on the senior paper/project will receive the distinction cum laude.

For purposes of graduation, the final fall semester cumulative GPA is the value used as potential graduates are presented to the faculty for evaluation in the early spring as meeting their degree and other graduation requirements at EC and for nomination to the Board of Governance.

Receiving academic honors is a privilege based on more than academic achievement. It is also based on Christian character demonstrated faithfully through the college experience. To receive academic honors, a student must: (1) have completed his/her academic requirements; (2) be successful in the oral defense of the senior paper/project prior to March 15th; (3) have met the cumulative GPA parameters mentioned above; (4) have been a full-time student at least three semesters at Ecclesia College; and (5) receive the approval of the faculty.

## Classroom Ethics

Ecclesia College is committed to honor and respect both teachers and students. Therefore, students will be asked to turn off cell phones and other electronic communication devices, upon entering the classroom. Ear headsets and/or other devices or clothing that may impair a student from hearing or seeing the professor, be it himself/herself or others, are considered inappropriate. The College’s dress code will be enforced (see [Student Handbook](#)).

## Academic Honesty and Integrity

Ecclesia College is committed to equipping, preparing and raising up graduates who maintain a lifestyle of truthfulness, honesty and integrity. Consequently, any type of academic dishonesty is viewed as a serious violation of Christian standards and ethics. A good working definition of plagiarism is “passing off anyone else’s work, ideas, or research as your own.” Students will be taught how to use academically honest ways of giving credit for someone else’s ideas, conclusions and/or research.

**Cheating on exams or plagiarism will not be tolerated.** Violations of these standards will result in substantial penalties. First time offenders will receive an “F” on the assignment or test; second time offenders

will receive an “F” in the course; third time offenders will be referred to the Dean of Students for probationary and/or expulsion review. Any instance of cheating or plagiarism will be reported to the Academic Office.

Should an incident be reported by a second instructor with regard to an individual student, the matter will be forwarded immediately by the Academic Dean to the Dean of Students for appropriate action.

## Academic Course Enrollment Requirements per Semester

All Ecclesia College full-time students are required to take at least one Bible (BIBL) or Theology (THEO) course each semester of enrollment until such a time as all their degree BIBL/THEO requirements are met. Further, all students **MUST** participate in Service Learning **each semester** of enrollment at Ecclesia College.

Incoming Fall semester freshmen and transfer students with less than 27 hours of transferable college credit are required to enroll in the Alpha Seminar.

## ACT Testing for Section Placement

Students who fail to meet a high school or transfer cumulative GPA of 2.0 **and** achieve a minimum ACT score of 19 (or equivalency) in English or Math usually are placed in developmental/remedial classes.

Scores from other colleges are accepted in transfer if sent directly from the originating college to the EC Registrar’s Office.

## CLEP Testing

CLEP testing is available in many subjects in conjunction with other area colleges and testing sites. More information is available in the Registrar’s Office.

## Bible Content Testing

A Bible Content test is administered to entering students and again prior to graduation for institutional assessment purposes and appropriate placement into Old and New Testament Introduction courses.

## Degree Completion/Catalog Selection

The Academic Catalog, which determines a student’s graduation requirements, is the catalog in effect when the student begins his/her studies at Ecclesia College. In the event a student elects to change to a different edition of the College’s Academic Catalog, the student must understand that he/she may **not** return to a previous edition of an Academic Catalog. The student may elect to change to any edition of the Academic Catalog that is in effect during his /her studies at Ecclesia College; all changes must be in writing and submitted to the Registrar’s Office to become official.

Should a student interrupt his/her studies at Ecclesia College for three (3) consecutive semesters, he/she will re-enter under the current guidelines and degree requirements of the Academic Catalog in effect on the date of re-entry.

## Graduation Requirements

There should be evidence of character and conduct of such quality by which the College Faculty recommend the graduate to the Board of Governance for graduation. Ecclesia College evaluates student character formation through its Service Learning, Work Learning Service programs, and adherence to the College’s Honor Code that is signed by each student and included in their permanent record.



**To be recommended for a baccalaureate degree and be allowed the privilege of participating in the commencement ceremony, the student must satisfactorily meet the following requirements:**

- The satisfactory completion of all required semester credit hours toward a bachelor’s degree with a minimum average grade of “C” (or its equivalent) in the major, a minimum grade of “B” or higher for the senior capstone project as appropriate to their degrees, i.e., Integrative Senior Seminar II for all residential baccalaureate degrees excluding business degrees, Ministry Projects for EC Online degrees, and Business Leadership & Strategic Management for business degrees, and a cumulative overall grade point average of 2.0 or above.
- Satisfactory settlement of all financial accounts.
- Satisfactory completion of all Service Learning requirements. (See section on Service Learning.)
- Satisfactory completion of the College’s Work Learning Service Program with a cumulative score equivalent to a “C” grade. (Springdale Campus only.)
- Satisfactory completion of senior institutional assessment surveys and exams.
- Satisfactory completion of financial aid exit counseling in a timely manner prior to release of an official transcript and/or diploma.

**To be recommended for an associate degree and be allowed the privilege of participating in the commencement ceremony, the student must satisfactorily meet the following requirements:**

- The satisfactory completion of all required semester credit hours toward an associate degree with a minimum average grade of “C” (or its equivalent), a minimum grade of “B” in Employment Strategies for all residential associate degrees, and a cumulative overall grade point average of 2.0 or above.
- Satisfactory settlement of all financial accounts.
- Satisfactory completion of all Service Learning requirements. (See section on Service Learning.)
- Satisfactory completion of the College’s Work Learning Service Program with a cumulative score equivalent to a “C” grade. (Springdale Campus only.)
- Satisfactory completion of institutional assessment surveys and exams.
- Satisfactory completion of financial aid exit counseling in a timely manner prior to release of an official transcript and/or diploma.

## **Transfer Students**

Transfer students into a *baccalaureate degree program* at Ecclesia College must complete at least the final thirty (30) semester hours in residence with a minimum cumulative grade point average of 2.0 or above to be eligible for a bachelor’s degree. The student must successfully complete a minimum of 6 semester hours in his/her major as well as Mentoring Foundations, the senior capstone course appropriate to the major (Integrative Senior Seminars II, Senior Project or Business Leadership & Strategic Management) with a minimum grade of “B” or higher, in addition to the fulfillment of one year of the Work Learning Service Program and one year of Service Learning requirements. Ecclesia College baccalaureate degrees require 120 hours with a minimum 2.0 GPA for satisfactory completion, as well as fulfillment of all financial accounts. (Refer to graduation requirements listed above.)

Transfer students who graduate with an earned associate degree from an accredited institution are deemed to have fulfilled Ecclesia College’s general education requirements.

Transfer students into an *associate degree program* at Ecclesia College must complete at least fifteen (15) semester hours in residence with an average minimum grade point of 2.0 in order to receive a diploma. The student must successfully complete Mentoring Foundations: Grids for Life & Learning, in addition to a minimum of one semester of the Work Learning Service Program and one semester of Service Learning requirements to receive an associate degree at Ecclesia College. Ecclesia College associate degrees require 60 hours with a minimum 2.0 GPA for satisfactory completion, as well as fulfillment of all financial accounts. (Refer to graduation requirements listed above.)

### **Second Baccalaureate**

Students desiring to complete a second baccalaureate degree through Ecclesia College must pursue a degree major at Ecclesia that is different from the first earned accredited baccalaureate degree major. At least the final thirty (30) semester hours in residence are to be taken with a minimum cumulative grade point average of 2.0 or above. The student must successfully complete a minimum of 6 semester hours in his/her second major at Ecclesia as well as Mentoring Foundations, the senior capstone course appropriate to the major (Integrative Senior Seminars II, Senior Project or Business Leadership & Strategic Management) with a minimum grade of “B” or higher, and a minimum of 18 Bible/Theology semesters hours. In addition, graduates are expected to complete one year of the Work Learning Service Program, one year of Service Learning and meet all financial account obligations. (Refer to graduation requirements listed above.)

### **Graduation Application**

Students who expect to complete requirements for a degree during the current academic year must submit an application for graduation (available in the Registrar’s Office) in order to receive a diploma. Students must be in good standing academically at the time of the graduation application.

Applications are due prior to the commencement of the student’s final semester of enrollment at Ecclesia College; a graduation fee of \$120.00 for undergraduate programs and \$150.00 for graduate programs will be assessed at registration.

### **Graduation Assessment**

Although assistance with course selection is given to the student, it is the ultimate responsibility of the student to work with his/her Academic Mentor to ensure that graduation requirements are met in a timely manner prior to his/her anticipated graduation date. As the student meets with his/her Academic Mentor, the Academic Mentor will apprise the student of any unmet requirements for graduation.

The College has developed a graduation check list to confirm each graduate meets minimum state requirements for their degree, to include: (1) completion of a minimum of 40 junior/senior hours, (2) completion of at least 30 semester hours in their major, and (3) completion of the specified hours required by their degree (generally 120 for the baccalaureate programs at EC and 60 for the associate programs), not to include developmental credits.

A formal letter will be sent by the Registrar to formalize any deficiencies immediately following the Fall semester of the student’s senior year.

### **Graduation Regalia**

According to traditions of academic regalia, no jewelry or non-academic accessories should be worn on the outside of the robe, no accessories or decor on the cap. The only exceptions are the gold cords and tassels worn by students graduating with honors.

## Senior Projects

The Integrative Senior Seminar final project report is due in the Registrar's Office no later than March 15<sup>st</sup> for a student to be eligible to participate in the May graduation commencement exercises. Students must consult with their professors to ascertain the official deadline for completing their capstone projects as appropriate to their degrees, i.e., Employment Strategies for all associate degrees, Ministry Projects for EC Online degrees, and Business Leadership & Strategic Management for business degrees. Failure to successfully submit a final corrected copy of a senior project may delay delivery of a student's diploma.

## Published Graduation Rates

Ecclesia College's current graduation rates may be viewed by accessing information from the National Center for Education Statistics at the following link: [nces.ed.gov](https://nces.ed.gov).

## Degree Program Recommendations

Due to program design and activities, students are encouraged to live in campus residence halls and are asked not to seek employment during the first year of study at Ecclesia College.

## Transfer of Credit

Ecclesia College recognizes academic work completed in other institutions of equivalent standing on the basis that course content is similar to that offered at Ecclesia College and that the student has earned a minimum grade of "C" or equivalency. In addition, course credit and advanced placement may be obtained through AP credit, CLEP examinations, military credit (i.e., basic training meets the College's physical education requirements for graduation), and resident course examinations.

## Protocol for Transcript Evaluations

Official transcripts of all post-secondary coursework must be submitted directly **from** the student's College Registrar **to** the Ecclesia College Registrar at 9653 Nations Drive, Springdale, AR 72762. Faxed transcripts issued directly from college to college are considered "official". Transcripts issued to the student are not considered "official" transcripts.

In the event a student does not submit official copies of his/her academic transcripts within two weeks of the beginning of his/her first semester of study at Ecclesia College, he/she will be classified as a "freshman" for financial aid purposes until such a time as all appropriate "official" documentation is received by the Transfer Coordinator in the Registrar's Office. After the Transfer Coordinator has assessed each official transcript, the student may view his/her transfer evaluation on the college's student management system (Populi/Dashboard).

**Petition for Policy Exception** forms may be completed through the Registrar's Office to request further consideration with regard to course transferability by the Academic Committee.

## Transfer of Credits from Unaccredited Institutions

Students who have taken courses at an unaccredited institution may contact the Registrar's Office regarding current policy and procedure with regard to course transferability and articulation agreements currently in effect.

## Transfer of Course/Degree Credit to Other Institutions

The student should be aware that some courses and degree programs offered at Ecclesia College may not transfer. Each receiving institution determines the transferability of course/degree credit.

Ecclesia College has many courses approved on the Arkansas Course Transfer System (ACTS). Evaluated courses may be viewed at: <https://adhe.edu/students-parents/transfer-info-for-students>.

## Licensure

Coursework for the Bachelor of Science in Psychology & Counseling degree is not accepted for counseling/counselor licensure in the State of Arkansas. The completion of an accredited master's program in the appropriate field is required for state licensure.

## Family Education Rights and Privacy Act (FERPA)

The college complies with the Family Educational Rights and Privacy Act (FERPA) of 1974. In accordance with this federal law, the institution has adopted policies and procedures governing the confidentiality of student educational records. No individual shall have access to, nor will the institution disclose any information from, a student's educational record without the written consent of the student or as otherwise authorized by FERPA.

- Right to and procedures for inspecting and reviewing a student's educational records
- Right to and procedures for requesting amendment of a student's education records
- Right to consent to disclosure of personally identifiable information contained in the student's education records
- Right to file a complaint with the U.S. Department of Education
- Right to obtain a copy of the student records policy

Ecclesia College maintains compliance with the Family Educational Right and Privacy Act (FERPA—20 U.S.C. Sections 1232g; and implementing, 34 C.F.R. Section 99. 1 et seq.). As required by this federal law, EC provides students the following rights:

- With certain exceptions, the right to inspect and review education records of the student;

These consist of the following records:

- Financial Aid: financial aid records
- Student Development: academic transcript; registration information; application for admission; high school transcript; college transfer work; test scores; work evaluations; letters of recommendation; activities list; general correspondence; disciplinary records; work records

The following records are exempt from FERPA regulations and may not be viewed by students:

Personal notes of faculty and staff; medical and counseling records used solely for treatment; financial records of parents; confidential statements of recommendation of admission placed in student files for which the right to inspect and review has been waived by the student.

Requests to review must be made separately, in writing, to each office that maintains them. Written requests must be given with reasonable advance notice (at least 24 hours). A fee is charged for reproducing copies of records.

- An opportunity to challenge such records on the grounds that they are inaccurate, misleading, or in violation of the student's privacy or other rights. This right includes the right to a hearing to present evidence that the records should be changed if this institution decides not to alter the education records according to the student's request;
- The right to prevent disclosures of education records to third parties with certain limited exceptions. This protection involves obtaining written consent of a student before releasing personally identifiable data about the student from records other than a specified list of exceptions, such as an item of directory

information of which the student has not refused to permit disclosure, or under the provisions of FERPA which allow disclosure without prior written consent.

Prior written consent from students is needed before records can be disclosed to third parties unless they are exempted from the law. Exemptions include releases:

- to faculty and staff with a legitimate educational “need to know”
  - in accordance with a lawful subpoena or court order
  - to representatives of agencies or organizations from which students have received financial assistance
  - to others specifically exempted from prior consent requirements (including certain federal and state officials, accrediting organizations, etc.)
  - to parents of dependent students (as determined by the Financial Aid Office). Examples of information that may be released include, but are not limited to the following: grades; withdrawal; emergencies; violations of college regulations
  - to the INS (for international students only)
  - in emergencies where the information is necessary to protect health and safety of the student or others
  - Each student admitted to Ecclesia College gives written consent for educational information to be disclosed, as deemed necessary by the College, to the student’s home pastor and/or the student’s parents. Home pastors and/or parents may be contacted in cases where a student has violated regulations and home pastor and/or parental knowledge is deemed appropriate by the Student Development staff or required by written policy.
- The right to file a complaint with the Family Educational Rights and Privacy Act Office, Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202, concerning this institution’s alleged failure to comply with FERPA;
  - The right to obtain a copy of the written institutional policy adopted by this institution in compliance with FERPA, from the EC President’s Office.

The college has designated certain information contained in the education records of its students as directory information for purposes of the Family Educational Rights and Privacy Act (FERPA).

The following information regarding students is considered directory information: (1) name, (2) address, including e-mail address, (3) telephone number (4) date and place of birth, (5) major field of study, (6) part-time/full time enrollment status (7) participation in officially recognized activities, (8) height and weight of members of athletic teams, (9) dates of attendance (including matriculation and withdrawal dates), (10) academic classification by year, (11) degrees and awards received, (12) the most recent previous educational agency or institution attended by the student, (13) student’s photograph, (14) small groups or care groups, (15) field assignments (stateside and/or international), (16) residence hall cleaning assignments, (17) intercession groups, (18) work assignments, and (19) housing assignments.

This institution may disclose directory information for any purpose in its discretion, without the consent of a student. Students have a right, however, to refuse to permit the designation of any or all of the above information as directory information. In that case, this information will not be disclosed except with the consent of a student, or as otherwise allowed by FERPA.

Any student refusing to have any or all of the designated directory information disclosed must file written notification to this effect with this institution during regular business hours. Forms for this purpose are available in the Student Development Office. The written notification does not apply retroactively to previous releases of directory information. To prevent publication of directory information, written notification must be filed no later than the second week of classes during the fall or spring semester.

In the event a refusal is not filed, this institution assumes that a student does not object to the release of the directory information designated.

The law permits school officials (where legitimate “need to know” exists) to use information contained in the students’ education records for internal use, and under certain circumstances to provide it to others, including the use of this information in the event of an emergency. This information will not, however, be used in the College Directory, in public releases or be made available to the public without consent of the student.

Further information about education records and the process of obtaining access to records may be obtained in the Student Development Office or Registrar’s Office.

## **Academic Appeal Process**

Ecclesia College has chosen to use the term “Academic Appeal” in lieu of complaint or grievance. Students are encouraged to address their appeals to the appropriate persons and/or administrative departments.

Academic appeals should be made in the following order:

- Appeal to the Professor
- Appeal to the Department Coordinator\*
- Appeal to the Division Chair\*
- Appeal to Academic Dean\*
- Appeal to Academic Committee\*

\* Appeals to the Department Coordinator, Division Chair, Academic Dean and/or Academic Committee must be made in writing (preferably type written) and submitted to the Academic Dean.

For all other types of appeals, *see Student Comments & Appeals*.

## ***ACADEMIC PROGRAMS***

Ecclesia College provides students with a selection of associate and bachelor degrees in a variety of fields. The Program Coordinator for all traditional campus degrees offered by Ecclesia College is the Academic Dean, Mrs. Donna Brown. Division Chairs and Department Coordinators, as well as the Freshman Seminar Coordinator help in the student mentoring/advisement process.

Faculty with earned doctorates and master's degrees from accredited colleges/universities and seminaries are the main teaching faculty of Ecclesia College. Faculty status is granted additionally to the President, Library Director, Registrar, and Service Learning Director.

### **General Description**

Ecclesia College's baccalaureate programs provide the basis for an education derived from the premise that all truth is God's truth and that Jesus Christ is the model for the development of the whole person.

Established on the foundation "Knowing God and making Him known", each degree program is designed to produce maturation and growth in the character of the student through the application of God's truth with a firm conviction of His Word being authoritative in one's life. Throughout their time at Ecclesia, students, and then alumni, are encouraged to embrace a vision for societal impartation and lifelong learning.

### **Degrees Offered**

Baccalaureate degrees earned at Ecclesia College are granted upon the successful completion of a minimum of 120 semester credit hours (or equivalency) or per specific degree requirements. Associate degrees are granted based upon the successful completion of a minimum of 60 semester credit hours (or equivalency) or per specific degree requirements.

Traditional campus on-site degrees are presented in the following pages by academic division. Many degrees are also offered online. Students interested in EC Online degree programs may refer to the website for more information: [www.ecollege.edu/Eonline/](http://www.ecollege.edu/Eonline/).

### **Declaring a Major**

It is in the best interest of the student to declare a major as soon as possible. This assures the most efficient student advisement toward timely degree completion. Students are given the opportunity to indicate their major interests and related areas of study (minor and/or concentration/emphasis) at registration.

Freshmen degree-seeking students who remain undecided as to their major automatically are enrolled in the Associate of Arts degree at EC.

Students are assigned an academic mentor/student advisor based on their degree interest. In many cases, the initial academic mentor/advisor is the student's degree granting division chair or department coordinator.

### **Majors, Minors and/or Concentrations/Emphases**

A **major** consists of at least thirty (30) semester hours in the subject, with at least 24 hours being at the upper level (junior/senior credit hours). Some majors at EC require significantly more than 30 semester hours for completion. A complete listing of majors and corresponding degrees follows in the section entitled "curricular choices".

A **minor** generally consists of at least eighteen (18) semester hours in the subject, with at least twelve (12) hours being at the upper level (junior/senior credit hours). A minor can be created from any approved Ecclesia

College major by choosing two lower level courses and four upper level courses from the published major, in coordination with student academic mentor and with approval of the degree granting division chair. Some prerequisite courses may apply.

A **concentration** consists of at least 12 semester hours in the subject, and all required hours must be upper level courses (junior/senior credit hours). EC has published concentrations within the Bachelor of Science in Business Administration and the Bachelor of Arts in Leadership degrees.

An **emphasis** consists of at least 9 semester hours in the subject, and all required hours must be upper level courses (junior/senior credit hours).

Note: Lower level courses are freshman and sophomore credit hours and upper level courses are junior and senior credit hours. The second digit of an EC course number indicates the number of credit hours earned.

## Changing your Major, Minor and/or Concentration/Emphasis

Steps to changing your major, minor and/or concentration/emphasis:

- Student obtains a Major/Minor Change Form from the Registrar's Office.
- Student fills out the entire form and takes it to the new major division chair for departmental approval and assignment of an advisor. It is imperative these two lines be filled out before the form is considered complete.
- Student brings all parts of the signed form to the Registrar's Office where the form is stamped.
- Registrar enters the new information in the student management system and retains a paper copy for the student's permanent file.
- A request for change in major, minor and/or concentration/emphasis may be submitted at the student's discretion and is not limited to the time of registration. However, the more changes that are made in degree selection, the greater the possibility that it will take more than four years to complete a degree program.

## Curricular Choices

The student will have many opportunities to meet with his/her assigned academic mentor/student advisor over the course of the freshman through senior years. Academic mentors can help each student make meaningful and appropriate life and learning choices.

### **Residential degree majors and their respective degrees include:**

Biblical-Theological Studies	–	Bachelor of Biblical Studies
Business Administration	–	Bachelor of Science in Business Administration with Management or Marketing Concentrations
Christian Leadership	–	Master of Christian Leadership
Leadership	–	Bachelor of Arts in Leadership
Psychology & Counseling	–	Bachelor of Science in Psychology & Counseling
Sport Management	–	Bachelor of Science in Sport Management (Springdale Campus only)



**EC Online degree majors and their respective degrees include:**

Biblical-Theological Studies	–	Bachelor of Biblical Studies
Business Administration	–	Bachelor of Science in Business Administration with Management or Marketing Concentrations
Christian Leadership	–	Bachelor of Christian Leadership (EC Online only)
	–	Master of Christian Leadership
Leadership	–	Bachelor of Arts in Leadership
Psychology & Counseling	–	Bachelor of Science in Psychology & Counseling

**Minors or Concentrations approved for both campuses include:**

Biblical Studies (general)  
 Business Administration (general)  
 Interdisciplinary Studies  
 Intercultural Studies (Missions)  
 Marketing  
 Management  
 New Testament Studies  
 Old Testament Studies  
 Psychology and Counseling  
 Sport Management

## Explanation of Course Numbering System

### Numbering

The numbering of Ecclesia College courses has the following significance: The first number usually indicates the academic level of the course:

Freshman level courses begin with a “1” = 1000 and higher.  
 Sophomore level courses begin with a “2” = 2000 and higher.  
 Junior level courses begin with a “3” = 3000 and higher.  
 Senior level courses begin with a “4” = 4000 and higher.  
 Graduate level courses begin with a “5” = 5000 and higher.

The **second digit** in Ecclesia College’s numeration system indicates the **amount of semester credit hours** each course receives. Example: A course numbered 2300 is a sophomore course receiving three semester credit hours.

### Prefixes

The last two digits in the course number distinguish that course from others offered within the same discipline of study.

Developmental coursework or elective courses taken for personal enrichment usually are designated numbers between 0100 and 0999.

Course descriptions appear in alphabetical order within the college’s four divisions according to subject prefixes.

*Ecclesia College course subject prefix designations are as follows:*

ACCT	-	Accounting
ARTS	-	Fine Arts
BIBL	-	Bible
BIOL	-	Biology
BUSN	-	Business
CCMM	-	Cross-Cultural Ministries
CHMN	-	Christian Ministries
COMM	-	Communication Ministries
CSCI	-	Computer Science
ECON	-	Economics
EDUC	-	Education Ministries
ENGL	-	English
FINC	-	Finance
FREN	-	French
GREK	-	New Test. (Koine) Greek
HIST	-	Social Studies/History
HUMN	-	Humanities
LEAD	-	Leadership
MATH	-	Mathematics
MGMT	-	Management
MKTG	-	Marketing
MMIN	-	Music Ministries
PHED	-	Physical Education
PHYS	-	Physical Science
PSCI	-	Political Science/Govt.
PSCS	-	Psychology & Counseling
SOCI	-	Sociology
SPAN	-	Spanish
SPMT	-	Sport Management
STDV	-	Student Development
STWL	-	Student Work Learning
THEO	-	Theology

## **Ecclesia College EC Online Degree Programs**

EC Online programs offer curricula equivalent to those offered on campus, with the benefit of convenience.

To receive instruction through this medium, students must have adequate computer equipment and sufficient skills to be able to receive instruction via the internet. To find the latest information about the online program, visit the website at <http://ecollege.edu/technical-requirements/>.

Students may complete entire degrees (and/or certificates) online through distance education:

### **Division of General Studies**

Associate of Arts  
Associate of General Studies

### **Division of Biblical/Theological Studies**

Associate of Biblical Studies  
Bachelor of Biblical Studies  
Bachelor of Science in Psychology and Counseling

**Division of Leadership Studies**

Bachelor of Arts in Leadership  
Bachelor of Christian Leadership (EC Online only)  
Master of Christian Leadership

**Division of Professional Studies**

Bachelor of Science in Business Administration in Management  
Bachelor of Science in Business Administration in Marketing

For more information regarding EC's online programs and course listings as well as degree requirements, please refer to [www.ecollege.edu/econline](http://www.ecollege.edu/econline).

## **Ecclesia College Traditional Degree Programs**

The next pages present Ecclesia College traditional delivery degree programs with a listing of their programmatic objectives by division. Degrees are presented in the following order:

**Division of General Studies**

Associate of Arts  
Associate of General Studies

**Division of Biblical/Theological Studies**

Associate of Biblical Studies  
Bachelor of Biblical Studies  
Bachelor of Science in Psychology and Counseling

**Division of Leadership Studies**

Bachelor of Arts in Leadership  
Master of Christian Leadership

**Division of Professional Studies**

Bachelor of Science in Business Administration in Management  
Bachelor of Science in Business Administration in Marketing  
Bachelor of Science in Sport Management (Springdale Campus Only)

## DIVISION OF GENERAL STUDIES

**The Springdale Campus Division of General Studies offers two associate degrees:**

**Associate of Arts** – The Associate of Arts (A.A.) degree is designed for students who want to further their education by completing a bachelor’s degree. Students are prepared and enabled to succeed in a four-year college academically, whether at Ecclesia or by transfer to another institution of higher learning.

**Associate of General Studies** – The Associate of General Studies (A.G.S.) degree is designed to accommodate the lifetime career and vocational needs of students. The degree meets state requirements in general studies and also allows the student to select 18 elective hours which he/she can select with the help of their academic mentors/advisors.

The Division of General Studies also oversees the general education course offerings for baccalaureate and associate degree programs for both EC Online and traditional campus modalities.

A comprehensive listing of Institutional Outcomes as Program Objectives for the associate degrees are listed elsewhere in this catalog (see pages 10-11). It is believed that even two year students should be able to demonstrate the qualities and values modeled by Jesus Christ upon graduation.

### Associate of Arts Degree Program Objectives

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. Ultimately, the goal of the Associate of Arts degree is to prepare students to continue further studies at the baccalaureate level at either Ecclesia College or in transfer to another institution of higher learning.

In addition to the general studies program objectives, graduates in the Associate of Arts degree will:

- Evidence knowledge of biblical values and beginning scriptural interpretive skills.
- Demonstrate collaboration within the academic environment with regard to communication, critical thinking, analysis, application, and decision-making.
- Develop or refine understanding of personal skills and abilities leading to better or more appropriate program of study, career, and personal choices.

## DIVISION OF GENERAL STUDIES

### Associate of Arts Degree

#### General Education Studies – 35 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

###### Choose one:

MATH 1330	Math Concepts I
MATH 1350	College Mathematics
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Science (8)

###### Choose two:

BIOL 1400	General Biology & Lab
SCIE 1455	Earth Science & Lab (EC Online)
BIOL 2400	Human Anatomy & Physiology & Lab I
BIOL 2401	Human Anatomy & Physiology & Lab II

##### Fine Arts/Humanities Elective (3)

###### Choose one:

ARTS 1330	Fine Arts: Theater
ARTS 1350	Music Appreciation
ENGL 2300	World Literature
ENGL 2355	Survey of American Literature (EC Online)
ENGL 2365	English Literature I (EC Online)
ENGL 2375	Literature of C.S. Lewis (EC Online)
HIST 2320	World Religions
HUMN 2300	Intro. to Humanities II

##### Required Social Science (3)

PSCI 2300	U.S. Government
-----------	-----------------

##### Social Science Electives (3)

###### Choose one:

HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2330	Church History
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

##### Behavioral Sciences (3)

###### Choose one:

PSCS 1300	General Psychology
SOCI 1300	Intro. to Sociology
PSCS 2360	Human Growth & Development

## Associate of Arts Degree (continued)

### Institutional Requirements – 21 Sem./Hrs.

#### Student Development (9)

STDV 1110	Alpha Seminar (first fall semester of enrollment)
STDV 1111	Beta Seminar (freshmen students only)
STDV 2103	Employment Strategies
STDV 1060-1061	Service Learning I – II
STDV 2060-2061	Service Learning III – IV (Required participation each semester of attendance.)
LEAD 1300	Mentoring Foundations: Grids for Life and Learning
STDV 2300	Ethical Decisions in the Work Place

#### Bible/Theology (12)

##### Required:

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2330	Gospels: The Life of Jesus
THEO 2310	Nature and Character of God

### General Electives: 4 Sem./Hrs.

**TOTAL PROGRAM REQUIREMENTS = 60 Semester Hours.**

## Associate of General Studies Degree Program Objectives

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship.

In addition to the general studies program objectives, graduates in the Associate of General Studies degree will:

- Evidence knowledge of biblical values and beginning Scriptural interpretive skills.
- Demonstrate collaboration within the academic environment with regard to communication, critical thinking, analysis, application, and decision-making.
- Be prepared to effectively enter the job market upon completion of their associate degree.

## DIVISION OF GENERAL STUDIES

### Associate of General Studies Degree

#### General Education Studies – 21 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

###### Choose one:

MATH 1330	Math Concepts I
MATH 1350	College Mathematics
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Social Sciences (6)

PSCI 2300	U.S. Government
<u>Choose one:</u>	
HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2330	Church History
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

#### Institutional Requirements - 21 Sem./Hrs.

##### Student Development (9)

STDV 1110	Alpha Seminar (first fall semester of enrollment)
STDV 1111	Beta Seminar (freshmen students only)
STDV 2103	Employment Strategies
STDV 1060-1	Service Learning I, II
STDV 2060-1	Service Learning III, IV (Required participation each semester of attendance.)
LEAD 1300	Mentoring Foundations: Grids for Life & Learning
STDV 2300	Ethical Decisions in the Work Place

##### Bible/Theology (12)

###### Required:

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2330	Gospels: The Life of Jesus
THEO 2310	Nature and Character of God

## Associate of General Studies (continued)

### General Electives - 18 Sem./Hrs.

This degree plan is flexible in order to further the student's specific education/occupational goals and is intended to be developed in consultation with the student's academic mentor.

#### **ADVISEMENT OPTION 1** – *For students continuing toward a B.S. in Business Administration at EC:*

ACCT 2300	Principles of Accounting I
ACCT 2310	Principles of Accounting II
BUSN 1300	Business Foundations
COMM 2320	Business Communications
ECON 2330	Principles of Macroeconomics
ECON 2340	Principles of Microeconomics
MGMT 2300	Principles of Management
MKTG 2300	Principles of Marketing

#### **ADVISEMENT OPTION 2** – *For students interested in maximizing their Gen. Ed. credits in preparation for further baccalaureate studies at EC or another college/university:*

##### **Electives in Science lecture & lab – choices include:**

BIOL 1400	General Biology & Lab
SCIE 1455	Earth Science & Lab (EC Online)
BIOL 2400	Human Anatomy and Physiology & Lab I
BIOL 2401	Human Anatomy and Physiology & Lab II

##### **Electives in Economics – choices include:**

ECON 2330	Principles of Macroeconomics
ECON 2340	Principles of Microeconomics

##### **Electives in Behavioral Studies – choices include:**

PSCS 1300	General Psychology
SOCI 1300	Intro. to Sociology
PSCS 2360	Human Growth & Development

##### **Electives in Social Sciences – choices include:**

HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2330	Church History
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

##### **Electives in Fine Arts/Humanities – choices include:**

ARTS 1330	Theater Appreciation
ARTS 1350	Music Appreciation
ENGL 2300	World Literature
ENGL 2355	Survey of American Literature (EC Online)
ENGL 2365	English Literature I (EC Online)
ENGL 2375	Literature of C.S. Lewis (EC Online)
HIST 2320	World Religions
HUMN 2300	Intro. to Humanities II

**ADVISEMENT OPTION 3** – *A unique blend of courses may be developed in consultation with the student's academic mentor and approved by the degree-granting division chair, in cooperation with the degree-granting department coordinator, to meet specific student educational/occupational goals.*

**TOTAL PROGRAM REQUIREMENTS = 60 Semester Hours.**



## **DIVISION OF BIBLICAL/THEOLOGICAL STUDIES**

*Mr. Dallas W. Auslam, Biblical/Theological Department Coordinator*

### **Three degrees are offered within the Biblical/Theological Studies Division at the Springdale Campus:**

Associate of Biblical Studies (ABS)

Bachelor of Biblical Studies (BBS)

Bachelor of Science in Psychology & Counseling (PSCS)

In addition to the college's institutional outcomes or educational goals, programmatic objectives are included as an introduction to each of Ecclesia College's degree programs.

### **Associate of Biblical Studies Program Objectives**

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship.

In addition to the general studies program objectives, graduates in the Associate of Biblical Studies degree will:

- Have an increased biblical knowledge and practical understanding of the Scriptures (minimum of 18 semester credit hours).
- Value the Church and its world mission in fulfillment of the Great Commission.
- Have acquired demonstrable skills in witnessing effectively through supervised ministry contexts (minimum of 9 semester credit hours).

## DIVISION OF BIBLICAL/THEOLOGICAL STUDIES

### Associate of Biblical Studies Degree

*Mr. Dallas W. Auslam, Department Coordinator*

#### General Education Studies – 21 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

###### Choose one:

MATH 1330	Math Concepts I
MATH 1350	College Mathematics
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Social Sciences (6)

PSCI 2300	U.S. Government
<u>Choose one:</u>	
HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2330	Church History
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

#### Biblical-Theological Studies – 18 Sem./Hrs.

##### Bible/Theology (18)

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2310	Old Testament Introduction
BIBL 2320	New Testament Introduction
BIBL 2330	Gospels: The Life of Jesus
THEO 2310	Nature & Character of God

#### Institutional Requirements/Professional Studies – 21 Sem./Hrs.

##### Student Development (6)

STDV 1110	Alpha Seminar (first fall semester of enrollment)
STDV 1111	Beta Seminar (freshmen students only)
STDV 2103	Employment Strategies
STDV 1060-1	Service Learning I, II
STDV 2060-1	Service Learning III, IV (Required participation each semester of attendance.)
STDV 2300	Ethical Decisions in the Work Place

##### Christian Leadership (6)

LEAD 1300	Mentoring Foundations: Grids for Life & Learning
LEAD 2310	Intro. to Leadership

## Associate of Biblical Studies (continued)

### Ministries Program (9)

CCMM 1300

Intro. to Missions

CCMM 2330

Cross-Cultural Practicum I

LEAD 2330

Evangelism

**TOTAL PROGRAM REQUIREMENTS = 60 Semester Hours.**

## Bachelor of Biblical Studies Program Objectives

The purpose of the Bachelor of Biblical Studies degree is to promote a comprehensive knowledge of the biblical record. It also provides foundational skills needed for an effective preaching and/or teaching ministry and for those longing for greater depth and breadth of biblical study for personal enrichment.

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. In addition, upon completion of the Bachelor of Biblical Studies degree at Ecclesia College, the graduate will be able to:

- Solidify their identity in Christ; clarify the call of Christ in their lives; and form the character of Christ in their lives;
- Describe the functions of the local church and its mission in fulfilling the Great Commission;
- Serve the local church in a variety of ways;
- Step into the teaching and preaching functions within a local church, when called upon;
- Communicate the Gospel in a variety of contexts within today's troubled world.

## DIVISION OF BIBLICAL/THEOLOGICAL STUDIES

### Bachelor of Biblical Studies Degree

*Mr. Dallas W. Auslam, Department Coordinator*

#### General Education Studies – 35 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

###### Choose one:

MATH 1330	Math Concepts I
MATH 1350	College Mathematics
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Science (4)

###### Choose one:

BIOL 1400	General Biology & Lab
SCIE 1455	Earth Science & Lab
BIOL 2400	Human Anatomy & Physiology & Lab I
BIOL 2401	Human Anatomy & Physiology & Lab II

##### Required Humanities (3)

HIST 2320	World Religions
-----------	-----------------

##### Required Social Sciences (6)

HIST 2330	Church History
PSCI 2300	U.S. Government

##### Social Sciences (3)

###### Choose one:

HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

##### Required Behavioral Sciences (3)

###### Choose one:

PSCS 1300	General Psychology
SOCI 1300	Intro. to Sociology
PSCS 2360	Human Growth & Development

##### Required Physical Education (1)

See Catalog Options

## Bachelor of Biblical Studies Degree (continued)

### Institutional Requirements - 21 Sem./Hrs.

#### Student Development (9)

STDV 1110	Alpha Seminar (first Fall semester of enrollment)
STDV 1111	Beta Seminar (freshmen students only)
STDV 1060-1, 2060-1	Service Learning I-IV
STDV 3060-1, 4060-1	Service Learning V-VIII (Required participation each semester of attendance.)
STDV 2300	Ethical Decisions in the Work Place
STDV 3130	Cross-Cultural Practicum
STDV 4340	Diversity & Multicultural Communication

#### Leadership (12)

LEAD 2330	Evangelism <b>or</b>
CCMM 1300	Intro. to Missions
LEAD 3300	Mentoring Foundations: Grids for Life & Learning
LEAD 4360	Ethical Leadership (formerly Case Studies in Ethics)
PSCS 4380	Marriage & Family

### Biblical Studies Major – 64 Sem./Hrs.

#### Bible (45)

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2310	Old Testament Introduction
BIBL 2320	New Testament Introduction
BIBL 2330	Gospels: The Life of Jesus
BIBL 3300	Pentateuch
BIBL 3310	Early Christian History: Luke/Acts
BIBL 3320	Historical Books
BIBL 3370	Hebrew Wisdom Literature
BIBL 4310	Prophets
BIBL 4320	Pauline Epistles I
BIBL 4321	Pauline Epistles II
BIBL 4330	Hebrews & General Epistles
BIBL 4350	Interpreting the Bible
BIBL 4390	Biblical Apocalyptic Literature

#### Speech/Communication (3)

COMM 3300	Biblical Preaching
-----------	--------------------

#### Theology (9)

THEO 2310	Nature & Character of God
THEO 3300	Pneumatology: A Study of the Holy Spirit
THEO 4320	Apologetics – Evidence for Faith

#### Senior Capstone (7)

LEAD 4300	Leadership Internship
STDV 4200	Integrative Senior Seminar I
STDV 4201	Integrative Senior Seminar II

**TOTAL PROGRAM REQUIREMENTS = 120 Semester Hours.**

## Psychology & Counseling Program Objectives

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. In addition, those seeking a Bachelor of Science degree in Psychology and Counseling also will be prepared to demonstrate Major Field Competence as follows:

- Evaluate psychological paradigms by the authority of Scripture.
- Apply basic counseling principles as they relate to individuals, families, organizations, human development, behavior, and Christian thought.
- Use therapeutic communication skills effectively.
- Apply biblical and psychological foundations to address contemporary issues.
- Employ basic counseling skills, emphasizing active listening.
- Apply strategies for managing conflict within organizations, the home, the Church and other societal contexts.
- Interpret the legal and regulatory issues associated with counseling professions.

## DIVISION OF BIBLICAL/THEOLOGICAL STUDIES

### Bachelor of Science in Psychology & Counseling Degree

#### General Education Studies – 35 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

###### Choose one:

MATH 1330	Math Concepts I
MATH 1350	College Mathematics
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Science (8)

###### Choose two:

BIOL 1400	General Biology & Lab
SCIE 1455	Earth Science & Lab (EC Online)
BIOL 2400	Human Anatomy & Physiology & Lab I
BIOL 2401	Human Anatomy & Physiology & Lab II

##### Fine Arts/Humanities Elective (3)

###### Choose one:

ARTS 1330	Fine Arts: Theater
ARTS 1350	Music Appreciation
ENGL 2300	World Literature
ENGL 2355	Survey of American Literature (EC Online)
ENGL 2365	English Literature I (EC Online)
ENGL 2375	Literature of C.S. Lewis (EC Online)
HIST 2320	World Religions
HUMN 2300	Intro. to Humanities II

##### Required Social Science (3)

PSCI 2300	U.S. Government
-----------	-----------------

##### Social Science Elective (3)

###### Choose one:

HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2330	Church History
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

##### Behavioral Sciences (3)

SOCI 1300	Intro. to Sociology
-----------	---------------------

## Bachelor of Science in Psychology & Counseling Degree (continued)

### Institutional Requirements – 36 Sem./Hrs.

#### Student Development (12)

STDV 1110	Alpha Seminar (first fall semester of enrollment)
STDV 1111	Beta Seminar (freshmen students only)
STDV 1060-1, 2060-1	Service Learning I-IV
STDV 3060-1, 4060-1	Service Learning V-VIII (Required participation each semester of attendance.)
STDV 2300	Ethical Decisions in the Work Place
STDV 3130	Cross-Cultural Practicum
STDV 4340	Diversity & Multicultural Communication
LEAD 3300	Mentoring Foundations: Grids for Life & Learning

#### Bible/Theology (24)

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2310	Old Testament Introduction
BIBL 2320	New Testament Introduction
BIBL 2330	Gospels: The Life of Jesus
BIBL 4350	Interpreting the Bible
THEO 2310	Nature & Character of God
THEO 4320	Apologetics – Evidence for Faith

### Psychology & Counseling Major – 43 Sem./Hrs.

#### Core Requirements (36)

PSCS 1300	General Psychology
PSCS 2300	Principles of Counseling
PSCS 2340	Interviewing Counseling Skills
PSCS 2360	Human Growth and Development
PSCS 2380	Family Life Education, Ministry & Services
PSCS 3370	Abnormal Psychology
PSCS 3380	Counseling Theories I
PSCS 3381	Counseling Theories II
PSCS 4300	Pastoral Counseling
PSCS 4330	Crisis & Grief Intervention
PSCS 4380	Marriage & Family
BUSN 3330	Data Analysis & Interpretation (Statistics)

#### Senior Capstone (7)

PSCS 4390	Counseling Internship
STDV 4200	Integrative Senior Seminar I
STDV 4201	Integrative Senior Seminar II

### General Electives – 6 Sem./Hrs.

## TOTAL PROGRAM REQUIREMENTS = 120 Semester Hours.

### *Licensure*

Coursework for the Bachelor of Science in Psychology & Counseling degree is not accepted for counseling/counselor licensure in the State of Arkansas. This is not a unique requirement for Ecclesia College. Completion of an accredited master's program in the appropriate field is required for state licensure in most states in the U.S.



## DIVISION OF LEADERSHIP STUDIES

### **Three degrees are offered within the Leadership Studies Division at the Springdale Campus:**

Bachelor of Arts in Leadership (BAL)

Master of Christian Leadership (MCL)

In addition to the college's institutional outcomes or educational goals, programmatic objectives are included as an introduction to each of Ecclesia College's degree programs.

### **Bachelor of Arts in Leadership Program Objectives**

The Bachelor of Arts in Leadership prepares aspiring servant-leaders with the character, the creativity, the skills and the strategies they need to make their careers in both private and public sectors a lasting success. The program equips and empowers students to discover and develop their leadership dreams through a broad curriculum enabling competency in various leadership functions. Faculty members employ their personal and professional expertise to integrate technical and practical subjects in a concentration that assists students in achieving the following educational goals:

- Master the tools and tactics of servant-leadership to promote success of people and projects.
- Develop ethical and responsible leadership skills applicable to many professions across various sectors.
- Gain the communication, problem-solving, and managerial skills to build teams, craft business plans and market ideas.
- Strengthen the capacity and creativity to make innovative programs sustainable via an entrepreneurial mindset and effective strategies.
- Learn patterns of devotional practice and personal growth that will equip one for spiritual leadership.

## DIVISION OF LEADERSHIP STUDIES

### Bachelor of Arts in Leadership Degree

#### General Education Studies – 35 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

###### Choose one:

MATH 1330	Math Concepts I
MATH 1350	College Mathematics
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Science (8)

###### Choose two:

BIOL 1400	General Biology & Lab
SCIE 1455	Earth Science & Lab (EC Online)
BIOL 2400	Human Anatomy & Physiology & Lab I
BIOL 2401	Human Anatomy & Physiology & Lab II

##### Fine Arts/Humanities Elective (3)

###### Choose one:

ARTS 1330	Fine Arts: Theater
ARTS 1350	Music Appreciation
ENGL 2300	World Literature
ENGL 2355	Survey of American Literature (EC Online)
ENGL 2365	English Literature I (EC Online)
ENGL 2375	Literature of C.S. Lewis (EC Online)
HIST 2320	World Religions
HUMN 2300	Intro. to Humanities II

##### Required Social Science (3)

PSCI 2300	U.S. Government
-----------	-----------------

##### Social Science Elective (3)

###### Choose one:

HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2330	Church History
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

##### Behavioral Sciences (3)

###### Choose one:

PSCS 1300	General Psychology
SOCI 1300	Intro. to Sociology
PSCS 2360	Human Growth & Development

## Bachelor of Arts in Leadership Degree (continued)

### Institutional Requirements – 30 Sem./Hrs.

#### Student Development (9)

STDV 1110	Alpha Seminar (first fall semester of enrollment)
STDV 1111	Beta Seminar (freshmen students only)
STDV 1060-1, 2060-1	Service Learning I-IV
STDV 3060-1, 4060-1	Service Learning V-VIII (Required participation each semester of attendance.)
STDV 2300	Ethical Decisions in the Work Place
STDV 3130	Cross-Cultural Practicum
STDV 4340	Diversity & Multicultural Communication

#### Bible/Theology (21)

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2310	Old Testament Introduction or
BIBL 2320	New Testament Introduction
BIBL 2330	Gospels: The Life of Jesus
BIBL 4350	Interpreting the Bible
THEO 2310	Nature & Character of God
THEO 4320	Apologetics – Evidence for Faith

### Leadership Major – 43-55 Sem./Hrs.

#### Leadership (24)

LEAD 3300	Mentoring Foundations: Grids for Life & Learning
LEAD 3301	Biblical Leadership
LEAD 3340	Spiritual Life of the Christian Leader
LEAD 3370	Leadership Communication & Persuasion (formerly Leadership, Interpersonal Relationships & Communication)
LEAD 4320	Sustainable Business Strategy
LEAD 4340	People & Project Management
LEAD 4350	Entrepreneurship Essentials
LEAD 4360	Ethical Leadership (formerly Case Studies in Ethics)

#### Senior Capstone (7)

LEAD 4300	Leadership Internship
STDV 4200	Integrative Senior Seminar I
STDV 4201	Integrative Senior Seminar II

A concentration of courses in an approved discipline is required to complete the requirements of the B.A. in Leadership degree (12-24).

### **CONCENTRATION OPTIONS: 12 Upper Level Sem./Hrs. OR 24 Sem./Hrs. at any Level**

A concentration is defined as a grouping of courses in a particular discipline. The Faculty of EC has voted to allow two definitions of the word “concentration”: (1) a choice of 12 semester hours at the upper level (junior/senior courses) or (2) a choice of taking 24 semester hours in a particular discipline by combining freshmen-senior level courses. (For example: The 24 hours can be from a grouping of courses in a particular discipline that can be earned at a community college through an A.S. program and transferred in to Ecclesia.)

**GENERAL ELECTIVES: 0 or 12 Sem./Hrs.** – Students choosing option 1 above will need to complete 12 hours of general electives to fulfill the requirements for graduation of the B.A. in Leadership degree. Students choosing option 2 above will not be required to take further elective credit hours to graduate.

**TOTAL PROGRAM REQUIREMENTS = 120 Semester Hours.**

## EXAMPLES OF UPPER LEVEL CONCENTRATION OF COURSES:

### Old Testament Studies

Choose three courses from the following:

BIBL 3300	Pentateuch
BIBL 3320	Historical Books
BIBL 3370	Hebrew Wisdom Literature
BIBL 4310	Prophets

### New Testament Studies

Choose three courses from the following:

BIBL 3310	Early Christian History: Luke/Acts
BIBL 4320	Pauline Epistles I
BIBL 4321	Pauline Epistles II
BIBL 4370	Exegesis of Hebrews
BIBL 4380	General Epistles
BIBL 4390	Biblical Apocalyptic Literature

### Biblical Studies (general)

Choose three courses from the following:

BIBL 3300	Pentateuch
BIBL 3310	Early Christian History: Luke/Acts
BIBL 3320	Historical Books
BIBL 3370	Hebrew Wisdom Literature
BIBL 4310	Prophets
BIBL 4320	Pauline Epistles I
BIBL 4321	Pauline Epistles II
BIBL 4370	Exegesis of Hebrews
BIBL 4380	General Epistles
BIBL 4390	Biblical Apocalyptic Literature

### Business Administration (general)

Choose four courses from the following:

BUSN 3310	International Business
BUSN 4390	Business Internship
COMM 4340	Diversity & Multicultural Communication
FINC 3300	Money, Banking and Financial Markets
MGMT 3360	Supply Chain Management
MGMT 3300	Organizational Behavior and Leadership
MGMT 3310	Human Resource Management
MGMT 4320	Entrepreneurship and Small Business Management
MGMT 4360	Risk Management
MKTG 3320	Promotional Strategy
MKTG 3360	Advertising & Public Relations
COMM 4330	Public Relations Communication
MKTG 4340	Services Marketing

## **Bachelor of Arts in Leadership Degree (continued)**

### **Management**

Choose four courses from the following:

BUSN 4390	Business Internship
FINC 3300	Money, Banking and Financial Markets
MGMT 3360	Supply Chain Management
MGMT 3300	Organizational Behavior and Leadership
MGMT 3310	Human Resource Management
MGMT 4320	Entrepreneurship and Small Business Management
MGMT 4360	Risk Management

### **Marketing**

Choose four courses from the following:

BUSN 4390	Business Internship
MKTG 3320	Promotional Strategy
MKTG 3360	Advertising & Public Relations
COMM 4330	Public Relations Communication
MKTG 4340	Services Marketing

### **Psychology & Counseling**

Choose four courses from the following:

PSCS 3370	Abnormal Psychology
PSCS 3380	Counseling Theories I
PSCS 3381	Counseling Theories II
PSCS 4300	Pastoral Counseling
PSCS 4330	Crisis & Grief Intervention
PSCS 4380	Marriage & Family
PSCS 4390	Counseling Practicum

### **Interdisciplinary Studies**

Choose any four courses from the Ecclesia College curriculum at the junior/senior level (courses numbered 3000, 4000 or above) with the help and approval of your degree-granting department and/or division chair.

## Master of Christian Leadership Program Objectives

The Master of Christian Leadership is an online degree designed to offer biblical and theological education at the graduate level. This program will prepare Christian students who have a growing relationship with God to effectively lead in a wide variety of settings, including church and parachurch organizations, the mission field (stateside and international), and the marketplace. The Master of Christian Leadership is intended to help the student integrate biblical principles into his/her personal and professional life, understand Scripture and be capable of applying its principles in practical situations. Specific program objectives include:

- Develop ever-increasing levels of integrity in all aspects of life (personal, professional/ministry, relational).
- Demonstrate increasing life in Christ (fruit of the Spirit), evidenced by love for others, God and themselves.
- Demonstrate a general knowledge of the Bible, including a deep/growing understanding of the major books.
- Nurture and evidence skills needful for continued spiritual growth within the demands of life and ministry.
- Demonstrate a thorough understanding of the historical development of theology and the ability to effectively support their theological views and apply them to practical life.
- Demonstrate a biblically accurate doctrine of Christian leadership.
- Become involved in practical experiences to develop ministry competencies.
- Demonstrate the necessary skills for assessment of an organization.
- Design a leadership development plan for an organization.

### *Master of Christian Leadership Program*

#### **GRADUATE STUDIES – 36 Sem./ Hrs.**

##### **Degree Requirements:**

STDV 6310	Spiritual Vitality: Developing Christian Character
THEO 5310	Theological Foundations of Faith: A Case Study
LEAD 5370	The Church on Monday: Lifestyle Ministry
LEAD 6310	Living Ethics: A Biblical Basis for Moral Judgment
LEAD 5310	Avoiding Compassion Fatigue: Biblical Principles for Personal Management
LEAD 6340	Ministering in a Culturally Diverse World
LEAD 5320	Biblical Foundations for Leadership Development
LEAD 6320	Case Studies in Leadership and Management
LEAD 5330	Connecting: Biblical Principles for Effective Relationships
COMM 6310	Effective Leadership Communication
LEAD 6330	Managing People: Groups and Leadership
LEAD 5140	Mentoring: Developing Biblical Leadership I
LEAD 5150	Mentoring: Developing Biblical Leadership II
LEAD 5160	Mentoring: Developing Biblical Leadership III

**TOTAL PROGRAM REQUIREMENTS = A minimum of 36 semester hours are required in the degree.**

## **DIVISION OF PROFESSIONAL STUDIES**

*Mr. Gary L. Burney, Business Administration Department Coordinator*

### **Degrees offered within the Professional Studies Division at the Springdale Campus include:**

Bachelor of Science in Business Administration (BSBA) with a concentration in Management

Bachelor of Science in Business Administration (BSBA) with a concentration in Marketing

Bachelor of Science in Sport Management (SPMT)

## **Business Administration Program Objectives**

The Bachelor of Science in Business Administration program incorporates the development of the student's exposure to human problems and personal values through a well-planned curriculum which integrates within the curriculum, increasingly advanced cognitive skills, awareness of self and others, and social and interpersonal skills – all through a Christian worldview.

### **Two business administration degree tracks are available to the student:**

1. Bachelor of Science in Business Administration in Management
2. Bachelor of Science in Business Administration in Marketing

Certain required courses within the business degree program form the theoretical and practical framework students need to succeed in increasingly responsible leadership roles within their professional and personal organizations. The Bachelor of Science in Business Administration degree encourages students to achieve the following educational objectives:

- Apply and synthesize the foundational areas of business to make sound business decisions.
- Access, use, and evaluate information in business decision-making.
- Use quantitative and qualitative analytical and critical thinking skills to evaluate information, solve problems, and make sound decisions.
- Effectively use various forms of business communication.
- Apply prescribed ethical codes and behaviors in business and professional environment.

### **The Management Degree:**

The study of management prepares students for positions of leadership in for-profit and non-profit organizations of all sizes. The management curriculum focuses on the nature and capabilities of human and other resources, as well as how the manager plans, organizes, staffs, coordinates, and evaluates those resources in an organization and its environment. In addition to the above mentioned programmatic objectives, the management concentration requires that its graduates be able to:

- Collaborate effectively in team settings to analyze managerial decisions.
- Demonstrate cultural sensitivity and respect for individual perspectives when working in teams.
- Exhibit professionalism in management assignments.

## DIVISION OF PROFESSIONAL STUDIES

### Bachelor of Science in Business Administration Degree/Management

*Mr. Gary L. Burney, Business Administration Department Coordinator*

#### General Education Studies – 35 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

MATH 1350	College Mathematics <b>or</b>
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Science (8)

###### Choose two:

BIOL 1400	General Biology & Lab
SCIE 1455	Earth Science & Lab (EC Online)
BIOL 2400	Human Anatomy & Physiology & Lab I
BIOL 2401	Human Anatomy & Physiology & Lab II

##### Fine Arts/Humanities Elective (3)

###### Choose one:

ARTS 1330	Fine Arts: Theater
ARTS 1350	Music Appreciation
ENGL 2300	World Literature
ENGL 2355	Survey of American Literature (EC Online)
ENGL 2365	English Literature I (EC Online)
ENGL 2375	Literature of C.S. Lewis (EC Online)
HIST 2320	World Religions
HUMN 2300	Intro. to Humanities II

##### Required Social Science (3)

PSCI 2300	U.S. Government
-----------	-----------------

##### Social Science Elective (3)

###### Choose one:

HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

##### Required Behavioral Science (3)

###### Choose one:

PSCS 1300	General Psychology
SOCI 1300	Intro. to Sociology
PSCS 2360	Human Growth & Development



## **Bachelor of Science in Business Administration w/Management Concentration (continued)**

### **Institutional Requirements – 28 Sem./Hrs.**

#### **Student Development (7)**

STDV 1110	Alpha Seminar (first fall semester of enrollment)
STDV 1060-1, 2060-1	Service Learning I-IV
STDV 3060-1, 4060-1	Service Learning V-VIII
STDV 2300	Ethical Decisions in the Work Place
LEAD 3300	Mentoring Foundations: Grids for Life & Learning

#### **Biblical/Theological Studies (21)**

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2310	Old Testament Introduction
BIBL 2320	New Testament Introduction
BIBL 2330	Gospels: The Life of Jesus
THEO 2310	Nature & Character of God
THEO 4320	Apologetics – Evidence for Faith

### **Business Administration Major – 57 Sem./Hrs.**

#### **Lower Level Core Requirements (21)**

ACCT 2300	Principles of Accounting I
ACCT 2310	Principles of Accounting II
BUSN 1300	Business Foundations
COMM 2320	Business Communications
ECON 2330	Principles of Macroeconomics
ECON 2340	Principles of Microeconomics
MGMT 2300	Principles of Management

#### **Upper Level Core Requirements (24)**

BUSN 3310	International Business
BUSN 3330	Data Analysis & Interpretation
BUSN 3340	The Legal Environment of Business
BUSN 4390	Business Internship
FINC 3300	Money, Banking and Financial Markets
MGMT 3360	Supply Chain Management
MGMT 4380	Business Leadership & Strategic Management
STDV 4340	Diversity & Multicultural Communication

#### **Required Business Administration: Management Concentration (12)**

MGMT 3300	Organizational Behavior and Leadership
MGMT 3310	Human Resource Management
MGMT 4320	Entrepreneurship and Small Business Management
MGMT 4360	Risk Management

**TOTAL PROGRAM REQUIREMENTS = 120 Semester Hours.**

## **Business Administration Program Objectives**

The Bachelor of Science in Business Administration program incorporates the development of the student's exposure to human problems and personal values through a well-planned curriculum which integrates within the curriculum, increasingly advanced cognitive skills, awareness of self and others, and social and interpersonal skills – all through a Christian worldview.

### **Two business administration degree tracks are available to the student:**

1. Bachelor of Science in Business Administration in Management
2. Bachelor of Science in Business Administration in Marketing

Certain required courses within the business degree program form the theoretical and practical framework students need to succeed in increasingly responsible leadership roles within their professional and personal organizations. The Bachelor of Science in Business Administration degree encourages students to achieve the following educational objectives:

- Apply and synthesize the foundational areas of business to make sound business decisions.
- Access, use, and evaluate information in business decision-making.
- Use quantitative and qualitative analytical and critical thinking skills to evaluate information, solve problems, and make sound decisions.
- Effectively use various forms of business communication.
- Apply prescribed ethical codes and behaviors in business and professional environment.

### **The Marketing Degree:**

The major in marketing is designed to prepare students for careers involving product planning, distribution, promotion, and pricing strategies in for-profit and non-profit organizations. In addition to a broad overview of the marketing functions within organizations, students are provided with knowledge and skills in consumer behavior, marketing research and strategic marketing. In addition to the above mentioned programmatic objectives, the management concentration requires that its graduates be able to:

- Collaborate effectively in team settings to analyze marketing decisions.
- Demonstrate cultural sensitivity and respect for individual perspectives when working in teams.
- Exhibit professionalism in marketing assignments.

## DIVISION OF PROFESSIONAL STUDIES

### Bachelor of Science in Business Administration Degree/Marketing

*Mr. Gary L. Burney, Business Administration Department Coordinator*

#### General Education Studies – 35 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

MATH 1350	College Mathematics <b>or</b>
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Science (8)

###### Choose two:

BIOL 1400	General Biology & Lab
SCIE 1455	Earth Science & Lab (EC Online)
BIOL 2400	Human Anatomy & Physiology & Lab I
BIOL 2401	Human Anatomy & Physiology & Lab II

##### Fine Arts/Humanities Elective (3)

###### Choose one:

ARTS 1330	Fine Arts: Theater
ARTS 1350	Music Appreciation
ENGL 2300	World Literature
ENGL 2355	Survey of American Literature (EC Online)
ENGL 2365	English Literature I (EC Online)
ENGL 2375	Literature of C.S. Lewis (EC Online)
HIST 2320	World Religions
HUMN 2300	Intro. to Humanities II

##### Required Social Science (3)

PSCI 2300	U.S. Government
-----------	-----------------

##### Social Science Elective (3)

###### Choose one:

HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

##### Behavioral Sciences (3)

###### Choose one:

PSCS 1300	General Psychology
SOCI 1300	Intro. to Sociology
PSCS 2360	Human Growth & Development

## Bachelor of Science in Business Administration w/Marketing Concentration (continued)

### Institutional Requirements – 28 Sem./Hrs.

#### Student Development (7)

STDV 1110	Alpha Seminar (first fall semester of enrollment)
STDV 1060-1, 2060-1	Service Learning I-IV
STDV 3060-1, 4060-1	Service Learning V-VIII (Required participation each semester of attendance.)
STDV 2300	Ethical Decisions in the Work Place
LEAD 3300	Mentoring Foundations: Grids for Life & Learning

#### Biblical/Theological Studies (21)

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2310	Old Testament Introduction
BIBL 2320	New Testament Introduction
BIBL 2330	Gospels: The Life of Jesus
THEO 2310	Nature & Character of God
THEO 4320	Apologetics – Evidence for Faith

### Business Administration Major – 57 Sem./Hrs.

#### Lower Level Core Requirements (21)

ACCT 2300	Principles of Accounting I
ACCT 2310	Principles of Accounting II
BUSN 1300	Business Foundations
COMM 2320	Business Communications
ECON 2330	Principles of Macroeconomics
ECON 2340	Principles of Microeconomics
MKTG 2300	Principles of Marketing

#### Upper Level Core Requirements (24)

BUSN 3310	International Business
BUSN 3330	Data Analysis and Interpretation
BUSN 3340	The Legal Environment of Business
BUSN 4390	Business Internship
FINC 3300	Money, Banking and Financial Markets
MGMT 3360	Supply Chain Management
MGMT 4380	Business Leadership & Strategic Management
STDV 4340	Diversity & Multicultural Communication

#### Required Business Administration: Marketing Concentration (12)

MKTG 3320	Promotional Strategy
MKTG 3360	Advertising & Public Relations
COMM 4330	Public Relations Communication
MKTG 4340	Services Marketing

**TOTAL PROGRAM REQUIREMENTS = 120 Semester Hours.**

## Sport Management Program Objectives

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. In addition, those seeking a Bachelor of Science in Sport Management also will be prepared to demonstrate Major Field Competence as follows:

- Apply human anatomy, psychology, nutrition, health, and kinesiology principles to sports and fitness.
- Apply training, conditioning, and psychology to sports and wellness.
- Interpret the legal and regulatory issues associated with recreational, official-sanctioned, and professional sports.
- Apply management principles, concepts, and practices associated with the operations and maintenance of sport and recreation facilities.
- Articulate the sociological, historical, political and philosophical aspects of sports.
- Compare and contrast human behavior with respect to sport and fitness.
- Evaluate the ethics, professionalism, and maturity required at work and internship sites.

## DIVISION OF PROFESSIONAL STUDIES

### Bachelor of Science in Sport Management Degree

#### General Education Studies – 35 Sem./Hrs.

##### English (6)

ENGL 1300	English Composition I
ENGL 1310	English Composition II

##### Speech/Communication (3)

COMM 1300	Principles of Oral Communication
-----------	----------------------------------

##### Mathematics (3)

MATH 1330	Math Concepts I
MATH 1350	College Mathematics <b>or</b>
MATH 1370	College Algebra (or math higher than College Algebra)

##### Computer Science (3)

CSCI 2300	Microcomputer Applications in Business
-----------	--

##### Science (8)

###### Choose two:

BIOL 1400	General Biology & Lab
SCIE 1455	Earth Science & Lab (EC Online)
BIOL 2400	Human Anatomy & Physiology & Lab I
BIOL 2401	Human Anatomy & Physiology & Lab II

##### Fine Arts/Humanities Elective (3)

###### Choose one:

ARTS 1330	Fine Arts: Theater
ARTS 1350	Music Appreciation
ENGL 2300	World Literature
ENGL 2355	Survey of American Literature (EC Online)
ENGL 2365	English Literature I (EC Online)
ENGL 2375	Literature of C.S. Lewis (EC Online)
HIST 2320	World Religions
HUMN 2300	Intro. to Humanities II

##### Required Social Science (3)

PSCI 2300	U.S. Government
-----------	-----------------

##### Social Science Elective (3)

###### Choose one:

HIST 2310	U.S. History I
HIST 2311	U.S. History II
HIST 2360	Western Civilization I
HIST 2370	Western Civilization II

##### Behavioral Sciences (3)

###### Choose one:

PSCS 1300	General Psychology
SOCI 1300	Intro. to Sociology
PSCS 2360	Human Growth & Development

## Bachelor of Science in Sport Management (continued)

### Institutional Requirements – 33 Sem./Hrs.

#### Student Development (12)

STDV 1110	Alpha Seminar (first fall semester of enrollment)
STDV 1111	Beta Seminar (freshmen students only)
STDV 1060-1, 2060-1	Service Learning I-IV
STDV 3060-1, 4060-1	Service Learning V-VIII (Required participation each semester of attendance.)
STDV 2300	Ethical Decisions in the Work Place
STDV 3130	Cross-Cultural Practicum
STDV 4340	Diversity & Multicultural Communication
LEAD 3300	Mentoring Foundations: Grids for Life & Learning

#### Biblical/Theological Studies (21)

BIBL 1330	Beginnings in Genesis
BIBL 1340	Biblical Worldview
BIBL 2310	Old Testament Introduction
BIBL 2320	New Testament Introduction
BIBL 2330	Gospels: The Life of Jesus
THEO 2310	Nature & Character of God
THEO 4320	Apologetics – Evidence for Faith

### Sport Management Major – 42 Sem./Hrs.

#### Core Requirements (35)

SPMT 1300	Intro. to Sport Management
SPMT 2300	Kinesiology
SPMT 3100	Field Experience in Sports I
SPMT 3101	Field Experience in Sports II
SPMT 3300	Leadership & Ethics in Sports
SPMT 3310	Organization & Management of Sport Programs
SPMT 3320	Sport Facilities Management
SPMT 3330	Theory & Techniques of Coaching
SPMT 3350	Nutrition for Fitness & Sport
SPMT 4300	Sport & Exercise Psychology
SPMT 4310	Economic & Financial Management of Sport Organizations
SPMT 4320	Sports Promotion & Sales Management
SPMT 4340	Sport Law

#### Senior Capstone (7)

SPMT 4390	Internship in Health, Sport or Recreation
STDV 4200	Integrative Senior Seminar I
STDV 4201	Integrative Senior Seminar II

### GENERAL ELECTIVES – 10 Sem./Hrs.

**TOTAL PROGRAM REQUIREMENTS = 120 Semester Hours.**

## ***SPRINGDALE CAMPUS COURSE DESCRIPTIONS***

<b><u>Accounting (ACCT)</u></b>	
<b>ACCT 2300</b>	<b>Principles of Accounting I</b>
This course covers basic principles of accounting for individual proprietorships. The first semester covers the theory of debits and credits, the accounting cycle including books of original entry, ledgers, working papers, and financial statements, accruals and deferrals, asset valuations, and payroll accounting. <b>Three credit hours.</b>	
<b>ACCT 2310</b>	<b>Principles of Accounting II</b>
This course is a continuation of ACCT 2300, with emphasis on accounting for partnerships and corporations, introduction to manufacturing and cost accounting, and financial statement analysis. <b>Prerequisite: ACCT 2300. Three credit hours.</b>	
<b><u>Fine Arts (ARTS)</u></b>	
<b>ARTS 1330</b>	<b>Theater Appreciation</b>
This course presents a general survey of the field of theater, emphasizing the study of various play genre, acting styles, directing techniques, scenery, lighting, and costume design as well as the history of the theater. <b>Three credit hours. Additional fees apply.</b>	
<b>ARTS 1350</b>	<b>Music Appreciation</b>
Students will examine musical expression and its cultural context from the Greek period to the present. Students will also survey the major musical stylistic periods, enhance their listening skills, and acquire an understanding of musical elements and forms. <b>Three credit hours.</b>	
<b><u>Bible (BIBL)</u></b>	
<b>BIBL 1310</b>	<b>Old Testament Survey</b>
This is a historical survey of the Old Testament, with special attention given to the cultural, historical and geographical background of the text, as well as practical applications of major Old Testament themes. It includes units on inspiration and canonization of the Old Testament Scriptures. <b>Three credit hours.</b>	
<b>BIBL 1320</b>	<b>New Testament Survey</b>
This is an overview of the New Testament with special emphasis given to the content, genre, theme, and historical setting of each of the books of the New Testament, as well as the intent and purpose of each writer. The study includes a unit dealing with the historical Jesus, the vision, purpose and mission entrusted to His disciples and subsequently to the Church, the development and expansion of the New Testament Church, as well as how our New Testament was compiled. <b>Three credit hours.</b>	
<b>BIBL 1330</b>	<b>Beginnings in Genesis</b>
This is an historical and thematic survey of the book of Genesis with special attention given to the cultural, historical, and geographical background of the text, as well as practical applications of major Old Testament themes. <b>Three credit hours.</b>	
<b>BIBL 1340</b>	<b>Biblical Worldview</b>
This course explores issues of cultural diversity and examines differing religious beliefs. It focuses on the basics of the Christian worldview and explores other worldviews that people embrace. The student will be challenged to think more clearly and critically about the ultimate issues of human existence, the role of general revelation (creation) and special revelation (Scripture), as well as be prepared to give an answer and defend the truth claims of his/her own worldview. <b>Three credit hours.</b>	
<b>BIBL 2310</b>	<b>Old Testament Introduction</b>
For greater understanding of the total Biblical message, this course presents basic truths of the Old Testament, historical and geographical knowledge, as well as keys for further study and application of the Scriptures. Students are required to read the Old Testament. <b>Three credit hours.</b>	



<b>BIBL 2320</b>	<b>New Testament Introduction</b>
For greater understanding of the total Biblical message, this course presents basic truths of the New Testament, historical and geographical knowledge, as well as keys for further study and application of the Scriptures. Students are required to read the New Testament. <b>Three credit hours.</b>	
<b>BIBL 2330</b>	<b>Gospels: The Life of Jesus</b>
The course will trace the main historical events in the life of Jesus Christ—his birth, early childhood, baptism, temptation, ministry and teachings, betrayal, death, burial, resurrection and ascension. <b>Three credit hours.</b>	
<b>BIBL 2350</b>	<b>Methods of Bible Study</b>
The student will be introduced to a wide variety of biblical methods of devotional study as well as how to prepare and present simple Bible lessons within a young adult/small group/Sunday School or youth ministry setting. <b>Three credit hours.</b>	
<b>BIBL 3260</b>	<b>Biblical Foundations of Worship I</b>
This course will introduce the student to foundational biblical principles of praise and worship, with special focus on the worship patterns and styles of the Hebrews in the Tabernacles of Moses and David, as well as early Christian Church expressions of worship. <b>Two credit hours.</b>	
<b>BIBL 3270</b>	<b>Biblical Foundations of Worship II</b>
A continuation of BIBL 3260, with primary focus on worship experienced by the early Christian Church and leading up to the present contemporary expressions of worship. <b>Two credit hours.</b>	
<b>BIBL 3300</b>	<b>Pentateuch</b>
This course presents an exegetical and theological study of the first five books of the Bible with an emphasis on their historical, textual and literary context. <b>Three credit hours.</b>	
<b>BIBL 3310</b>	<b>Early Christian History: Luke/Acts</b>
Christian history is incomplete without a study of the historical Christ Himself. After a thorough review of the important themes in Jesus' teachings and ministry, the student will proceed to discover the Early Church in action, men and women moved by the Holy Spirit of God, as recounted by the Gentile historian, Luke. <b>Three credit hours.</b>	
<b>BIBL 3320</b>	<b>Historical Books</b>
An exegetical and theological study of Joshua - Esther with an emphasis on how to read and interpret theological narrative. <b>Three credit hours.</b>	
<b>BIBL 3339</b>	<b>Methods of Bible Study</b>
The student will be introduced to a wide variety of biblical methods of devotional study as well as how to prepare and present simple Bible lessons within a young adult/small group/Sunday School or youth ministry setting. <b>Three credit hours.</b>	
<b>BIBL 3370</b>	<b>Hebrew Wisdom Literature</b>
This course presents a study of Job, Psalms, Proverbs, Ecclesiastes and the Song of Songs. It emphasizes the genius of Hebrew poetry and the doctrinal depth, spiritual value and ethical implications of these books. <b>Three credit hours.</b>	
<b>BIBL 3379</b>	<b>Old Testament History &amp; Archaeology</b>
This course will provide an advanced examination of the Old Testament as enlightened by key archaeological findings. The course will focus on the archaeology of biblical lands (i.e., the ancient near east) and their material cultures. This will be accomplished using the Bible both as an historical resource and the inspired Word of God. <b>Prerequisites: BIBL 1310, 1330, or 2310; or by permission of the Academic Dean. Three credit hours.</b>	
<b>BIBL 4310</b>	<b>Prophets</b>
An exegetical and theological study of the Old Testament prophets with the exception of Ezekiel and Daniel. <b>Prerequisite: BIBL 1310. Three credit hours.</b>	
<b>BIBL 4320</b>	<b>Pauline Epistles I</b>
A study of the life, ministry and teaching of the Apostle Paul as recorded in the books of Galatians, Romans, and the four Prison Epistles. The life setting of each letter will be related to Paul's three missionary journeys as described in the book of Acts. Special attention will also be given to the major theological themes of each of the epistles. <b>Prerequisite: BIBL 1320. Three credit hours. Fall.</b>	

<b>BIBL 4321</b>	<b>Pauline Epistles II</b>
A study of the life, ministry and teaching of the Apostle Paul as recorded in the books of I & II Corinthians, I & II Thesalonians, and the three Pastoral Epistles. The life setting of each letter will be related to Paul's three missionary journeys as described in the book of Acts. Special attention will also be given to the major theological themes of each of the epistles. <b>Prerequisites: BIBL 1320 and 4320. Three credit hours. Spring.</b>	
<b>BIBL 4350</b>	<b>Interpreting the Bible</b>
This course is a study of the principles and methods used to ascertain the meaning of scripture. Distinction will be made throughout the course between meaning and application. <b>Prerequisites: BIBL 1310 and BIBL 1320. Three credit hours</b>	
<b>BIBL 4370</b>	<b>Exegesis of Hebrews</b>
An in-depth exegetical study of the New Testament book of Hebrews. <b>Prerequisites: BIBL 1310 and BIBL 1320. Three credit hours.</b>	
<b>BIBL 4380</b>	<b>General Epistles</b>
An exegetical and theological study of James-Jude. <b>Prerequisite: BIBL 1320. Three credit hours.</b>	
<b>BIBL 4390</b>	<b>Biblical Apocalyptic Literature</b>
This course is an introduction of the rise and development of Biblical apocalyptic literature through an exegetical study of Ezekiel, Daniel, and Revelation. <b>Prerequisites: BIBL 1310 and BIBL 1320. Three credit hours.</b>	
<b>BIBL 5379</b>	<b>Old Testament History &amp; Archaeology</b>
This course will provide an advanced examination of the Old Testament as enlightened by key archaeological findings. The course will focus on the archaeology of biblical lands (i.e., the ancient near east) and their material cultures. This will be accomplished using the Bible both as an historical resource and the inspired Word of God. <b>Prerequisites: BIBL 1310, 1330, or 2310; or by permission of the Academic Dean. Three credit hours.</b>	
<b><u>Science (BIOL and PHYS)</u></b>	
<b>BIOL 1400</b>	<b>General Biology &amp; Lab</b>
A study of the principles of biology. Provides the foundations for other advanced courses in biological sciences. Includes an in-depth study of fundamental biological concepts including the scientific process, classification, structure and functions, cellular metabolism, creationism/evolution, and genetics. Appropriate for biology and health science majors, as well as general education. Lab required. <b>Four credit hours. \$50 lab fee applies.</b>	
<b>BIOL 2400</b>	<b>Human Anatomy &amp; Physiology &amp; Lab I</b>
The course will explore the interrelatedness of systems such as the skeletal, muscular, nervous, and circulatory. This course is recommended for those pursuing a career in sport management and pre-health science fields. Laboratory work will be required and attendance will be recorded. Dissection of various animal forms will be required. The Anatomy Coloring Book will be used as a visual support laboratory and structural needs of the course. Both physical (dissection) and recommended virtual dissection will be used. <b>Four credit hours. Fall. \$50 lab fee applies.</b>	
<b>BIOL 2401</b>	<b>Human Anatomy &amp; Physiology &amp; Lab II</b>
A continuation of BIOL 2400: An in-depth study into the structure, function, and dysfunction of human body processes, to include skeletal, muscular, cardiovascular, nervous, endocrine, respiratory, digestive, urinary, and reproductive systems. <b>Four credit hours. Spring. \$50 lab fee applies.</b>	
<b><u>Business (BUSN)</u></b>	
<b>BUSN 1300</b>	<b>Business Foundations</b>
This course presents business-related topics and careers based on a Christian worldview. It presents the structure of business organizations, principles and practices in America, as well as a brief discussion of international business concerns. Contemporary issues concerning ethics, morality and social responsibility are introduced. <b>Three credit hours</b>	

<b>BUSN 3310</b>	<b>International Business</b>
This course offers an introduction to the opportunities and challenges of transacting commerce in a global market. Topics of discussion include culture, communication, economics, finances, legal and political considerations, missions, and social responsibility. Overview of the major trading areas includes Africa, Asia, Europe, North and South America, the Middle East, and the Pacific basin. <b>Three credit hours.</b>	
<b>BUSN 3330</b>	<b>Data Analysis and Interpretation</b>
This course covers topics involving estimation of population characteristics, research design and hypothesis testing, as well as measuring and predicting relationships. The course should enable the student to develop an understanding regarding the application and interpretation of basic data analysis techniques with an emphasis on statistical applications. <b>Three credit hours. Prerequisites: CSCI 2300 and college-level math.</b>	
<b>BUSN 3340</b>	<b>The Legal Environment of Business</b>
The course is a study of the constitution and business, the court system and other means of dispute resolution, anti-trust issues, business and labor, consumer rights, enforceable contracts, business and its environment including social responsibility, ethics, and protecting the physical environment. <b>Three credit hours.</b>	
<b>BUSN 4390</b>	<b>Business Internship</b>
The purpose of an internship is to provide valuable hands-on learning experience in a professional setting. NW Arkansas is an area rich in professional business opportunities and a large selection of professional, cross-cultural, and service internships are available from which to choose. Per the internship contract, students will complete assignments designed to demonstrate knowledge, competency of the profession, and the ability to complete guided field research. The parameters of the internship will be determined by the Ecclesia College assigned faculty who will oversee the course. <b>Three credit hours.</b>	
<b><u>Cross-Cultural Ministries (CCMM)</u></b>	
<b>CCMM 1300</b>	<b>Introduction to Missions</b>
This course is built on the assumption that the Body of Christ is called to reach into the world both evangelistically and socially. The role of the Christian professional in world missions is discussed. Leadership competencies promoted in this course include modeling, motivating, planning, organizing, facilitating, training, funding, implementing, and evaluating. Participants in the course are equipped for this work. In addition, students reflect on ways in which their individual church contacts can mobilize others in the fulfillment of their mission to disciple all nations. <b>Three credit hours.</b>	
<b>CCMM 2230-1</b>	<b>Cross-Cultural Practicum I &amp; II</b>
These intense practicum experiences require a minimum two-week missionary outreach in an international setting under direct supervision of a qualified instructor. The world becomes the classroom for this course as each student discovers and practices his/her ministry gifts. Each student participates in personal evangelism and other types of hands-on ministry, much of which is done in a cross-cultural setting. The priority of the Great Commission and the cost of participating in the Great Commandment are evident throughout this experience. <b>Two credit hours per semester, upon demand.</b>	
<b><u>Communication (COMM)</u></b>	
<b>COMM 1300</b>	<b>Principles of Oral Communication</b>
This course provides an overview of the process of communication and introduces communication theory and practical training in the fundamentals of effective presentation for individuals in both public speaking and group communication settings. The class will discuss contemporary issues and analyze public discourses. <b>Three credit hours.</b>	
<b>COMM 2320</b>	<b>Business Communications</b>
This course examines the principles of effective communication and provides practice in writing business letters, reports, resumes, and memos; various types of oral presentations; and electronic communications. <b>Three credit hours</b>	
<b>COMM 3300</b>	<b>Biblical Preaching</b>
The ultimate goal of this course will be to learn how to speak forth the Word of God adequately and persuasively in light of the listener's historical, cultural and geographic context that Christ may be exalted and humanity moved to believe and obey the truth. Emphasis is given to the entire sermon process, from preparation to proclamation of divine truth. The instructor and class members	

are involved in the process of constructive criticism of sermon structure and delivery. <b>Prerequisite: ENGL 1310. Three credit hours.</b>	
<b>COMM 4330</b>	<b>Public Relations Communication</b>
This course is a study and practice of principles of analysis, reasoning, evidence, organization, and speaking needed to logically demonstrate and defend a position before an audience. It also addresses an analysis and practice of techniques used to change attitudes, beliefs, and behavior in various communication contexts. <b>Three credit hours.</b>	
<b>COMM 4340</b>	<b>Diversity &amp; Multicultural Communication</b>
This course is designed to increase the effectiveness of cross-cultural communication in today's global business environment. Course content focuses on the application of theory and research in multicultural communication. Specific topics addressed include intercultural communication (between members of different cultures), multicultural communication (among members of various cultures), culture-biased assumptions, contrasting cultural values, communication and negotiation strategies, verbal and nonverbal patterns, culture shock, and country-specific information. Discussion based course. <b>Three credit hours.</b>	
<b>COMM 6310</b>	<b>Effective Leadership Communication</b>
This class is a study of communication in an organizational context. The course will examine the different modes and methods of communication that occur in organizations. The course will help students become more effective communicators in all organizational settings. Areas of communication addressed by the course include: written, verbal, and non-verbal, presentations, meetings, diversity, and listening skills. <b>Three credit hours.</b>	
<b><u>Computer Science (CSCI)</u></b>	
<b>CSCI 2300</b>	<b>Microcomputer Applications in Business</b>
This course involves practice in using spreadsheets for accounting and financial applications. Also, it emphasizes creating schedules, financial modeling, generating macros, and producing reports. <b>Three credit hours.</b>	
<b><u>Economics (ECON)</u></b>	
<b>ECON 2330</b>	<b>Principles of Macroeconomics</b>
This course is a study of national income accounting, the determinations of national output and employment levels, the banking system, monetary theory and stabilization policy. Inflation, unemployment, lagging productivity, economic growth, balance of payments, and the public debt are considered from the Keynesian, monetarist, and supply-side perspectives. <b>Three credit hours.</b>	
<b>ECON 2340</b>	<b>Principles of Microeconomics</b>
This course is a study of the market mechanism including supply and demand, price theory and output determination, income distribution, and the role of competition. Microeconomics problems such as pollution, poverty, and farm income are considered. <b>Three credit hours.</b>	
<b><u>English (ENGL)</u></b>	
<b>ENGL 0330</b>	<b>Fundamentals of Reading and Writing I</b>
Writing is in response to reading and activities; emphasis on organization of essay writing, including narration, description, illustration and argumentation. This course includes a thorough review of grammar and mechanics. Students must pass this course with a "B" or above to move to college-level English Composition I. <b>Developmental course equivalent to three hours of credit; 3 credit hours, non-degree applicable. Fall only.</b>	
<b>ENGL 1300</b>	<b>English Composition I</b>
This is a general course focusing on grammar, punctuation, spelling and careful analytical reading as well as vocabulary building and short compositions. Writing is based on selected readings, including biblical excerpts. Emphasis is placed on analytical thinking, critical reading, organization and ethical incorporation of sources. <b>Prerequisite: Satisfactory score on SAT verbal (475), ACT English (19), or by special permission. Three credit hours. Fall or Spring.</b>	

<b>ENGL 1310</b>	<b>English Composition II</b>
Composition II is a continuation of English 1300. Writing is based on selected readings which shall include biblical excerpts. Emphasis is placed on analytical thinking, critical reading organization and ethical incorporation of sources. In addition to short compositions, a research paper is required as well as an oral presentation. <b>Prerequisite: ENGL 1300. Three credit hours. Fall or Spring.</b>	
<b>ENGL 2300</b>	<b>World Literature</b>
A survey of world literature that reflects many different cultures, including ancient Greek and Roman, Italian, German, and English. The course includes masterpieces from the time of Homer to the present. <b>Prerequisite: ENGL 1310. Three credit hours, on demand.</b>	
<b>ENGL 2310</b>	<b>Creative Writing</b>
This course is designed to teach students the fundamental techniques of writing fiction and poetry. Students are encouraged to compose original poems and stories and to critique student and professional models in a friendly and cooperative setting. Students will be introduced to ways of transforming original writings into publishable materials. <b>Prerequisite: ENGL 1310 and 1320. Elective course offered on demand. Three credit hours.</b>	
<b><u>Finance (FINC)</u></b>	
<b>FINC 3300</b>	<b>Money, Banking and Financial Markets</b>
This course includes a survey of monetary theory and the study of banking institutions, financial intermediaries, financial markets, and the influence of government regulation. The mode of instruction is lecture and discussion. <b>Prerequisites: ECON 2330 and 2340. Three credit hours.</b>	
<b>FINC 3310</b>	<b>Personal Financial Planning</b>
The main objective of this course is to acquaint students with fundamentals of financial planning and basic understanding of terminology and concepts that are widely used in the financial planning industry. The emphasis is on the latest financial planning methods and techniques for effective money management. <b>Three credit hours.</b>	
<b><u>History (HIST)</u></b>	
<b>HIST 2310</b>	<b>U.S. History I</b>
This course is a survey of U.S. political, social, and economic history from discovery through the end of the American Civil War. It will analyze the formation, and development of the American character. <b>Three credit hours.</b>	
<b>HIST 2311</b>	<b>U.S. History II</b>
This course presents U.S. American History from the post-Civil War era to the present. It surveys the social, political, religious and cultural phenomena that made America what it is today. <b>Prerequisites: None, though History 2310 is highly recommended. Three credit hours.</b>	
<b>HIST 2320</b>	<b>World Religions</b>
This course offers a brief historical survey of many of the major world religions. The emphasis will be on the central beliefs and ethical systems of the various religions. They will be compared and contrasted to historic Christianity. <b>Prerequisite: HUMN 1310. Three credit hours.</b>	
<b>HIST 2330</b>	<b>Church History</b>
This general survey of the history of the church from Pentecost to the present is designed to give students an appreciation of our Christian heritage. Rapid and comprehensive study is made of leading characters and of the major turning points of ancient, medieval, and modern church history. <b>Three credit hours.</b>	
<b>HIST 2360</b>	<b>Western Civilization I</b>
This course is a survey of Western human history and explores the social, political, religious, intellectual, and artistic achievements from the earliest human civilizations in the Ancient Near East to the Age of Reason. Topics include ancient Greece, Rome, and Christian institutions of the Middle Ages and the emergence of national monarchies in western Europe. <b>Three credit hours.</b>	

<b>HIST 2370</b>	<b>Western Civilization II</b>
This course is a survey of Western human history that explores the social, political, religious, intellectual, and artistic achievements from the Age of Reason to the present. This course will provide an introductory survey of themes in western civilization since 1600, including religious developments, overseas colonization, the Enlightenment, industrialization, imperialism, the world wars, decolonization, the Cold War and recent developments. A vast area geographically, chronologically, and thematically will be covered. <b>Three credit hours.</b>	
<b><u>Humanities (HUMN)</u></b>	
<b>HUMN 2300</b>	<b>Intro. To Humanities II</b>
This course offers a survey of the humanities, including music, the spoken word and early art, early/medieval theater, the renaissance, Shakespeare, architecture, the history of art, literature, theater and film. <b>Three credit hours.</b>	
<b><u>Language (FREN, GREK and SPAN)</u></b>	
<b>FREN 1310</b>	<b>Elementary French I</b>
The first half of a course for students desiring to begin a second language. This course includes intensive oral exercises and a review of grammar. The course is especially formatted to train students in basic conversational French as a tool in witnessing. The course includes simple Scripture memorization. <b>Three credit hours. Fall.</b>	
<b>FREN 1320</b>	<b>Elementary French II</b>
This is a continuation of French I. <b>Prerequisite: FREN 1310. Three credit hours. Spring.</b>	
<b>GREK 2310</b>	<b>New Testament Greek I</b>
The first half of a thorough study of the fundamentals of New Testament Greek grammar and simple vocabulary. The course introduces the student to various kinds of Koine Greek study aids. The student also learns to read simple passages from the Greek New Testament. <b>Prerequisite: ENGL 1310. Three credit hours. Fall.</b>	
<b>GREK 2320</b>	<b>New Testament Greek II</b>
This is a continuation of GREK 2310. The student will learn to use effectively different kinds of Koine Greek biblical research helps so that a more thorough and complete exegetical study of New Testament passages can be accomplished. <b>Prerequisite: ENGL 1310 and GREK 2310. Three credit hours. Spring.</b>	
<b>SPAN 1310</b>	<b>Elementary Spanish I</b>
The first half of a course for students desiring to begin a second language. This course includes intensive oral exercises and a review of grammar. The course is especially formatted to train students in basic conversational Spanish as a tool in witnessing. The course includes simple Scripture memorization. <b>Three credit hours. Fall.</b>	
<b>SPAN 1320</b>	<b>Elementary Spanish II</b>
This is a continuation of Spanish I. <b>Prerequisite: SPAN 1310. Three credit hours. Spring.</b>	
<b><u>Leadership (LEAD)</u></b>	
<b>LEAD 1300</b>	<b>Mentoring Foundations: Grids for Life &amp; Learning</b>
This course provides a biblical program for mentoring students who will in turn be equipped to mentor others, accepting the mandate and admonition in Scripture as found in 2 Timothy 2:2. <b>Three credit hours.</b>	
<b>LEAD 2330</b>	<b>Evangelism</b>
This course is a study in the rationale, purpose and practice of personal evangelism. Various methods of presenting the Gospel will be explored and applied throughout the semester. <b>Three credit hours. (Formerly CCMM 1310)</b>	

<b>LEAD 3300</b>	<b>Mentoring Foundations: Grids for Life &amp; Learning</b>
This course is based on Oren Paris II's text, " <u>Mentoring Foundations: Grids for Life and Learning</u> ". The student applies mentoring principles developed throughout the semester as he/she imparts materials learned to a "faithful Timothy," who in turns passes on what he/she is learning to a "faithful man," and subsequently to "faithful others." <b>Three credit hours.</b>	
<b>LEAD 3301</b>	<b>Biblical Leadership</b>
This course is designed to offer an overview of basic theoretical and practical concepts of leadership, with emphasis on identifying leadership traits, creating a personal vision of leadership, and creating a leadership portfolio. <b>Three credit hours.</b>	
<b>LEAD 3320</b>	<b>Leadership Communication and Persuasion</b>
This course explores the important role various forms of communication play in successful leadership. With the aim to become transformational leaders, students learn to analyze and develop models of communication used in the process of leadership, including motivation, listening, negotiation, credibility, character, and change. <b>Three credit hours.</b>	
<b>LEAD 3340</b>	<b>Spiritual Life of the Christian Leader</b>
Prayer and Praise are the direct lines to and from the presence of a personal God. Therefore, Biblical prayers and expressions of praise are carefully studied. As Biblical prayer is believed to have a direct bearing on the effectiveness of one's personal ministry, the class is led to focus on Holy Spirit directed prayer and intercession for the nations of the world. The student participates in a minimum of three hours per week of practical application. <b>Three credit hours.</b>	
<b>LEAD 3360</b>	<b>Case Studies in Leadership</b>
Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings. <b>Three credit hours.</b>	
<b>LEAD 3380</b>	<b>Case Studies in Ethics</b>
This course focuses on fostering high ethical leadership standards through analysis of real-life ethical dilemmas faced within organizations. Students will engage in relevant case studies to expand their analytical skills while developing personal and professional moral principles to become ethical leaders. <b>Three credit hours.</b>	
<b>LEAD 4300</b>	<b>Leadership Internship</b>
This course requires students to design, implement, and evaluate a personal leadership action plan within an approved on-campus or off-campus organization. An analysis of organizational mission, culture, structure, and resources help formulate a strategic action plan in which students apply their leadership and management knowledge, character and skill. Students must document a minimum involvement of 120 hours in order to earn three (3) credit hours. Per the internship contract, students will complete assignments designed to demonstrate knowledge, competency of the profession, and the ability to complete guided field research. The parameters of the internship will be determined by the Ecclesia College assigned faculty who will oversee the course. <b>Three credit hours.</b>	
<b>LEAD 4310</b>	<b>Classic and Contemporary Leadership Theories</b>
This advanced course is designed to build upon basic leadership theories through a deeper engagement with classical and contemporary leadership practices within a variety of contexts. Emphasis will be placed on assessing leadership practices, analyzing the strengths and weaknesses of various leaders in history, and applying leadership principles to contemporary case studies. <b>Three credit hours.</b>	
<b>LEAD 4320</b>	<b>Sustainable Business Strategy</b>
The course examines basic business theories and strategies. Practically oriented and intended for aspiring leaders, the course assists students in formulating business strategies, creating management roadmaps, integrating business principles, and understanding the managerial role throughout the stages of the operations process to successfully execute business ideas. <b>Three credit hours.</b>	
<b>LEAD 4340</b>	<b>People and Project Management</b>
This course develops the competencies and distinctive skill sets necessary for successful individual, interpersonal, and organizational management (managing oneself, managing others, managing projects). Students will study the fundamentals of how to increase personal performance, empower individual effectiveness within a team, employ strategies to increase productivity, and create a culture of mutual accountability. <b>Three credit hours.</b>	
<b>LEAD 4250</b>	<b>Entrepreneurship Essentials</b>
This course introduces students to the stages involved in the entrepreneurial journey from concept to competitor, from identifying the entrepreneurial idea all the way to its successful application and development. <b>Three credit hours.</b>	

<b><u>Master's Level Leadership &amp; Ethics (LEAD)</u></b>	
<b>LEAD 5310</b>	<b>Avoiding Compassion Fatigue: Biblical Principles for Personal Management</b>
The development of sound Christian principles of managing one's time and commitments so that the stress of leadership and ministry does not result in burnout or "compassion fatigue." <b>Three credit hours.</b>	
<b>LEAD 5320</b>	<b>Biblical Foundations for Leadership Development</b>
A study of biblical leadership styles found in the biographies of Ezra and Nehemiah. This course will utilize basic Bible study skills in its approach to these Old Testament books. The observations from these spiritual leaders will be summarized, applied and actualized into leadership opportunities for today's leaders. <b>Three credit hours.</b>	
<b>LEAD 5330</b>	<b>Connecting: Biblical Principles for Effective Relationships</b>
Leadership is inescapably an interpersonal enterprise. Successful leaders are interpersonally competent. This course not only examines key and timeless biblical principles and examples of effective relationships for productive leadership but provides opportunity for the students to implement these in their own lives. <b>Three credit hours.</b>	
<b>LEAD 5140</b>	<b>Mentoring: Developing Biblical Leadership I</b>
Mentoring is a method of preparing persons for leadership through a relationship with a more experienced person who comes alongside the student to help him/her more effectively grow and develop. The process of mentoring enables the student to develop the competencies needed in ministry by receiving personalized instruction adapted to the needs of the individual learner by the mentor. <b>One credit hour.</b>	
<b>LEAD 5150</b>	<b>Mentoring: Developing Biblical Leadership II</b>
Part 2 of the mentoring course. This installment will help the student to learn the workings of team leadership. You will discover a biblical theology of leadership, how to be a group organizer and change agent, how to set and achieve goals, how to train and place volunteers and much more. <b>One credit hour.</b>	
<b>LEAD 5160</b>	<b>Mentoring: Developing Biblical Leadership III</b>
Through intense interaction with a mentor, the student will address leadership development issues throughout Term 3 to help the student to grow and develop more effectively. This process enables the student to develop the leadership skills needed in ministry. <b>One credit hour.</b>	
<b>LEAD 5370</b>	<b>The Church on Monday: Lifestyle Ministry</b>
A study of the nature, purpose and process of biblical evangelism and its application to various ministries; a study of New Testament discipleship principles and their application, with a special emphasis upon building discipling relationships and small group ministry. <b>Three credit hours.</b>	
<b>LEAD 6310</b>	<b>Living Ethics: A Biblical Basis for Moral Judgment</b>
A study of theoretical and practical problems of moral conduct and proposed solutions with an emphasis on the nature of ethics, values, rights, obligations and opportunities, leading to a well-developed ethical approach for Christian leaders. <b>Three credit hours.</b>	
<b>LEAD 6320</b>	<b>Case Studies in Leadership and Management</b>
Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written concept of their desired style of leadership to be used in both personal and career situations. <b>Three credit hours.</b>	
<b>LEAD 6330</b>	<b>Managing People: Groups and Leadership</b>
Groups are the building blocks of organizations. Nearly everyone participates in both formal and informal groups at work. It is essential that managers understand groups because group processes directly affect creativity, problem solving, decision making and productivity. This course provides insight into group formation and processes, their power and influence in organizations and varying styles of leadership. <b>Three credit hours.</b>	
<b>LEAD 6340</b>	<b>Ministering in a Culturally Diverse World</b>
This course provides a basic understanding of different cultural values and styles. Students will learn to recognize and value diversity. Students will improve comprehension of their own biases and assumptions to assist them in understanding, communicating, and effectively ministering in a world of distinctive languages, cultural traditions, and values. There will also be an emphasis on cross-cultural ministry principles, communication, and conflict management issues. <b>Three credit hours.</b>	



<b><u>Mathematics (MATH)</u></b>	
<b>MATH 1000</b>	<b>Intermediate Algebra</b>
This course is designed for students who need to improve their mathematical understanding and skills prior to taking core curriculum at Ecclesia College. The course covers the fundamentals of algebra, including simplification of algebraic expressions, solving equations, and graphing techniques. <b>Equivalent to three hours of credit; no college credit earned. Fall only.</b>	
<b>MATH 1330</b>	<b>Math Concepts I</b>
A study of the underlying theory of elementary mathematical topics, including problem-solving, sets, numeration, computational algorithms, number theory, ratio, proportion, percent, real numbers, probability, and introductory algebra. <b>Pre-requisites: A score of 19 or above on the mathematics section of Enhanced ACT, 460 or above on the math portion of re-centered SAT, or by special permission. Three credit hours.</b>	
<b>MATH 1350</b>	<b>College Mathematics</b>
This is a study of the pattern and order in the universe. This course is designed for general education core and for degrees not requiring college algebra. Further, it is designed to provide students with mathematical understandings and skills to be productive workers, discerning consumers, and informed citizens. A strong emphasis is placed on mathematical modeling, technology, and the ability to think and reason critically, quantitatively, and logically. Projects, group work, reading, and writing are addressed. <b>Pre-requisites: A score of 19 or above on the mathematics section of Enhanced ACT, 460 or above on the math portion of re-centered SAT, or by special permission. Three credit hours.</b>	
<b>MATH 1370</b>	<b>College Algebra</b>
This course presents an overview of the fundamental concepts of algebra. Topics include linear and quadratic equations and inequalities; the Cartesian plane and graphing; using a graphing utility; functions, graphs and models; polynomial and rational functions; exponential and logarithmic functions, systems of equations, inequalities and matrices. <b>Pre-requisites: A score of 19 or above on the mathematics section of Enhanced ACT, 460 or above on the math portion of re-centered SAT, or by special permission. Three credit hours.</b>	
<b><u>Management (MGMT)</u></b>	
<b>MGMT 2300</b>	<b>Principles of Management</b>
This course examines the responsibilities of the first line supervisor and develops such supervisory techniques and skills as employee communication, decision-making, maintenance of morale, motivation, leadership, worker productivity, and grievance resolution. <b>Three credit hours.</b>	
<b>MGMT 3300</b>	<b>Organizational Behavior and Leadership</b>
This course examines the psychological and sociological variables important in understanding individual motivation, group functioning, change, creativity, organizational design, conflict and leadership in organizations. Particular attention is given to the application of leadership and management principles within the organizational structure. This course focuses on four distinct interrelated topics: the individual, the group, the organizational system, and the organizational dynamics. A series of self-assessments will help students determine their own organizational fit, as well as provide information concerning personal strengths and weaknesses related to managing an organization. <b>Three credit hours. Offered on demand. (See COMM 3300 and LEAD 3320)</b>	
<b>MGMT 3310</b>	<b>Human Resource Management</b>
This course focuses on determination of personnel requirements, recruitment of needed employees, testing and training methods, supervision, compensation and benefits, introduction to labor relations, and legal matters. <b>Prerequisite: MGMT 3300. Three credit hours. Offered on demand.</b>	
<b>MGMT 3360</b>	<b>Supply Chain Management</b>
This course involves a conceptual and analytical examination of the strategic, functional, and operational decisions made as a part of an organization's production/operations function. <b>Prerequisites: BUSN 3330. Three credit hours.</b>	

<b>MGMT 4310</b>	<b>Small Business Management</b>
This class is intended for students who may form or be employed by a small or family-owned business. It supplements management theory by providing well-balanced coverage of critical small business issues and practical experience in the determination and solution of actual business problems. In class lecture and discussion, as well as internet, applications and case studies are used to examine the issues and problems faced by small and family-owned businesses. <b>Three credit hours.</b>	
<b>MGMT 4320</b>	<b>Entrepreneurship and Small Business Management</b>
This course provides a foundation of knowledge and tools necessary to plan successfully, design, and start a new business venture and to reduce or avoid many of the problems encountered by such ventures. Lectures, case studies, and discussions are used to examine the issues and problems faced by new business ventures. <b>Three credit hours.</b>	
<b>MGMT 4340</b>	<b>Entrepreneurship Practicum</b>
This course offers a student valuable practicum/internship experience. Three credit hours will be granted for this course upon completion of a minimum of 120 contact hours for an approved EC Student Internship. Per the internship contract, students will complete assignments designed to demonstrate knowledge, competency of the profession, and the ability to complete guided field research. The parameters of the internship will be determined by the Ecclesia College assigned faculty who will oversee the course. <b>Prerequisite: Senior standing. Three credit hours.</b>	
<b>MGMT 4360</b>	<b>Risk Management</b>
We are all faced with risk in our everyday lives. And although risk is an abstract term, our natural human understanding of the trade-offs between risk and reward is especially interesting. Yet being able to determine, understand and identify real risk is to be able to recognize the key factors that seem likely to cause volatility, expense and potential loss from a position of vulnerability must be taken into consideration. Whether it is a financial institution, major manufacturer or being a college student we must hone our abilities to recognize potential dangers and develop a plan to manage those risks. The success of this class is measured by our ability to recognize (objectively) uncertainty and vulnerability within the context of risk and reward. <b>Three credit hours.</b>	
<b>MGMT 4380</b>	<b>Business Leadership &amp; Strategic Management</b>
Designed as a capstone course of all students in the B.S. in Bus. Adm. program, this course should be taken during the student's final semester. It provides a review of the basic organizational functions and emphasizes the nature, development, and implementation of an organization's strategy; it uses lecture, discussion, case studies, and organizational simulations (computer simulation may be required) as means of developing decision-making and problem-solving skills. <b>Prerequisites: FINC 3300; MGMT 2300; MKTG 2300. Offered on demand. Three credit hours.</b>	
<b><u>Marketing (MKTG)</u></b>	
<b>MKTG 2300</b>	<b>Principles of Marketing</b>
This course examines the role of marketing and marketing processes. The student will acquire an understanding of marketing concepts, terminology, associated technologies, practical applications, and how marketing relates to other business functions. The method of instruction includes lectures, discussion, and practical applications of material. <b>Three credit hours.</b>	
<b>MKTG 3310</b>	<b>Strategic Selling</b>
This course is offered to those students who want a deeper understanding of how personal selling and sales management relate to the other functional business areas. It examines strategic selling concepts and fundamental practices. The course explores terminology, associated technology (including information technology), and practical applications. Methods of instruction include lecture, discussion, workshops, and a semester project. <b>Prerequisite: MKTG 2300. Offered on demand. Three credit hours.</b>	
<b>MKTG 3320</b>	<b>Promotional Strategy</b>
This course examines advertising concepts, campaign strategy, media mix, advertising research, preparation of advertising copy, agency descriptions, and the relationship of advertising to the marketing mix. It uses a mix of lecture, discussion, and a required group project. <b>Prerequisite: MKTG 2300. Offered on demand. Three credit hours.</b>	
<b>MKTG 3360</b>	<b>Advertising and Public Relations</b>
This course examines the principles and theory of both Public Relations and Advertising to help the student better recognize in which discipline he or she is better suited. Special emphasis will be given to the theory and practices, while less time is devoted to the actual production (writing) of advertising and public relations communications. <b>Prerequisite: COMM 3320. Three credit hours.</b>	

<b><u>Music Ministries (MMIN)</u></b>	
<b>MMIN 1151-2, 2151-2 MMIN 3151-2, 4151-2</b>	<b>EC College Choir I-VIII</b>
Attendance and participation in the College Choir are required of all Ecclesia College Music Ministries students each semester of enrollment at Ecclesia College. A minimum of one year's participation in the College Choir is required to meet minimum Music Ministries' degree graduation requirements. <b>One credit per semester.</b>	
<b>MMIN 1161-2, 2161-2 MMIN 3161-2, 4161-2</b>	<b>EC Ensemble I-VIII</b>
Membership in this SATB vocal ensemble is achieved through audition and a personal interview with the director. Public performances are required with some travel throughout the semester. Student participation in the college's traveling ensemble is on an elective basis. Character and academic standards apply. (See <u>Student Handbook</u> ). <b>One credit per semester.</b>	
<b>MMIN 1200</b>	<b>Intro. to Worship Leadership I</b>
Special attention is given to heart preparation of the worship leader, as well as the development of his/her praise and worship team. Students will plan and execute several sets of worship songs during the semester. The student will be given specific assignments in which he/she can implement worship leadership skills in a church and/or campus setting. <b>Two credit hours.</b>	
<b>MMIN 1210</b>	<b>Intro. to Worship Leadership II</b>
A continuation of MMIN 2200. Students will continue to fine tune their musical skills as well as plan and execute several sets of worship songs during the semester. The student will be given specific assignments in which he/she can implement worship leadership skills in a church and/or campus setting. <b>Two credit hours.</b>	
<b>MMIN 12_0</b>	<b>Class Piano (5), Class Voice (6), Class Guitar (7)</b>
Students receive two hours of credit for classroom instruction in piano, voice or guitar for the duration of a semester. Class size varies. A minimum of four students is necessary to justify class instruction. <b>Fall or Spring. Course offered on demand to a minimum of four (4) students.</b>	
<b>MMIN 1310</b>	<b>Basic Music Skills</b>
An introduction to music reading as relating to singing melodies and playing them on piano. Foundational topics include the grand staff, rhythm, meter, key signatures, elementary solfege (movable 'do'), intervals, and listening. Students gain understanding of music notation to develop the ability to sing or play melodies in treble or bass clef, and to find the pitch center of a melody by sight and by ear. Exercises emphasize major keys, though a basis for minor keys is presented. Three fifty-minute lab/discussion periods per week. <b>Course offered on demand to a minimum of six (6) students. Three credit hours.</b>	
<b>MMIN 2200</b>	<b>Planning Contemporary Services I</b>
A study of how to plan worship services using a wide range of materials, including music styles from praise choruses to hymns, technical support, visual elements, and instruction on how to rehearse and combine instruments and voices, as well as learning what it means to worship biblically. <b>Two credit hours.</b>	
<b>MMIN 2210</b>	<b>Planning Contemporary Services II</b>
A continuation of MMIN 2200. Students will plan and execute several sets of worship songs during the semester. They will be given specific assignments in which they can implement worship leadership skills in a church and/or campus setting. <b>Two credit hours.</b>	
<b>MMIN 22_0-1</b>	<b>Principal Applied I &amp; II - Options: Piano (5), Voice (6), Guitar (7), Instrumental (8), Conducting (9) – third digit will be added to course number per option</b>
Private lessons, two hours credit per semester. Students will be given a one hour lesson per week in the option of their choice. <b>On demand. Special fees apply.</b>	
<b><u>Physical Education (PHED)</u></b>	
<b>PHED 1100</b>	<b>Conditioning Activities</b>
This course emphasizes the development of student-designed exercise programs to improve fitness using various exercise modes (e.g. walking, jogging, and team sports). A minimum of 30 activity hours is required for the semester. <b>One credit hour. Fall and Spring.</b>	

<b>PHED 1101-2</b> <b>PHED 2101-2</b>	<b>Sports Activity: Basketball I, II, III, IV</b>
Students are required to meet at least three hours per week for the semester for this team sport. <b>Elective course by invitation only; one hour credit per semester. Fall and Spring.</b>	
<b>PHED 1107-8</b> <b>PHED 2107-8</b>	<b>Sports Activity: Baseball I, II, III, IV</b>
Students are required to meet at least three hours per week for the semester for this team sport. <b>Elective course by invitation only; one hour credit per semester. Fall and Spring.</b>	
<b>PHED 1109-10</b> <b>PHED 2109-10</b>	<b>Sport Activity: Soccer I, II, III, IV</b>
Students are required to meet at least three hours per week for the semester for this team sport. <b>Elective course by invitation only; one hour credit per semester. Fall and Spring.</b>	
<b>PHED 1111-12</b>	<b>Strength &amp; Conditioning I, II</b>
Students are required to meet at least three hours per week for the semester. <b>Elective course by invitation only; one hour credit per semester. Fall and Spring.</b>	
<b>PHED 1113-14</b> <b>PHED 2113-14</b>	<b>Sport Activity: Golf I, II, III, IV</b>
Students are required to meet at least three hours per week for the semester for this team sport. <b>Elective course by invitation only; one hour credit per semester. Fall and Spring.</b>	
<b>PHED 1115-16</b> <b>PHED 2115-16</b>	<b>Sport Activity: Softball I, II, III, IV</b>
Students are required to meet at least three hours per week for the semester for this team sport. <b>Elective course by invitation only; one hour credit per semester. Fall and Spring.</b>	
<b>PHED 1117-18</b> <b>PHED 2117-18</b>	<b>Sport Activity: Shooting Sports I, II, III, IV</b>
Students are required to meet at least three hours per week for the semester for this team sport. <b>Elective course by invitation only; one hour credit per semester. Fall and Spring.</b>	
<b>PHED 1121-22</b> <b>PHED 2121-22</b>	<b>Sport Activity: Cross-Country I, II, III, IV</b>
Students are required to meet at least three hours per week for the semester for this team sport. <b>Elective course by invitation only; one hour credit per semester. Fall only.</b>	
<b>PHED 1150-1</b>	<b>Lifetime Health &amp; Fitness I &amp; II</b>
This course stresses physical activities as a means of developing and maintaining wellness, stewardship of God's temple and physical fitness throughout life. The course will include the why and how of fitness. It allows students to explore a variety of lifetime physical activities while encouraging the development of physical fitness. <b>One credit hour. Fall or Spring.</b>	
<b>PHED 3150</b>	<b>Conditioning Exercises</b>
This course emphasizes the development of student-designed exercise programs to improve fitness using various exercise modes (e.g. walking, jogging, and team sports). A minimum of 30 activity hours is required for the semester. <b>One credit hour. Fall or Spring.</b>	
<b><u>Political Science/Government (PSCI)</u></b>	
<b>PSCI 2300</b>	<b>U.S. Government</b>
The organization, functions, institutions, and problems of the federal government will be studied, including the U.S. Constitution, the Congress, the Presidency and federal bureaucracy, and the Judicial System. <b>Three credit hours.</b>	

<b><u>Psychology &amp; Counseling (PSCS)</u></b>	
<b>PSCS 1300</b>	<b>General Psychology</b>
This course surveys the basic principles of psychology including development, motivation, emotion, learning, intelligence, physiological aspects, sensory processes, perception, attention, measurement and personality. It includes a section on practical topics relating to spiritual wholeness, especially restoration from emotional wounds and conflicts in relationship with self and others. <b>Three credit hours.</b>	
<b>PSCS 2300</b>	<b>Principles of Counseling</b>
This course includes practical topics relating to spiritual wholeness, especially covering restoration from emotional wounds. In addition, much attention will be given to the study of practical Biblical principles regarding relationship to the opposite sex, resolution of relationship conflicts and managing life's disappointments. This course provides opportunity for personal growth and basic spiritual principles for ministry to others. <b>Three credit hours.</b>	
<b>PSCS 2340</b>	<b>Interviewing Counseling Skills</b>
This course presents the interviewing and counseling process and trains students in the use of clinical micro-skills; (attending, listening, observing, checking out, questioning, paraphrasing, summarizing, reflecting feelings, focusing on the narrative, reflecting meaning, influencing change, confronting, developing goals, strategies and techniques. <b>Three credit hours.</b>	
<b>PSCS 2360</b>	<b>Human Growth &amp; Development</b>
This course is a foundational study of the life span from conception to death taking into account bio-psycho-social and spiritual influences on human development. Special attention will be given to guidance toward responsible behavior and control from a Judeo-Christian perspective. <b>Spring. Three credit hours.</b>	
<b>PSCS 2380</b>	<b>Family Life Education, Ministry &amp; Services</b>
This course examines the theory, and principles of ministry/service to families. The continuum of services (family life education, enrichment, support, intervention, remediation, therapy and advocacy) is addressed from family development, family strengths, family systems, family stress/crisis, and other various perspectives. Emphasis is on the symbiotic relationship between the family and the church and on the impact of community and society on the family. <b>Three credit hours.</b>	
<b>PSCS 3370</b>	<b>Abnormal Psychology</b>
This is a study of the theory of abnormal psychology and how this relates to counseling. There will be a strong focus on how to determine the identified individual's pathology through the use of the Diagnostic and Statistical Manual of Mental Disorders. This meaning of "abnormal behavior" and related concepts will be examined within historical and cultural contexts. There will be a strong emphasis on the integration of the disciplines of psychology and theology. <b>Three credit hours.</b>	
<b>PSCS 3380</b>	<b>Counseling Theories I</b>
This course presents an overview of some of the major approaches, methods and findings in the field of personality. It includes basic theories, strategies, issues and conclusions in the psychology of personality. <b>Three credit hours.</b>	
<b>PSCS 3381</b>	<b>Counseling Theories II</b>
This course is a continuation of PSCS 3330. <b>Prerequisite: PSCS 3330. Three credit hours.</b>	
<b>PSCS 3389</b>	<b>Christian Helping Professions and Ministries</b>
This course will provide a broad overview of the various professions and ministries a Christian may be involved with when providing help and soul care to others. Lay Counseling, Chaplaincy, Professional Life Coaching, Rehabilitation and Recovery services, School Counseling, and various church and parachurch ministries are some of the professions that will be explored throughout the duration of this course. Special emphasis will be placed on developing Christlike character, Biblical wisdom, and helping skills needed to address special topics of interest regardless of the field the student chooses. <b>Three credit hours.</b>	
<b>PSCS 4300</b>	<b>Pastoral Counseling</b>
This course is designed to provide basic counseling training in those areas of counseling that are common among vocational ministries. The course includes such topics as marriage and family, grief, death and dying, crisis intervention, and Biblical strategies for solving problems of life. <b>Three credit hours.</b>	
<b>PSCS 4330</b>	<b>Crisis &amp; Grief Intervention</b>
This course is a study of crisis intervention and management. It reviews theoretical models of crisis development in a variety of settings. Special emphasis is given to death, suicide, family crises and major catastrophes. <b>Three credit hours.</b>	

<b>PSCS 4360</b>	<b>Special Issues in the Behavioral Sciences</b>
This course requires students to attend the American Association of Christian Counselors Conference in Nashville, Tennessee and/or Branson, Missouri. Students will be required to join and participate in the Reach Student Chapter of the AACC at Ecclesia College. <b>Three credit hours.</b>	
<b>PSCS 4380</b>	<b>Marriage &amp; Family</b>
This course presents a brief introduction to the family as an institution. A Christian perspective on marriage and the family will be emphasized, that included theories of mate selection, family roles and adjustments, changes in family structure, and the current societal pressures on the family. <b>Three credit hours.</b>	
<b>PSCS 4390</b>	<b>Counseling Internship</b>
This course requires the student to complete 120 hours in an off-campus setting allowing him/her the opportunity to engage in experiential learning. Per the internship contract, students will complete assignments designed to demonstrate knowledge, competency of the profession, and the ability to complete guided field research. The parameters of the internship will be determined by the Ecclesia College assigned faculty who will oversee the course. <b>Three credit hours.</b>	

### Sociology (SOCI)

<b>SOCI 1300</b>	<b>Intro. to Sociology</b>
This course presents an introduction to the theories, concepts, and basic principles used in the study of group life, social institutions and the social processes. This three hour course is required for undergraduate credit for bachelor degree students in the Psychology & Counseling program. This is a pre-professional course. There are no prerequisites for this course. <b>This course is recommended for freshman students. Three credit hours.</b>	

### Sport Management (SPMT)

<b>SPMT 1300</b>	<b>Intro. to Sport Management</b>
This class is an introductory course in sport management. It provides the student with an opportunity to gain knowledge and understanding in the basic topics of the subject for college credit. The course provides students with a basic knowledge, understanding, and examples for the practices of sport management. <b>Three credit hours. Spring.</b>	
<b>SPMT 2300</b>	<b>Kinesiology</b>
This course is an overview of contemporary motor development and movement theory, developmental hierarchies, and physiological aspects of development throughout the human lifespan. <b>Three credit hours.</b>	
<b>SPMT 3100</b>	<b>Field Experience in Sports I</b>
A minimum of forty (40) hours of field experience per credit hour is required. Students are introduced to the professions in health and sport through observation of professionals in the field. The student's academic mentor must approve practical experience. <b>One credit hour. Fall.</b>	
<b>SPMT 3101</b>	<b>Field Experience in Sports II</b>
A minimum of forty (40) hours of field experience per credit hour is required. Students are introduced to the professions in health and sport through observation of professionals in the field. The student's academic mentor must approve practical experience. <b>One credit hour. Spring.</b>	
<b>SPMT 3300</b>	<b>Leadership &amp; Ethics in Sports</b>
This course will look at leadership and ethics from a sport management perspective. Case studies, in-class discussions, readings and assignments will focus on analysis of effective leaders and leadership styles as well as their mentoring role in the world of sports. Class discussions will involve a variety of applicable topics each week. <b>Three credit hours.</b>	
<b>SPMT 3310</b>	<b>Organization &amp; Management of Sport Programs</b>
This course includes principles of organization and implementation of policies and procedures relating to the management of sports medicine, athletic training programs, health and physical education programs, community fitness and wellness programs, and camp or recreation programs. Principles, policies and procedures are applied to personnel and facility management. <b>Three credit hours.</b>	

<b>SPMT3320</b>	<b>Sport Facilities Management</b>
This course is a study of indoor and outdoor facilities utilized in sport and recreation. Planning, design, equipping, scheduling, programming, care and maintenance issues will be addressed as well as financial considerations in the above. <b>Three credit hours.</b>	
<b>SPMT3330</b>	<b>Theory &amp; Techniques of Coaching</b>
This course will cover philosophical, sociological and psychological aspects of the coaching theory. Techniques, fundamentals of coaching as well as offensive and defensive strategies will be addressed and methods of conditioning, equipment, and current trends in sports will be discussed. <b>Three credit hours.</b>	
<b>SPMT3340</b>	<b>Athletic Training Techniques</b>
This course is designed to teach basic athletic training. It includes the instruction in the recognition, prevention, and care of athletic injuries as well as advanced emergency medical treatment to train the individual to take care of both injured and uninjured athletes, and the proper selection, care, and use of protective sports equipment. <b>Three credit hours.</b>	
<b>SPMT 3350</b>	<b>Nutrition for Fitness &amp; Sport</b>
This course is an overview of the role of nutrition as a means to enhance health and performance in exercise. Topics to be covered include principles of health nutrition, and nutrients, regulation of metabolism by vitamins and minerals, weight control, and analysis of validity of proposed nutritional aids. <b>Three credit hours.</b>	
<b>SPMT 3370</b>	<b>Sports Ministry</b>
This course will help students learn how to incorporate ministry into all aspects of recreation and sports. <b>Three credit hours.</b>	
<b>SPMT 4300</b>	<b>Sport &amp; Exercise Psychology</b>
This course presents an overview of essential psychological considerations of human performance in the field of competitive athletics. <b>Three credit hours.</b>	
<b>SPMT4310</b>	<b>Economic &amp; Financial Management of Sport Organizations</b>
This course presents an overview of various recreational programs and methods of delivering those programs to the community. It includes a discussion of a wide range of sports, social, education, personality enrichment and service learning. It addresses economic and financial administrative practices and issues in sport organizations and recreation. It includes personnel, legal, and legislative standards of practice and criteria applied during operation of a sports program. <b>Three credit hours.</b>	
<b>SPMT4320</b>	<b>Sports Promotion &amp; Sales Management</b>
This course presents a study of sales and promotion management, including organizing, staffing, operating and planning functions in a sport promotion/sales context. It also includes theories, concepts, and research associated with sports consumer behavior. The student will be assigned a project to manage during the semester. <b>Three credit hours.</b>	
<b>SPMT 4340</b>	<b>Sport Law</b>
This course will explore the relationship between sport and the law and the fundamentals of laws used by Sports Managers. <b>Three credit hours.</b>	
<b>SPMT 4390</b>	<b>Internship in Health &amp; Sport or Recreation</b>
The student will gain valuable insights and practical experience working under a qualified professional in an approved setting in the area of sports medicine, athletic training, community health education, fitness, sport management or recreation. Minimum requirement: 120 hours during the semester. Pre-approval must be obtained from student's academic mentor. Per the internship contract, students will complete assignments designed to demonstrate knowledge, competency of the profession, and the ability to complete guided field research. The parameters of the internship will be determined by the Ecclesia College assigned faculty who will oversee the course. <b>Three credit hours.</b>	
<b><u>Student Development (STDV)</u></b>	
<b>STDV 1060-1, 2060-1 STDV 3060-1, 4060-1</b>	<b>Service Learning I-VIII</b>
Service Learning modules fulfill Ecclesia College's Service Learning requirements for ABHE for students in their freshman to senior years. This biblically based practical course encourages each student to develop further his/her Christian character and a lifestyle of service. Students develop a mindset of service by practically giving back to the community around them with their time,	

energy, and abilities. Students are assisted in processing through their current and future role(s) by practically and positively influencing society. <b>Required participation each semester of attendance.</b>	
<b>STDV 1110</b>	<b>Alpha Seminar</b>
This course equips students in a practical way to be successful in their transition to college life academically, spiritually and socially. Students are introduced to the distinctives of Ecclesia College in light of its educational philosophy as they learn to synthesize their classroom studies, integrating them into life lessons. <b>Required of all incoming freshmen and transfer students with less than 27 semester hours the first Fall semester of enrollment; one credit hour. Fall.</b>	
<b>STDV 1111</b>	<b>Beta Seminar</b>
This course equips students in a practical way to be successful in their transition to college life academically, spiritually and socially. Students are introduced to the distinctives of Ecclesia College in light of its educational philosophy as they learn to synthesize their classroom studies, integrating them into life lessons. <b>Required of all freshmen with less than 27 earned semester hours the first Spring semester of enrollment; one credit hour.</b>	
<b>STDV 2103</b>	<b>Employment Strategies</b>
The Student Development office, in coordination with the student's academic mentor, will offer workshops and seminars in the final semester of the associate degree program to facilitate and assure the student's successful re-entry into the work force. Students may elect to continue their formal education instead. <b>One credit hour. Spring, or as needed.</b>	
<b>STDV 2300</b>	<b>Ethical Decisions in the Work Place</b>
This course engages in the development, discussion and resolution of ethical issues in organizations and how outcomes are impacted by ethical standards and the Christian faith. <b>Three credit hours. Prerequisite: BIBL 1340: Biblical Worldview.</b>	
<b>STDV 3130</b>	<b>Cross-Cultural Practicum</b>
This intense practicum experience requires a student to personally interact in a ministry carried out in a cross-cultural setting. This may consist in an international mission trip of one or more weeks, an approved internship in a local cross-cultural ministry setting, or an approved Christian service project in a cross-cultural setting. <b>One credit hour.</b>	
<b>STDV 3230</b>	<b>Cross-Cultural Practicum</b>
This intense practicum experience requires a student to personally interact in a ministry carried out in a cross-cultural setting. This may consist in an international mission trip of two or more weeks, an approved internship in a local cross-cultural ministry setting, or an approved Christian service project in a cross-cultural setting. <b>Two credit hours.</b>	
<b>STDV 4200</b>	<b>Integrative Senior Seminar I</b>
Students will articulate their professional and spiritual calling, along with their developing worldview, in a 20-page written document (minimum length) and oral presentation to their peers. <b>Prerequisite: ENGL 1310 and senior status. Two credit hours. Fall.</b>	
<b>STDV 4201</b>	<b>Integrative Senior Seminar II</b>
This is a continuation of STDV 4200. The student will present a written final Integrative Senior Seminar Project with oral defense during the Spring semester of his/her senior year. In addition, the student is asked to compile a portfolio for presentation two weeks prior to graduation, including a detailed resume and cover letter. <b>Prerequisites: ENGL 1310 and STDV 4200. Two credit hours. Spring.</b>	
<b>STDV 4340</b>	<b>Diversity &amp; Multicultural Communication</b>
This course is designed to increase the effectiveness of cross-cultural communication in today's global business environment. Course content focuses on the application of theory and research in multicultural communication. Specific topics addressed include intercultural communication (between members of different cultures), multicultural communication (among members of various cultures), culture-biased assumptions, contrasting cultural values, communication and negotiation strategies, verbal and nonverbal patterns, culture shock, and country-specific information. Discussion based course. <b>Three credit hours.</b>	
<b>STDV 6310</b>	<b>Spiritual Vitality: Developing Christian Character</b>
The formation of self-reflective skills and spiritual disciplines are fundamental for the development of vision, wisdom and courage in the Christian leader. Course activities include: personality and spiritual gifting inventories, mapping personal and spiritual histories, experiencing the classic spiritual disciplines, and evaluating leadership effectiveness in relationship to spiritual health. <b>Three credit hours.</b>	



<b>STWL 1000-1, 2000-1</b>	<b>Work Learning Service 1-VIII</b>
<b>STWL 3000-1, 4000-1</b>	
Work Learning Service modules fulfill Ecclesia College's Work Service Learning requirements for students in their freshman to senior years. <b>Required participation each semester of attendance freshman through senior years.</b>	
<b><u>Theology (THEO)</u></b>	
<b>THEO 2310</b>	<b>Nature &amp; Character of God</b>
This course will explore the nature and character of God through a study of His names and attributes expressed in the Bible. In addition the course will examine the promises God makes based on His nature and character. <b>Three credit hours.</b>	
<b>THEO 3300</b>	<b>Pneumatology: A Study of the Holy Spirit</b>
This course analyzes Biblical concepts and principles that reveal the Person and work of the Holy Spirit, His gifts and callings, as well as an in-depth study of the fruit of the Spirit. <b>Three credit hours.</b>	
<b>THEO 4320</b>	<b>Apologetics – Evidence for Faith</b>
This course provides foundation for a faith that is firm, realistic, responsible, and lasting. Exploring the origin, validity, and reliability of God's written Word, while reviewing prominent world philosophies and religions, gives the student a basic framework from which to preach and share the Goodness of the Gospel without compromise. <b>Three credit hours.</b>	
<b>THEO 5310</b>	<b>Theological Foundations of Faith: A Case Study</b>
The course includes a brief overview of theological concepts and biblical doctrines related to Scripture, God, Jesus Christ and his work, man and his salvation, the Holy Spirit, and the Church. These themes will be examined through the focus of New Testament literature, predominately from the Epistles. Case studies will be selected for in-depth study of the application of Scripture to the life and work of a Christian leader. <b>Three credit hours.</b>	

## ***STUDENT LIFE***

Ecclesia College is an extension of the community of believers made up of those experiencing a unique call of God upon their lives. It is the desire of the college to be a clear demonstration and reflection of life in the Kingdom of God.

Ecclesia College functions in such a way as to promote both spiritual and academic growth in the individual that will motivate and equip each student to successfully accomplish the purposes of God for his/her life. We expect each student to accept responsibility for allowing God to freely work in his/her life.

Our desire is that the students at Ecclesia College will live and study together as a community of believers whose identification mark is love and the fruit of the Spirit.

### **Facilities**

#### **Dining Hall**

The dining hall offers three meals per day on weekdays and two meals per day on weekends with the exception of school vacations. In addition to providing nutritious meals, the dining hall also provides a warm atmosphere in which students can fellowship.

#### **Housing**

Life in the dormitory is an essential part of development within each student. The interaction, the cooperation, and the discipline involved in dormitory living are important elements in the overall education program.

All students are required to live on campus. Exceptions to this rule may be made for:

- Those students who are older than 24 by January 1 of the academic year, declared “independent” according to FSA guidelines and have a minimum 3.0 cumulative GPA
- Students who reside with their spouses or their parents in the area;
- Non-traditional students who take less than a half time (6 hours) schedule of courses; for example, concurrent students;
- Those students who have been removed from residence by specific College actions.

A resident senior student who turns 24 and wishes to live off campus the next term must have a minimum GPA of 3.0. The College does not offer married or family housing. Residence hall students are expected to be full-time students.

## Lifestyle Expectations

Our goal is for all students at Ecclesia College to know God in a personal way and to grow more and more into the image of Jesus Christ.

Believing the Bible to be our authority, we promote a lifestyle based on the Bible. This lifestyle is outlined in the EC Code of Honor and the regularly revised Student Handbook. The following items are provided as an overview of the lifestyle expectations at Ecclesia College.

### Worship/Prayer Times

The administration and faculty of Ecclesia College seek to be sensitive to both the needs of students and the direction of the Holy Spirit. Periodically, a special time of prayer is called with the entire campus uniting together.

### Standards of Conduct

The standards established by Ecclesia College represent an effort to be conformed to the likeness of Christ and to effectively serve Him as Lord. Standards of Conduct are outlined in the EC Code of Honor and the regularly revised Student Handbook.

The following is a general summary of standards held:

- An intimate relationship with Christ is a top priority. This can be achieved only as time is spent alone with Him on a daily basis. This intimate fellowship will evidence itself in spiritual growth, warm interpersonal relationships, and an increasing awareness of one's place in the Kingdom of God.
- Community worship and fellowship groups provide opportunities for growth.
- All relationships should be governed by the principles of Matthew 5:23-24 and 18:15-17.
- Students are expected to attend a local church on a regular basis.
- Relationships with the opposite sex should never interfere with one's relationship with God.
- Students are to base their selection of music, videos, gaming, and television programs on that which is personally edifying and glorifying to God.
- The use of alcoholic beverages, illegal drugs, vape pens, or tobacco is not permitted on or off campus.

## Student Comments and Grievances

Personal Grievances should be handled according to Matthew 18:15-17. First, go in humility to the other person. If the conflict is not resolved, one or two others should be involved. If the conflict remains, the matter should be presented to the Student Life Office who can give appropriate direction for resolution.

Academic Grievance: Grievances regarding academic college policy and/or actions should be dealt with according to the following steps:

- Submit a written complaint or appeal to one's instructor.
- If the problem is not resolved, submit a written complaint or appeal to the appropriate Department Coordinator or Division Chair. He/she, in turn, will work with his/her supervisor or the Academic Dean for a solution.
- If the problem remains, a written appeal should be submitted to the Grievance Committee (i.e., the Academic Committee).

Other Grievances: Grievances regarding general college policy and/or actions should be dealt with according to the following steps:

- Submit a written complaint and appeal to the appropriate supervisor. If the grievance is not resolved, the supervisor, in turn, will work with his/her supervisor and with the one who has submitted the complaint or appeal.
- If the problem remains, a written appeal should be submitted to the Dean of Students.
- Should the matter still not be resolved, it may be appealed to the Grievance Committee (a specially appointed committee comprised of members of Student Development Committee and/or EC Honor Council).

## **ABHE Student Grievance Procedure**

If you have exhausted the above institutional processes, formal comments regarding campus standards may be addressed to EC's accrediting body, The Association for Biblical Higher Education, 5575 S. Semoran Blvd., Suite 26, Orlando, FL 32822-1781.

## **ADHE Student Grievance Procedure**

Arkansas Department of Higher Education (ADHE) requires the institution to make a decision on the student grievance following the institution's public policy.

If you have exhausted the above institutional processes, formal comments regarding campus standards may be addressed to the Arkansas Department of Higher Education within 20 days of completing the institution's grievance procedures. The student may file the complaint in writing with the ICAC Coordinator, Arkansas Department of Higher Education, 114 East Capitol, Little Rock, AR 72201.

The grievant must provide a statement from the institution verifying that the institution's appeal process has been followed. ADHE will notify the institution of the grievance within 15 days of the filing. Within 10 days after ADHE notification, the institution must submit a written response to ADHE. Other action may be taken by ADHE as needed.

## **Assemblies**

The Assemblies underscore the College's biblical values and ideals. A whole-life Christian living approach is emphasized as Christian leaders, professionals, faculty, and students share their life lessons at these required assemblies that meet two times each week. Attendance and punctuality is required.

## **Student Activities and Recreation**

Recreation facilities on campus and in the surrounding community provide ample opportunity for each student to enjoy a variety of sports and recreational activities.

## **Service Learning Program**

### **Philosophy**

Ecclesia College believes that every student needs to be involved in the practical and continuous sharing of faith, particularly in view of the professional character of his/her college education.

### **Purpose**

To provide opportunities for students to better prepare themselves for the demands placed on them after graduation.

## Goal

*Students learn a lifestyle of service, being a practical blessing to those around them in the body of Christ and in their surrounding community.*

## Objectives

- To develop a lifestyle of service (Create an atmosphere on campus where community service is not a mere extracurricular activity, but an integral part of student's education experience).
- To live out Jesus' practical love ("love your neighbor as yourself").
- To identify where Jesus is active in the community and join that work.
- To interact with community.
- To become more aware of community needs.
- To become more aware of how individuals, small groups, and organizations can impact the local community.
- To develop tools to advocate for local community service and local community needs.

## Requirement

Every Ecclesia College student is required to complete a minimum of 12 service credits through approved projects per semester. If students fail to complete their assignment and turn in reports of hours worked in a timely manner, they will receive a "failing" grade for the semester and they will have to make-up the uncompleted service hours plus complete the normal requirement of 12 service hours in a timely manner the following semester. The student must meet the minimum required service learning credits before being granted his/her diploma. Students taking less than 6 credit hours will be expected to communicate with the Dean of Students regarding their service hour requirement.

## Work-Learning-Service Program

On the Ecclesia College campus, there has been an historical recognition of the value of work and an institutional commitment to promote an understanding of that value among students through establishment of a Work-Learning-Service Program. This program helps students to understand work as a tool for experiential education, as a means of serving the community, nation, and world, and as a place for integrating academic learning, practical knowledge, and life lived in the larger community.

Immediate benefits of participation in the Work-Learning-Service Program include reduction of student debt, increased opportunities for service, and practical career preparation.

We believe that the educational process should be comprehensive, with each of its many participants informing and being informed by the broader community. Our students prepare for leadership through participation.

During each Fall & Spring semester, students will be able to apply for various positions to work alongside other personnel 6-12 hours per week, primarily at our on campus facilities. Community service positions are also available for qualified students.

The actual amount of money earned for the hours worked in the Work-Learning-Service Program throughout the academic year is credited toward the student's tuition costs.

The Work-Learning-Service Program is required for all Springdale Campus students.

## ***FINANCIAL INFORMATION***

### **Springdale Campus Fees**

#### **Application Fee**

Ecclesia College requires a \$35 non-refundable (one-time) application fee for all students. This fee is not applied to tuition. It is used to cover the costs of application processing.

#### **Classroom/Course Fees**

Specific classroom/course fees will be noted during the registration and enrollment process. The Biology and Anatomy & Physiology I & II courses are assessed a \$50 lab fee per semester, nonrefundable after the first day of class.

#### **Credit by Examination**

The cost for credit by examination is \$35/credit hour. See the Registrar for more information.

#### **Document Replacement Fee**

A charge of \$35 is made for a diploma document replacement.

#### **Late Enrollment Fee**

A \$100 late enrollment fee will be assessed of any student who fails to complete the Enrollment Validation Process before the end of the business day announced during the student orientation.

#### **Late Registration Fee**

A \$100 late registration fee may be assessed of any student who begins the admissions process on or after the first day of classes.

#### **Add/Drop Course Enrollment Fee**

A \$10 fee is charged for each course added and each course dropped after the scheduled registration period. See Academic calendar for published deadlines.

#### **Graduation Fee**

The graduation fee (\$120.00 for undergraduate programs and \$150.00 for graduate programs) will be charged at the beginning of the student's last semester of enrollment prior to graduation. The charges for certificate printing, certificate covers, handling and shipping costs, and graduation event are included in this fee. The charges for the robe, cap, tassel, and honor regalia are included in this charge. A discount may be applied in the circumstance that a robe is not required.

#### **Portfolio Assessment**

The cost for initial portfolio assessment will be \$50. Each course to be evaluated will be assessed \$35 fee per credit hour. Contact the Registrar's Office for more information.

## Music Fees

**Private music instruction** costs \$220 for one hour credit per semester (half hour of private instruction weekly); \$440 for two hours credit per semester (one hour of private instruction weekly) per instrument of choice: piano, voice, guitar, other. A practice fee is included and payable whether the student lives on campus or not.

A **piano technology fee** of \$85 is assessed per semester of students taking piano in a classroom setting (class piano).

A **voice fee** of \$35 is assessed per credit hour of students taking voice in a class setting (class voice); i.e. one credit hour equals \$35; two credit hours equal \$70.

## Returned Check Fee

Returned checks will be charged \$50 per occurrence. Please contact the Business Office for more information.

## Transcript Requests

Academic records are archived and maintained by the Ecclesia College Registrar's Office and may be furnished to students or alumni upon their personal request.

A \$5 fee is charged per official transcript. Please visit our website to find the link to the Ecclesia College Transcript Ordering Center, which can be found at: [ecollege.edu/academics/](http://ecollege.edu/academics/).

Once an official request is made to the Registrar's Office, the college's Business Office and Financial Aid office must authorize release of an official transcript. Transcripts may be released only to those students and graduates whose accounts are paid in full. No charge is assessed for official transcripts provided for potential scholarship awards released directly to a scholarship committee. However, a \$5 fee will be assessed if an official transcript is requested to be included in a scholarship/grant package mailed by or for the student. Please specify clearly to the Registrar's Office if a request is submitted for a potential scholarship.

## EC Online Fees

For a complete listing of EC Online tuition and fees, please visit the following link on the College's website: <https://ecollege.edu/eonline/ec-online-tuition-fees/>

## Tuition & Fees

Tuition is \$525 per credit hour. (Each credit hour represents 15 fifty-minute sessions or one week of classes in the modular system.) The full-time tuition charge for one academic semester is \$7875 for the student enrolled in 12 – 18 credit hours. \$525 is charged for each credit hour above 18.5 hours taken per semester.

A payment plan is available per semester of enrollment with an initial \$50 enrollment fee. For more details or to request a payment plan, please communicate with the EC Business Office: 479-248-7236 x. 210.

Student fees per semester: \$550. (Room & Board is not included)

**Note: Tuition and fees are subject to change year to year.**

## Financial Aid

Ecclesia College participates in the following Federal Financial Aid programs:

- Pell Grants
- FSEOG
- Direct Loans
- Work Study
- Work College

**The Ecclesia College Federal School Code is 038553.**

Our disbursement policies are consistent with the standards set forth by the U. S. Department of Education Title IV Program guidelines and policies. Please see the Financial Aid Office regarding questions and procedures.

## Outstanding Accounts

Upon entry into Ecclesia College, an account is established for each student. The account statement will show all charges and credits. Students may view their financial statement through Populi. Questions about student accounts should be directed to the EC Business Office.

Student accounts must be current before registering in a new semester or academic year. Similarly, accounts need to be current before transcripts can be issued.

## Refund Policy

It is the purpose of this notice to inform students of the financial implications of withdrawal. If, for any reason, a student withdraws from Ecclesia College before the end of the semester, the Business Office (with Financial Aid Office assistance) will calculate and make any refund of tuition, room and board that is due. The amount of any refund is based upon how much of the term has elapsed.

**Withdrawal Date:** A student withdrawing from Ecclesia College during the semester must see the Dean of Students and complete a Notification of Withdrawal form. When a student withdraws from Ecclesia College, the withdrawal date used to determine the refund is the last date of attendance at an academically related activity. Then, the student must officially drop his or her classes through the Registrar's Office. The student is expected to meet all obligations involving college administration, faculty, and fellow students, books and library fees. Transcripts will be held until all college financial obligations are met.

**Refund Policy for Withdrawal** – Traditional courses.

Refunds for tuition apply only to students completely withdrawing from school. There is no refund for any other fees charged, once classes begin. Tuition is refunded according to the following schedule:

- 100% week 1
- 80% week 2
- 60% week 3
- 40% week 4
- 20% week 5
- No refund after the 5<sup>th</sup> week

Room and board charges will be pro-rated weekly over the number of weeks in the term. No refunds will be given after 61% completion of Room & Board.



Ecclesia-awarded scholarships are reduced at the same percentage as the tuition is refunded to compute the student's final charges upon withdrawal.

Example: A student has a \$1000 soccer scholarship and a \$250 ACT scholarship and withdraws during week 2. The \$1000 EC soccer scholarship would be reduced to \$200 and the ACT scholarship would be reduced to \$50 to compute the student's final charges.

**Payment Considerations:** For those students or parents who have received a loan from the Federal Loan Program (Direct/PLUS) and for those students who have received a Pell Grant, specific program requirements determine how much aid from those programs may be kept when a student withdraws early. In general, those programs assume a student "earns" a Direct Loan, PLUS Loan, Pell Grant, in proportion to the number of days in the term prior to the student's withdrawal. Funds are earned in a prorated manner on a per diem basis up to the 60% point in the semester. After that point, such funds are viewed as 100% earned. If a student receives more assistance than he earned, both the student and the College may be responsible for returning "unearned" funds to their source. Any "unearned" funds will be returned to the respective programs in the following order:

1. FFELP unsubsidized student loans (unsubsidized Direct Student Loans),
2. FFELP subsidized loans (subsidized Direct Student Loan),
3. FFELP parent loans (PLUS)
4. the Pell Grant, and
5. Federal SEOG Grant

In the event Pell Grant funds were disbursed directly to the student for education related expenses (rather than applied to the student's college account for tuition, room and board), the "unearned" portion that must be returned by the student is reduced by 50%.

Work Learning wages will be paid to the student's account according to the number of hours he/she has worked.

**Refund:** For those students receiving no financial assistance, the prorated charges will be compared to the payment the parents and student have made and the parents and student will either receive a refund or owe an amount to the College.

For those students receiving financial assistance, the College will determine the amount of financial assistance that must be returned to the sources of aid. In general, the calculation is based upon the principle that the resources of the student and his parents are used to pay for educational expenses before financial assistance from others. (Funds received from the Federal Loan Program or Pell Grants are handled separately, as described above.) Aid funds are returned to their respective sources in this order:

1. State grant and scholarship funds,
2. Institutional grant,
3. Other outside grants/scholarships.

After determining how much financial assistance must be returned to the sources of aid, any remaining financial assistance is applied toward the student's prorated charges together with the parents' and student's payments, and the FFELP loan funds and Pell Grant funds retained in the student's account as described above. If these resources exceed the prorated charges, the corresponding excess will be credited first against any other charges owed by the student to the College (e.g. a bookstore bill), and then any remainder will be refunded to the parents and student.

If, instead, there is a balance due, the parents and student are responsible for making payment to the College. Payment must be made within thirty days unless the College's Business Office agrees to other payment arrangements.

## EC Federal Title IV Return of Funds Policy (R2T4)

The return of Title IV funds is administered by Financial Aid Office of Ecclesia College. This policy applies to students who withdraw (official, unofficially) or are dismissed from enrollment at Ecclesia College. It is separate and distinct from the Ecclesia College Refund Policy (see Refunds section under Student Expenses in the College General Catalog). Therefore, the student may still owe funds to the school to cover unpaid institutional charges. The school may also attempt to collect from the student any Title IV program funds that the school was required to return. The calculated amount of the "Return of Title IV Funds" that is required for students affected by this policy are determined according to the following definitions and procedures, as prescribed by regulation.

The Institution has 45 days from the date the institution determines that the student withdrew to return all unearned funds for which it is responsible. The school is required to notify the student if they owe a repayment via written notice.

The school must advise the student or parent that they have 14 calendar days from the date the school sent the notification to accept a post-withdrawal disbursement. If a response is not received from the student or parent within the permitted time frame or the student declines the funds, the school will return any earned funds that the school is holding to the Title IV programs. Post-withdrawal disbursement must occur within 120 days of the date the student withdrew.

The return of Title IV Funds (R2T4) regulation does not dictate the institutional refund policy, however. The calculation of Title IV funds earned by the student has no relationship to the student's incurred institutional charges.

Title IV funds are awarded to a student under the assumption that he/she will attend school for the entire period for which the assistance is awarded. When a student withdraws from all his/her courses, for any reason including medical withdrawals, he/she may no longer be eligible for the full amount of Title IV funds that he/she was originally scheduled to receive.

A school is required to determine the earned and unearned Title IV aid a student has earned as of the date the student ceased attendance based on the amount of time the student was **scheduled** to be in attendance.

If the student withdraws from all his courses prior to completing over 60% of a semester, he/she may be required to repay a portion of the federal financial aid that he/she received for that term. A pro rata schedule is used to determine the amount of federal student aid funds he/she will have earned at the time of the withdrawal. Federal aid includes Federal Stafford Loan (subsidized and unsubsidized), Parent Plus Loan, Pell Grants, SEOG Grants, ACG, and any other Title IV funds.

The return of funds is based upon the concept that students earn their financial aid in proportion to the amount of time in which they are enrolled. Under this reasoning, a student who withdraws in the second week of classes has earned less of his/her financial aid than a student who withdraws in the seventh week. Once 60% of the semester is completed, a student is considered to have earned all of his financial aid and will not be required to return any funds.

### **Withdrawal before 60%:**

The Ecclesia College FA Office must perform a R2T4 to determine the amount of earned aid up through the 60% point in each *payment period*. Ecclesia College will use the Department of Education's prorate schedule to determine the amount of R2T4 funds the student has earned at the time of withdrawal. After the 60% point in the payment period or period of enrollment, a student has earned 100% of the Title IV funds he or she was scheduled to receive during the period. The institution must still perform a R2T4 to determine the amount of aid that the student has earned.

**Withdrawal after 60%:**

For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, Ecclesia College will still determine whether the student is eligible for a post-withdrawal disbursement.

**Withdrawals:**

A student's **official** withdrawal date is determined by using one of the following:

- The date he/she officially withdrew with the Office of the Registrar during the Registrar's withdrawal period.
- The date the student submitted his petition to withdraw to the Dean of Students if the Office of the Registrar's withdrawal period has ended and the student successfully petitioned to withdraw.
- The date the student was expelled/dismissed from the college.

In the event that a student does not go through the proper withdrawal procedures as defined in the Academic Information section of the College Academic Catalog the student's **unofficial** withdrawal date is determined by using one of the following:

- The date the student died, if the student passed away during the semester.
- The last date that the student attended class or academic activity, whichever is later.
- If a student fails to earn a passing grade in any class, the Registrar will collect class attendance records for the student and determine if applying the "unofficial withdrawal date" policy is applicable.

The student must inform in a timely fashion, in person or by email if personal appearance is not possible, the Financial Aid Office at [jwadkins@ecollege.edu](mailto:jwadkins@ecollege.edu) of any withdrawal occurring during a semester.

The FA Office determines the return of Title IV funds percentage. Institutions are required to determine the percentage of Title IV aid "earned" by the student and to return the unearned portion to the appropriate aid program.

**The return of Title IV funds policy follows these steps:****Step 1: Student's Title IV information**

The FA Office will determine:

- A) The total amount of Title IV aid disbursed (Not aid that could have been disbursed) for the semester in which the student withdrew.

*A student's Title IV aid is counted as aid disbursed in the calculation if it has been applied to the student's account on or before the date the student withdrew.*

- B) The total amount of Title IV aid disbursed plus the Title IV aid that could have been disbursed for the semester in which the student withdrew.

**Step 2: Percentage of Title IV Aid Earned:**

The FA Office will calculate the percentage of Title IV aid earned as follows:

The number of calendar days completed by the student divided by the total number of calendar days in the semester in which the student withdrew.

*The total number of calendar day in a semester shall exclude any scheduled breaks of more than five days.*

*Days Attended ÷ Days in Enrollment Period = Percentage Completed*

**If the calculated percentage exceeds 60%, then the student has “earned” all the Title IV aid for the enrollment period.**

### **Step 3: Amount of Title IV Aid Earned by the Student**

The FA Office will calculate the amount of Title IV Aid earned as follows:

The percentage of title IV aid earned (Step 2) multiplied by the total amount of Title IV aid disbursed or that could have been disbursed for the term in which the student withdrew (Step 1-B).

*Total Aid Disbursed x Percentage Completed = Earned Aid*

### **Step 4: Amount of Title IV Aid to be Disbursed or Returned:**

If the aid already disbursed equals the earned aid, no further action is required.

If the aid already disbursed is greater than the earned aid, the difference must be returned to the appropriate Title IV aid program.

*Total Disbursed Aid – Earned Aid = Unearned Aid to be Returned*

If the aid already disbursed is less than the earned aid, the SFS will calculate a Post- Withdrawal Disbursement.

### **Earned AID:**

Title IV aid is earned in a prorated manner on a per diem basis (calendar days or clock hours) up to the 60% point in the semester. Title IV aid is viewed as 100% earned after that point in time. A copy of the worksheet used for this calculation can be requested from the financial aid director. In accordance with federal regulations, when Title IV financial aid is involved, the calculated amount of the R2T4 Funds" is allocated in the following order:

### **Return of the Title IV Aid, based on the type of aid disbursed, in the following order:**

1. Unsubsidized Federal Direct Loan
2. Subsidized Federal Direct Loan
3. Federal Plus Loan received on behalf of the student
4. Pell Grant
5. SEOG Program Aid
6. Other Title IV Aid

Loans must be repaid by the loan borrower (student/parent) as outlined in the terms of the borrower's promissory note. The student's grace period for loan repayments for Federal Unsubsidized and Subsidized Direct Loans will begin on the day of the withdrawal from the College. The student should contact the lender if he/she has question regarding their grace period or repayment status.

## **Institutional and student responsibility in regard to the Federal Return of Title IV Funds Policy**

### **The FA Office's responsibilities in regard to the Return of Title IV funds policy include:**

1. Providing each student with the information given in this policy;
2. Identifying students affected by this policy and completing the Return of Title IV Funds calculation;
3. Informing the student of the result of the Return of Title IV Funds calculation and any balance owed to the College as a result of a required return of funds;
4. In a timely manner, returning any unearned Title IV aid that is due to the Title IV programs and, if applicable, notifying the borrower's holder of federal loan funds of the student's withdrawal date;
  - a. Within 7 days of determining that a student withdrew, the Registrar's Office is to make communication with the FA Office
  - b. Within 30 days of determining that a student withdrew, the FA Office is to submit R2T4 calculations to the Business Office
  - c. The College has 45 days from the date the institution determines that the student withdrew to return all unearned funds for which it is responsible.
5. Notifying student and/or Plus borrower of eligibility for a Post-Withdraw Disbursement, if applicable.

### **The student's responsibilities in regard to the Return of Title IV Funds policy include:**

1. Becoming familiar with the Return of Title IV Funds policy and how withdrawing from all his courses effects eligibility for Title IV aid;
2. Resolving any outstanding balance owed to Ecclesia College resulting from a required return of unearned Title IV aid.

### **Post-Withdrawal Disbursements:**

In the event a student is eligible for a post-withdrawal disbursement based on the student's budget, awarded financial aid and Title IV funds and R2T4 calculations, a post-withdrawal disbursement must be made only after the following conditions are met.

1. Student and parents were in most cases verbally notified of the availability of post-withdrawal disbursements by the FA Office within one week from the date of R2T4 calculation was performed.
2. Student and parents in most cases verbally notified the FA office within a reasonable time indicating their acceptance of available post-withdrawal disbursement amounts. The reasonable time refers to allowing sufficient time for the school to process a post-withdrawal disbursement within the deadlines set by the Department of Education.
3. Student has outstanding institutional charges that are due and wants to pay off those charges by applying his/her post-withdrawal disbursement.
4. Student/Parents completed all necessary paperwork related to such post-withdrawal disbursement within a reasonable time.

5. Student Financial Services must track the notification and authorization to make the disbursement and meet deadlines as prescribed by ED. A school must process Title IV aid within 120 days from the last day of the enrollment period.

The post-withdrawal disbursement must be applied to outstanding institutional charges before being paid directly to the student.

*The procedures and policies listed above are subject to change without advance notice.*

## **Scholarships**

Friends and partners of Ecclesia are funding scholarships for Ecclesia College students who have financial need or who meet certain profile criteria. These scholarships form the basis of the general scholarship fund. Award amounts are based on a funds available basis throughout the year. The Scholarship/Grant Committee according to established criteria determines the distribution of all scholarship funds. Candidates for scholarships are determined by direct application, invitation by the Scholarship/Grant Committee or nomination by any member of the Scholarship/Grant Committee or established fund representative.

We invite churches to implement scholarship funds with Ecclesia College for their membership. An application to establish a scholarship fund can be obtained from the Business Office.

## **Financial Assistance**

Some scholarships are available for students who meet certain profile criteria. Further information and applications are available through the Financial Aid Office. Funding sources are subject to change without notice.

The combination of all Financial Assistance awards may not exceed student's Cost of Attendance (COA) for the academic year.

## **Application Dates**

Applications for financial assistance are available after January 1 of each year for the following academic year (July-June). Financial aid applications are awarded on a funds available basis throughout the year.

## **EC ONLINE DIVISION**

### **Ecclesia College EC Online Degree Programs**

EC Online programs offer curricula equivalent to those offered on campus, with the benefit of convenience.

To receive instruction through this medium, students must have adequate computer equipment and sufficient skills to be able to receive instruction via the internet. To find the latest information about the online program, visit the website at <http://ecollege.edu/technical-requirements/>.

Students may complete entire degrees (and/or certificates) online through distance education:

#### **Division of General Studies**

Associate of Arts  
Associate of General Studies

#### **Division of Biblical/Theological Studies**

Associate of Biblical Studies  
Bachelor of Biblical Studies  
Bachelor of Science in Psychology and Counseling

#### **Division of Leadership Studies**

Bachelor of Arts in Leadership  
Bachelor of Christian Leadership (EC Online only)  
Master of Christian Leadership

#### **Division of Professional Studies**

Bachelor of Science in Business Administration in Management  
Bachelor of Science in Business Administration in Marketing

For more information regarding EC's online programs and course listings as well as degree requirements, please refer to [www.ecollege.edu/econline](http://www.ecollege.edu/econline).

## **DIVISION OF GENERAL STUDIES**

*Mrs. Sheila Figueroa, EC Online General Studies Division Chair*

The EC Online Campus currently offers the Associate in General Studies degree. As of Fall 2019, the Associate of Arts degree has been added to the EC Online curriculum.

**Associate of Arts** – The Associate of Arts (A.A.) degree is designed for students who want to further their education by completing a bachelor’s degree. Students are prepared and enabled to succeed in a four-year college academically, whether at Ecclesia or by transfer to another institution of higher learning

**Associate of General Studies** – The Associate of General Studies (A.G.S.) degree is designed to accommodate the lifetime career and vocational needs of students. The degree meets state requirements in general studies and also allows the student to select 18 elective hours which he/she can select with the help of their academic mentors/advisors.

The Division of General Studies also oversees the general education course offerings for baccalaureate and associate degree programs for both distance education and traditional campus modalities.

A comprehensive listing of Institutional Outcomes as Program Objectives for the associate degrees are listed elsewhere in this catalog (see pages 11-12). It is believed that even two year students should be able to demonstrate the qualities and values modeled by Jesus Christ upon graduation.

### **Associate of Arts Degree Program Objectives**

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. Ultimately, the goal of the Associate of Arts degree is to prepare students to continue further studies at the baccalaureate level at either Ecclesia College or in transfer to another institution of higher learning.

In addition to the general studies program objectives, graduates in the Associate of Arts degree will:

- Evidence knowledge of biblical values and beginning scriptural interpretive skills.
- Demonstrate collaboration within the academic environment with regard to communication, critical thinking, analysis, application, and decision-making.
- Develop or refine understanding of personal skills and abilities leading to better or more appropriate program of study, career, and personal choices.



## ***ASSOCIATE OF ARTS DEGREE***

### **General Education Studies – 38 Sem./Hrs.**

#### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

#### **Speech/Communication (3)**

##### **Choose one:**

COMM 2355	Essentials of Speech
-----------	----------------------

#### **Mathematics (3)**

##### **Choose one:**

MATH 1345	College Mathematics
MATH 1355	College Algebra

#### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

#### **Science (8)**

##### **Required:**

BIOL 1455	General Biology & Lab
SCIE 1355	Earth Science Introduction
SCIE 1155	Earth Science Lab

#### **Required Humanities (3)**

HUMN 2355	Biblical Worldview
-----------	--------------------

#### **Fine Arts/Humanities Elective (3)**

##### **Choose one:**

HIST 3355	Church History I
HIST 3365	Church History II
ENGL 2355	Survey of American Literature
ENGL 2365	English Literature
ENGL 2375	Literature of C.S. Lewis
ARTS 1355	Music Appreciation

#### **Required Social Sciences (3)**

PSCI 2355	U.S. Government
-----------	-----------------

#### **Social Science Elective (3)**

##### **Choose one:**

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

#### **Behavioral Sciences (3)**

PSCS 1355	General Psychology
SOCI 1355	Intro. to Sociology
SOCI 2355	Cultural Anthropology

## Associate of Arts Degree (continued)

### Institutional Requirements - 18 Sem./Hrs.

#### Student Development (6)

STDV 1355

Goals, Priorities and Attitudes

LEAD 2395

Ethical Decisions in the Work Place

**Service Learning Requirement:** Report your pre-approved Service Learning organization, activities and supervisor at this link: <https://ecollege.edu/eonline/service-learning-report-form/>.

Your service learning hours must match hours of study done through the Ecclesia Distance Division.

#### Bible/Theology (12)

LEAD 1355

Mentoring Foundations

THEO 2355

Christian Theology

#### Choose Two:

BIBL 1355

Old Testament Survey

BIBL 1365

New Testament Survey

BIBL 2335

Life of Christ

BIBL 2355

Understand & Apply the Bible

### General Electives: 4 Sem./Hrs.

### TOTAL PROGRAM REQUIREMENTS = 60 Semester Hours.

## Associate of General Studies Degree Program Objectives

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship.

In addition to the general studies program objectives, graduates in the Associate of General Studies degree will:

- Evidence knowledge of biblical values and beginning Scriptural interpretive skills.
- Demonstrate collaboration within the academic environment with regard to communication, critical thinking, analysis, application, and decision-making.
- Be prepared to enter the job market upon completion of their associate degree.

## ***ASSOCIATE OF GENERAL STUDIES DEGREE***

### **General Education Studies – 24 Sem./Hrs.**

#### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

#### **Speech/Communication (3)**

COMM 2355	Essentials of Speech
-----------	----------------------

#### **Mathematics (3)**

##### **Choose one:**

MATH 1345	College Mathematics
MATH 1355	College Algebra

#### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

#### **Humanities (3)**

HUMN 2355	Biblical Worldview
-----------	--------------------

#### **Required Social Sciences (3)**

PSCI 2355	U.S. Government
-----------	-----------------

#### **Social Science Elective (3)**

##### **Choose one:**

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

### **Institutional Requirements – 18 Sem./Hrs.**

#### **Student Development (6)**

STDV 1355	Goals, Priorities and Attitudes
LEAD 2395	Ethical Decisions in the Workplace

**Service Learning Requirement:** Report your pre-approved Service Learning organization, activities and supervisor at this link: <https://ecollege.edu/eonline/service-learning-report-form/>.

Your service learning hours must match hours of study done through the Ecclesia Distance Division.

#### **Bible/Theology (12)**

##### **Required:**

LEAD 1355	Mentoring Foundations
THEO 2355	Christian Theology
BIBL 1355	Old Testament Survey
BIBL 1365	New Testament Survey

## Associate of General Studies Degree (continued)

### Electives - 18 Sem./Hrs.

This degree plan is flexible in order to further the student's specific education/occupational goals and is intended to be developed in consultation with the student's academic mentor.

#### ADVISEMENT OPTION 1 - For students continuing toward a B.S. in Business Administration at EC:

ACCT 2345	Principles of Accounting I
ACCT 2355	Principles of Accounting II
BUSN 1305	Business Foundations
BUSN 2305	Legal Implications for Business
BUSN 2335	Data Analysis & Interpretation (Statistics)
COMM 2365	Communication Concepts
ECON 2315	Macroeconomics
ECON 2345	Microeconomics
MGMT 2355	Principles of Management
MKTG 2365	Principles of Marketing

#### ADVISEMENT OPTION 2 – For students interested in maximizing their Gen. Ed. credits in preparation for further baccalaureate studies:

##### Electives in Science lecture & lab – choices include:

BIOL 1455	General Biology and Lab
SCIE 1355 & SCIE 1155	Earth Science and Lab

##### Electives in Economics – choices include:

ECON 2315	Principles of Macroeconomics
ECON 2325	Principles of Microeconomics

##### Electives in Behavioral Studies – choices include:

PSCS 1355	General Psychology
SOCI 1355	Intro. to Sociology
SOCI 2355	Cultural Anthropology

##### Electives in Social Sciences – choices include:

PSCI 2355	U.S. Government
HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

##### Electives in Fine Arts/Humanities – choices include:

ARTS 1355	Music Appreciation
ENGL 2375	Literature of C.S. Lewis
ENGL 2355	Survey of American Literature
ENGL 2365	English Literature I

**ADVISEMENT OPTION 3** – A unique blend of courses may be developed in consultation with the student's academic mentor and approved by the degree-granting chair to meet specific student educational/occupational goals.

**TOTAL PROGRAM REQUIREMENTS = 60 Semester Hours.**

## DIVISION OF BIBLICAL/THEOLOGICAL STUDIES

**Three degrees are offered within the Biblical/Theological Studies Division through the EC Online Campus:**

Associate of Biblical Studies (ABS)

Bachelor of Biblical Studies (BBS)

Bachelor of Science in Psychology & Counseling (PSCS)

In addition to the college's institutional outcomes or educational goals, programmatic objectives are included as an introduction to each of Ecclesia College's degree programs.

### Associate of Biblical Studies Program Objectives

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship.

In addition to the general studies program objectives, graduates in the Associate of Biblical Studies degree will:

- Have an increased biblical knowledge and practical understanding of the Scriptures (minimum of 15 semester credit hours).
- Value the Church and its world mission in fulfillment of the Great Commission.
- Have acquired demonstrable skills in witnessing effectively through supervised ministry contexts (minimum of 9 semester credit hours).

## ***ASSOCIATE OF BIBLICAL STUDIES DEGREE***

### **General Education Studies – 24 Sem./Hrs.**

#### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

#### **Speech/Communication (3)**

COMM 2355	Essentials of Speech
-----------	----------------------

#### **Mathematics (3)**

##### **Choose one:**

MATH 1345	College Math
MATH 1355	College Algebra

#### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

#### **Humanities (3)**

HUMN 2355	Biblical Worldview
-----------	--------------------

#### **Social Sciences Required (3)**

PSCI 2355	U.S. Government
-----------	-----------------

#### **Social Sciences Elective (3)**

##### **Choose one:**

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

### **BIBLE/THEOLOGY – 15 Sem./Hrs.**

BIBL 1355	Old Testament Survey
BIBL 1365	New Testament Survey
BIBL 2335	Life of Christ
BIBL 2355	Understand & Apply the Bible
THEO 2355	Christian Theology

### **INSTITUTIONAL REQUIREMENTS – 21 Sem./Hrs.**

STDV 1355	Goals, Priorities and Attitudes
STDV 2395	Ethical Decisions in the Work Place

**Report your pre-approved Service Learning organization, activities and supervisor at this link:** <https://ecollege.edu/eonline/service-learning-report-form/>.

Your service learning hours must match hours of study done through the Ecclesia Distance Division.

## Associate of Biblical Studies Degree (continued)

### Christian Leadership (6)

LEAD1355  
LEAD 2315

Mentoring Foundations  
Introduction to Leadership

### Ministries Program (9)

CCMM 2355  
CCMM 2335  
CCMM 2345

Evangelism Discipleship  
Foundations of Christian Missions  
Theology of Missions

**TOTAL PROGRAM REQUIREMENTS = 60 Semester Hours.**

## Bachelor of Biblical Studies Program Objectives

The purpose of the Bachelor of Biblical Studies degree is to promote a comprehensive knowledge of the biblical record. It also provides foundational skills needed for an effective preaching and/or teaching ministry and for those longing for greater depth and breadth of biblical study for personal enrichment.

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. In addition, upon completion of the Bachelor of Biblical Studies degree at Ecclesia College, the graduate will be able to:

- Solidify their identity in Christ; clarify the call of Christ in their lives; and form the character of Christ in their lives;
- Describe the functions of the local church and its mission in fulfilling the Great Commission;
- Serve the local church in a variety of ways;
- Step into the teaching and preaching functions within a local church, when called upon;
- Communicate the Gospel in a variety of contexts within today's troubled world.

## ***BACHELOR OF BIBLICAL STUDIES DEGREE***

### **GENERAL EDUCATION STUDIES – 37 Sem./ Hrs.**

#### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

#### **Speech/Communication (3)**

COMM 2355	Essentials of Speech
-----------	----------------------

#### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

#### **Mathematics (3)**

##### ***Choose one:***

MATH 1355	College Algebra
MATH 1345	College Mathematics

#### **Science (4)**

##### ***Choose one:***

BIOL 1455	Biology and Lab
SCIE 1355	Earth Science Introduction with SCIE 1155 Earth Science Lab

#### **Required Humanities (3)**

HUMN 2355	Biblical Worldview
-----------	--------------------

#### **Humanities Elective (3)**

##### ***Choose one:***

ARTS 1355	Music Appreciation
ENGL 2355	Survey of American Literature
ENGL 2365	English Literature I
ENGL 2375	Literature of C.S. Lewis

#### **Social Sciences Elective (3)**

##### ***Choose one:***

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

#### **Required Social Sciences (6)**

PSCI 2355	U.S. Government
HIST 3355	Church History I

#### **Behavioral Sciences (3)**

##### ***Choose one:***

PSCS 1355	General Psychology
SOCI 1355	Intro. to Sociology
SOCI 2355	Cultural Anthropology



## Bachelor of Biblical Studies Degree (continued)

### INSTITUTIONAL REQUIREMENTS – 21 Sem./Hrs.

#### Student Development (9)

STDV 1355	Goals, Priorities and Attitudes
LEAD 2395	Ethical Decisions in the Workplace
STDV 4345	Diversity & Multicultural Communication

**Report your pre-approved Service Learning organization, activities and supervisor at this link:** <https://ecollege.edu/eonline/service-learning-report-form/>.

Your service learning hours must match hours of study done through the Ecclesia Distance Division.

#### Leadership (12)

##### Required:

LEAD1355	Mentoring Foundations: Grids for Life and Learning
CCMM 2355	Evangelism Discipleship <b>or</b>
CCMM 3355	Foundations of Christian Missions
LEAD 4375	Ethical Leadership
PSCS 4385	Marriage & Family

### BIBLICAL STUDIES MAJOR – 62 Sem./Hrs.

#### Bible/Theology Requirements (39)

BIBL 1355	Old Testament Survey
BIBL 1365	New Testament Survey
BIBL 2335	Life of Christ
BIBL 3315	Acts
BIBL 3355	Understand & Apply the Bible
BIBL 3325	Old Testament Pentateuch
BIBL 3365	History of the Israelite Kingdom
BIBL 4315	Old Testament Prophets
BIBL 4325	Paul's New Testament Letters
BIBL 4335	General Epistles and Revelation
BIBL 4345	Hebrew Wisdom Literature
BIBL 4375	Exegesis of Hebrews
BIBL 4395	Biblical Apocalyptic Literature

#### Speech/Communication Requirement (3)

COMM 2365	Communication Concepts
-----------	------------------------

#### Language (6)

GREK 2315	New Testament Greek I
GREK 2325	New Testament Greek II

#### History/Theology (9)

THEO 3355	Christian Theology
THEO 4355	Christianity in the 21st Century
HIST 3365	Church History II

#### Capstone Requirement (5)

STDV 4335	Senior Ministry Paper/Project
CCMM 2255	Christian Practicum/Internship

**TOTAL REQUIREMENTS = A minimum of 120 semester hours are required for graduation.**

## **Bachelor of Psychology & Counseling Program Objectives**

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. In addition, those seeking a Bachelor of Science degree in Psychology and Counseling also will be prepared to demonstrate Major Field Competence as follows:

- Evaluate psychological paradigms by the authority of Scripture.
- Apply basic counseling principles as they relate to individuals, families, organizations, human development, behavior, and Christian thought.
- Use therapeutic communication skills effectively.
- Apply biblical and psychological foundations to address contemporary issues.
- Employ basic counseling skills, emphasizing active listening.
- Apply strategies for managing conflict within organizations, the home, the Church and other societal contexts.
- Interpret the legal and regulatory issues associated with counseling professions.

## ***BACHELOR OF SCIENCE IN PSYCHOLOGY & COUNSELING DEGREE***

### **General Education Studies – 38 Sem./Hrs.**

#### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

#### **Speech/Communication (3)**

##### **Choose one:**

COMM 2355	Essentials of Speech
COMM 2365	Communication Concepts

#### **Mathematics (3)**

##### **Choose one:**

MATH 1345	Applied College Mathematics
MATH 1355	Applied College Algebra

#### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

#### **Science (8)**

BIOL 1355	General Biology
SCIE 1355	Earth Science Introduction
SCIE 1155	Earth Science Lab
BIOL 1155	General Biology Lab

#### **Humanities Required (3)**

HUMN 2355	Biblical Worldview
-----------	--------------------

#### **Fine Arts/Humanities (3)**

##### **Choose one:**

HIST 3355	Church History I
HIST 3365	Church History II
ENGL 2355	Survey of American Literature
ENGL 2365	English Literature I
ENGL 2375	Literature of C.S. Lewis
ARTS 1355	Music Appreciation

#### **Social Sciences (6)**

##### **Required:**

PSCI 2355	U.S. Government
-----------	-----------------

##### **Choose one:**

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

#### **Behavioral Sciences (3)**

##### **Required:**

SOCI 1355	Intro. to Sociology
-----------	---------------------

## **B.S. in Psychology & Counseling Degree (continued)**

### **INSTITUTIONAL REQUIREMENTS – 27 Sem./Hrs.**

#### **Student Development (6)**

STDV 1355	Goals, Priorities and Attitudes
LEAD 4395	Ethical Decisions in the Workplace

**Service Learning Requirement:** Required Service Learning each term/semester of enrollment. The number of Service Learning hours should match the hours of enrollment.

#### **Religion (21)**

BIBL 1355	Old Testament Survey
BIBL 1365	New Testament Survey
LEAD 1355	Mentoring Foundations
BIBL 2335	Life of Christ or BIBL 3315 Acts
THEO 3355	Christian Theology
THEO 1325	Apologetics
BIBL 4345	Hebrew Wisdom Literature

### **PSYCHOLOGY AND COUNSELING MAJOR – 41 Sem./Hrs.**

#### **Core Requirements (35)**

PSCS 1355	General Psychology
PSCS 2305	Biblical Concepts of Counseling
PSCS 2315	Counseling Theory
PSCS 2355	Intro to Counseling
PSCS 3305	Counseling Skills I
PSCS 3315	Counseling Skills II
PSCS 3225	Crisis Counseling
PSCS 3355	Marriage and Family Counseling
PSCS 3365	Cross-Cultural Counseling
PSCS 3375	Human Sexuality
PSCS 4305	Holy Spirit in Counseling
SOCI 3355	Urban Social Issues: People, Problems and Policy

#### **Senior Capstone Requirements (6)**

PSCS 4385	Psychology and Counseling Capstone Project
STDV 4335	Senior Ministry Project

#### **JR/SR Electives (6)**

#### **General Electives (9)**

**TOTAL PROGRAM REQUIREMENTS = A minimum of 120 semester hours are required for graduation.**

#### *Licensure*

Coursework for the Bachelor of Science in Psychology & Counseling degree is not accepted for counseling/counselor licensure in the State of Arkansas. This is not a unique requirement for Ecclesia College. Completion of an accredited master's program in the appropriate field is required for state licensure in most states in the U.S.

## DIVISION OF LEADERSHIP STUDIES

### **Three degrees are offered within the Leadership Studies Division through the EC Online Campus:**

Bachelor of Arts in Leadership (BAL)

Bachelor of Christian Leadership (BCL)

Master of Christian Leadership (MCL) – see Graduate Studies Division

In addition to the college's institutional or educational goals, programmatic objectives are included as an introduction to each of Ecclesia College's degree programs.

### **Bachelor of Arts in Leadership Program Objectives**

The Bachelor of Arts in Leadership prepares aspiring servant-leaders with the character, the creativity, the skills and the strategies they need to make their careers in both private and public sectors a lasting success. The program equips and empowers students to discover and develop their leadership dreams through a broad curriculum enabling competency in various leadership functions. Faculty members employ their personal and professional expertise to integrate technical and practical subjects in a concentration that assists students in achieving the following educational goals:

- Master the tools and tactics of servant-leadership to promote success of people and projects.
- Develop ethical and responsible leadership skills applicable to many professions across various sectors.
- Gain the communication, problem-solving, and managerial skills to build teams, craft business plans and market ideas.
- Strengthen the capacity and creativity to make innovative programs sustainable via an entrepreneurial mindset and effective strategies.
- Learn patterns of devotional practice and personal growth that will equip one for spiritual leadership.

## ***BACHELOR OF ARTS IN LEADERSHIP DEGREE***

### **General Education Studies – 38 Sem./Hrs.**

#### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

#### **Speech/Communication (3)**

COMM 2355	Essentials of Speech
-----------	----------------------

#### **Mathematics (3)**

##### **Choose one:**

MATH 1355	College Algebra
MATH 1345	College Mathematics

#### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

#### **Science (8)**

##### **Required:**

BIOL 1455	Biology and Lab
SCIE 1355	Earth Science Introduction
SCIE 1155	Earth Science Lab

#### **Required Humanities (3)**

HUMN 2355	Biblical Worldview
-----------	--------------------

#### **Fine Arts/Humanities Elective (3)**

##### **Choose one:**

HIST 3355	Church History I
HIST 3365	Church History II
ENGL 2355	Survey of American Literature
ENGL 2365	English Literature I
ENGL 2375	Literature of C.S. Lewis
ARTS 1355	Music Appreciation

#### **Required Social Sciences (3)**

PSCI 2355	U.S. Government
-----------	-----------------

#### **Social Science Elective (3)**

##### **Choose one:**

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

#### **Behavioral Sciences (3)**

##### **Choose one:**

PSCS 1355	General Psychology
SOCI 1355	Intro. to Sociology
SOCI 2355	Cultural Anthropology

## B.A. in Leadership Degree (continued)

### Leadership Degree Institutional Requirements - 33 Sem./Hrs.

#### Student Development (9)

STDV 1355	Goals, Priorities and Attitudes
LEAD 2395	Ethical Decisions in the Workplace
STDV 4345	Diversity & Multicultural Communication

Report your pre-approved Service Learning organization, activities and supervisor at this link: <https://ecollege.edu/eonline/service-learning-report-form/>

Your service learning hours must match hours of study done through the EC Distance Division.

#### Bible/Theology (24)

BIBL 1355	Old Testament Survey
BIBL 1365	New Testament Survey
LEAD1355	Mentoring Foundations: Grids for Life and Learning
BIBL 3315	Acts
BIBL 3355	Understand & Apply the Bible
THEO 3355	Christian Theology
THEO 4355	Christianity in the 21 <sup>st</sup> Century
BIBL 4345	Hebrew Wisdom Literature

#### Leadership Major - 33 Sem./Hrs.

##### Leadership (27)

LEAD 2315	Introduction to Leadership
LEAD 3345	Spiritual Life of the Christian Leader
LEAD 3375	Leadership Communication & Persuasion
LEAD 4365	Ethical Leadership
LEAD 4315	Classic & Contemporary Leadership Theories
LEAD 4325	Sustainable Business Strategy
LEAD 4345	People & Project Management
LEAD 4355	Entrepreneurship Essentials
PSCS 4385	Marriage & Family

##### Senior Capstone (6)

STDV 4305	Senior Seminar
LEAD 4305	Leadership Internship

### CHOICE OF CONCENTRATION – 12 Upper Level Sem./Hrs.

Classes to be selected with the students' Academic Advisor.

#### Choose four (4) JR/SR courses not previously taken from the following:

ACCT 3355	Accounting for Managers
ECON 3355	Economics for the Manager
MKTG 4355	Organizational Marketing and Sales
MGMT 3355	Organizational Behavior and Leadership
MGMT 4355	Entrepreneurship and Small Business
MGMT 4365	Management Challenges
MGMT 4375	Teams and the Work Process
MGMT 4385	Management of Human Resources
MGMT 3335	MIS and E-Business

BIBL 4325	Paul's New Testament Letters
BIBL 3365	History of the Israelite Kingdom
BIBL 3325	Old Testament Pentateuch
BIBL 4345	Hebrew Wisdom Literature
BIBL 4335	General Epistles and Revelation
CCMM 3355	Foundations of Christian Missions
CCMM 4355	Theology of Missions
EDMN 4357	College Level TESL
EDMN 4367	Language Program and Curriculum Design
EDMN 3357	Structure of the English Language
EDMN 3367	Theories of Second Language Acquisition
EDMN 3377	Linguistics
ENGL 3355	Literature of C.S. Lewis
LEAD 4365	Case Studies in Leadership
LEAD 4395	Ethical Decisions in the Workplace
LEAD 4375	Ethical Leadership
HIST 3355	Church History I
HIST 3365	Church History II
MMIN 3355	History of Music in Worship: Survey of Attitudes and Practice
MMIN 3365	Worship: Early Christian Church to Present
THEO 3355	Christian Theology
THEO 4355	Christianity in the 21st Century
PSCS 2315	Counseling Theory
PSCS 2305	Biblical Principles of Counseling
PSCS 3225	Crisis Counseling
PSCS 3305	Counseling Skills 1
PSCS 3315	Counseling Skills 2
PSCS 3355	Marriage and Family Counseling
PSCS 3365	Cross-Cultural Counseling
PSCS 4305	Holy Spirit in Counseling

### **GENERAL ELECTIVES – 4 Sem./Hrs.**

General electives can be freshman, sophomore, junior or senior course selections.

#### **Available Concentrations:**

Counseling  
Business Administration  
Inter-Disciplinary

**TOTAL REQUIREMENTS = A minimum of 120 semester hours are required for graduation.**



## Christian Leadership Program Objectives

The program is intended to help the student integrate Christian principles into his/her personal and professional life, serve in a position of leadership in a service organization, understand Scriptural leadership principles and be capable of applying those principles in practical situations, deliver public presentations and function as part of a team-building group.

Ecclesia College prepares and enables students to achieve competence in seven broad areas: Biblical Worldview and Faith, Critical and Creative Thinking, Effective Communication, Integrity, Leadership, Lifelong Learning, Service and Stewardship. In addition, those seeking a Bachelor of Christian Leadership also will be prepared to demonstrate major field competence as follows:

- Apply biblical concepts of leadership to meet the needs of diverse audiences.
- Learn patterns of devotional practice and personal growth that will equip one for spiritual leadership.
- Communicate the Gospel in a variety of contexts and to diverse audiences.
- Explain the Scriptures with accuracy and skill.
- Integrate Christian principles into critical thinking and decision making in one's personal and/or professional life.
- Use the dynamics of interpersonal relationships and concepts of effective communication to handle the people-related issues one faces in the context of ministry, vocation, and home.
- Lead the development of a ministry project by implementing a strategic process.

## ***BACHELOR OF CHRISTIAN LEADERSHIP DEGREE***

### **GENERAL EDUCATION STUDIES – 37 Sem./ Hrs.**

#### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

#### **Speech/Communication (3)**

##### ***Choose one:***

COMM 2355	Essentials of Speech
COMM 2365	Communication Concepts

#### **Mathematics (3)**

##### ***Choose one:***

MATH 1355	College Algebra
MATH 1345	College Mathematics

#### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

#### **Science (4)**

##### ***Choose one:***

BIOL 1455	Biology & Lab
SCIE 1355	Earth Science Introduction with SCIE 1155 Earth Science Lab

#### **Humanities Required (3)**

##### ***Required:***

HUMN 2355	Biblical Worldview
-----------	--------------------

#### **Fine Arts/Humanities (6)**

##### ***Choose two:***

HIST 3355	Church History I
HIST 3365	Church History II
ENGL 2355	Survey of American Literature
ENGL 2365	English Literature I
ENGL 2375	Literature of C.S. Lewis
ARTS 1355	Music Appreciation

#### **Social Sciences (6)**

##### ***Required:***

PSCI 2355	U.S. Government
-----------	-----------------

##### ***Choose one:***

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

#### **Behavioral Sciences (3)**

##### ***Choose one:***

PSCS 1355	General Psychology
SOCI 1355	Intro. to Sociology
SOCI 2355	Cultural Anthropology

## Bachelor of Christian Leadership Degree (continued)

### INSTITUTIONAL REQUIREMENTS – 6 Sem./Hrs.

#### Student Development (3)

STDV 1355

Goals, Priorities and Attitudes

**Service Learning Requirement:** Report your pre-approved Service Learning organization, activities and supervisor at this link: <https://ecollege.edu/eonline/service-learning-report-form/>

Your service learning hours must match hours of study done through the Ecclesia Distance Division.

#### Christian Ministry (3)

*Choose one:*

CCMM 2355

Evangelism Discipleship

CCMM 3355

Foundations of Christian Missions

CCMM 4355

Theology of Missions

### CHRISTIAN LEADERSHIP MAJOR – 51 Sem./Hrs.

#### Bible/Theology (30)

BIBL 1355

Old Testament Survey

BIBL 1365

New Testament Survey

BIBL 2335

Life of Christ

BIBL 3315

Acts

BIBL 3355

Understand & Apply the Bible

BIBL 3345

Worship in the Old Testament

THEO 3355

Christian Theology

THEO 4355

Christianity in the 21st Century

*Choose two:*

BIBL 3325

Old Testament Pentateuch

BIBL 3365

History of the Israelite Kingdom

BIBL 4325

Paul's New Testament Letters

BIBL 4335

General Epistles and Revelation

BIBL 4345

Hebrew Wisdom Literature

#### Leadership & Ethics (18)

*Required:*

LEAD1355

Mentoring Foundations: Grids for Life and Learning

LEAD 2315

Introduction to Leadership

LEAD 4355

Christian Ethics

LEAD 4385

Small Groups in the Church

*Choose two:*

LEAD 4365

Case Studies in Leadership

LEAD 4375

Ethical Leadership

LEAD 4395

Ethical Decisions in the Workplace

#### Multi-Disciplinary Christian Leadership Major Requirement (3)

*Choose one:*

EDMN 1355

Understanding Teaching

MGMT 2355

Principles of Management

MMIN 3355

History of Music in Worship: Survey of Attitudes & Practices

MMIN 3365

Worship: Early Christian Church to Present

PSCS 2355

Intro. to Counseling

CHMN 1355

Biblical Financial Planning

### **JR/SR Christian Leadership Electives (15)**

The student may freely choose five courses from the following list of courses not yet previously taken. The student may elect to combine at least three courses into an emphasis by grouping courses in a given subject. (Contact the EC Online Office if interested in a particular concentration or minor.) EC Faculty Mentors/Advisors are available to assist students with appropriate course selection to match gifting, calling and/or student interests.

### **Christian Leadership Senior Capstone Requirement (3)**

STDV 4335

Senior Ministry Project

### **GENERAL ELECTIVES – 8 Sem./Hrs.**

General electives can be freshman, sophomore, junior or senior course selections.

**TOTAL REQUIREMENTS = A minimum of 120 semester hours are required for graduation.**

#### **Choose JR/SR courses not previously taken from the following listing:**

ACCT 3355	Accounting for Managers
ECON 3355	Economics for the Manager
MKTG 4355	Organizational Marketing and Sales
MGMT 3355	Organizational Behavior and Leadership
MGMT 4355	Entrepreneurship and Small Business
MGMT 4365	Management Challenges
MGMT 4375	Teams and the Work Process
MGMT 4385	Management of Human Resources
MGMT 3335	MIS and E-Business
BIBL 4325	Paul's New Testament Letters
BIBL 3365	History of the Israelite Kingdom
BIBL 3325	Old Testament Pentateuch
BIBL 4345	Hebrew Wisdom Literature
BIBL 4335	General Epistles and Revelation
CCMM 3355	Foundations of Christian Missions
CCMM 4355	Theology of Missions
EDMN 4357	College Level TESL
EDMN 4367	Language Program and Curriculum Design
EDMN 3357	Structure of the English Language
EDMN 3367	Theories of Second Language Acquisition
EDMN 3377	Linguistics
ENGL 3355	Literature of C.S. Lewis
LEAD 4365	Case Studies in Leadership
LEAD 4395	Ethical Decisions in the Workplace
LEAD 4375	Ethical Leadership
HIST 3355	Church History I
HIST 3365	Church History II
MMIN 3355	History of Music in Worship: Survey of Attitudes and Practice
MMIN 3365	Worship: Early Christian Church to Present
THEO 3355	Christian Theology
THEO 4355	Christianity in the 21st Century
PSCS 2315	Counseling Theory
PSCS 2305	Biblical Principles of Counseling
PSCS 3225	Crisis Counseling
PSCS 3305	Counseling Skills 1
PSCS 3315	Counseling Skills 2
PSCS 3355	Marriage and Family Counseling
PSCS 3365	Cross-Cultural Counseling
PSCS 4305	Holy Spirit in Counseling

## DIVISION OF PROFESSIONAL STUDIES

*Dr. Kenny W. Roberts, EC Online Professional Division Chair*

### **Degrees offered within the Professional Studies Division through the EC Online Campus include:**

Bachelor of Science in Business Administration (BSBA) with a concentration in Management

Bachelor of Science in Business Administration (BSBA) with a concentration in Marketing

## **Business Administration Program Objectives**

The Bachelor of Science in Business Administration program incorporates the development of the student's exposure to human problems and personal values through a well-planned curriculum which integrates within the curriculum, increasingly advanced cognitive skills, awareness of self and others, and social and interpersonal skills – all through a Christian worldview.

### **Two business administration degree tracks are available to the student:**

1. Bachelor of Science in Business Administration in Management
2. Bachelor of Science in Business Administration in Marketing

Certain required courses within the business degree program form the theoretical and practical framework students need to succeed in increasingly responsible leadership roles within their professional and personal organizations. The Bachelor of Science in Business Administration degree encourages students to achieve the following educational objectives:

- Apply and synthesize the foundational areas of business to make sound business decisions.
- Access, use, and evaluate information in business decision-making.
- Use quantitative and qualitative analytical and critical thinking skills to evaluate information, solve problems, and make sound decisions.
- Effectively use various forms of business communication.
- Apply prescribed ethical codes and behaviors in business and professional environment.

### **The Management Degree:**

The study of management prepares students for positions of leadership in for-profit and non-profit organizations of all sizes. The management curriculum focuses on the nature and capabilities of human and other resources, as well as how the manager plans, organizes, staffs, coordinates, and evaluates those resources in an organization and its environment. In addition to the above mentioned programmatic objectives, the management concentration requires that its graduates be able to:

- Collaborate effectively in team settings to analyze managerial decisions.
- Demonstrate cultural sensitivity and respect for individual perspectives when working in teams.
- Exhibit professionalism in management assignments.

## ***BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION***

### ***With a Concentration in Management***

*Dr. Kenny W. Roberts, EC Online Professional Division Chair*

#### **General Education Studies – 38 Sem./Hrs.**

##### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

##### **Speech / Communication (3)**

COMM 2355	Essentials of Speech
-----------	----------------------

##### **Mathematics (3)**

###### **Choose one:**

MATH 1345	College Mathematics
MATH 1355	College Algebra

##### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

##### **Science (8)**

BIOL 1455	General Biology and Lab
SCIE 1155	Earth Science Lab
SCIE 1355	Earth Science Introduction

##### **Fine Arts (3)**

ARTS 1355	Music Appreciation
-----------	--------------------

##### **Required Humanities (3)**

HUMN 2355	Biblical Worldview
-----------	--------------------

##### **Humanities Elective (3)**

###### **Choose one:**

ARTS 1355	Music Appreciation
ENGL 2355	Survey of American Literature
ENGL 2365	English Literature I
ENGL 2375	Literature of C.S. Lewis

##### **Required Social Science (3)**

PSCI 2355	U.S. Government
-----------	-----------------

##### **Social Science Elective (3)**

###### **Choose one:**

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

##### **Behavioral Science (3)**

###### **Choose one:**

PSCS 1355	General Psychology
SOCI 1355	Intro. to Sociology
SOCI 2355	Cultural Anthropology

## **B.S. in Business Administration Degree with a concentration in Management (cont.)**

### **Institutional Requirements – 25 Sem./Hrs.**

#### **Student Development (4)**

STDV 1155	Goals, Priorities and Attitudes
LEAD 4395	Ethical Decisions in the Workplace

**Service Learning Requirement:** Service Learning is required each term/semester of enrollment. The number of Service Learning hours should match the hours of enrollment.

#### **Religion (21)**

BIBL 1355	Old Testament Survey
BIBL 1365	New Testament Survey
BIBL 2335	Life of Christ
BIBL 3365	Understand & Apply the Bible
LEAD 1355	Mentoring Foundations
THEO 3355	Christian Theology
THEO 4355	Christianity in the 21 <sup>st</sup> Century

### **Business Administration Major – 57 Sem./Hrs.**

#### **Business Administration Core Requirements (27)**

ACCT 2305	Principles of Accounting I
ACCT 2315	Principles of Accounting II
BUSN 1305	Business Foundations
BUSN 2305	The Legal Environment of Business
BUSN 2335	Data Analysis & Interpretation (Statistics) (Pre-requisite: CSCI 1365 Intro. to Computers)
COMM 2365	Communication Concepts
ECON 2315	Principles of Macroeconomics
ECON 2345	Principles of Microeconomics
MGMT 2355	Principles of Management

#### **Upper Level Business Administration Core Requirements (18)**

##### **Required:**

BUSN 3315	International Business
BUSN 4395	Business Internship
COMM 4345	Diversity & Multicultural Communication
FINC 3305	Money, Banking, and Financial Markets
MGMT 3365	Supply Chain Management
MGMT 4395	Business Leadership & Strategic Management

#### **Required Business Administration Management Concentration (12)**

##### **Required:**

MGMT 3355	Organizational Behavior and Leadership
MGMT 4315	Risk Management
MGMT 4355	Entrepreneurship and Small Business
MGMT 4385	Management of Human Resources

**TOTAL PROGRAM REQUIREMENTS = A minimum of 120 semester hours are required for graduation.**

## **Business Administration Program Objectives**

The Bachelor of Science in Business Administration program incorporates the development of the student's exposure to human problems and personal values through a well-planned curriculum which integrates within the curriculum, increasingly advanced cognitive skills, awareness of self and others, and social and interpersonal skills – all through a Christian worldview.

### **Two business administration degree tracks are available to the student:**

1. Bachelor of Science in Business Administration in Management
2. Bachelor of Science in Business Administration in Marketing

Certain required courses within the business degree program form the theoretical and practical framework students need to succeed in increasingly responsible leadership roles within their professional and personal organizations. The Bachelor of Science in Business Administration degree encourages students to achieve the following educational objectives:

- Apply and synthesize the foundational areas of business to make sound business decisions.
- Access, use, and evaluate information in business decision-making.
- Use quantitative and qualitative analytical and critical thinking skills to evaluate information, solve problems, and make sound decisions.
- Effectively use various forms of business communication.
- Apply prescribed ethical codes and behaviors in business and professional environment.

### **The Marketing Degree:**

The major in marketing is designed to prepare students for careers involving product planning, distribution, promotion, and pricing strategies in for-profit and non-profit organizations. In addition to a broad overview of the marketing functions within organizations, students are provided with knowledge and skills in consumer behavior, marketing research and strategic marketing. In addition to the above mentioned programmatic objectives, the management concentration requires that its graduates be able to:

- Collaborate effectively in team settings to analyze marketing decisions.
- Demonstrate cultural sensitivity and respect for individual perspectives when working in teams.
- Exhibit professionalism in marketing assignments.



# ***BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION***

## ***With a Concentration in Marketing***

*Dr. Kenny W. Roberts, EC Online Professional Division Chair*

### **General Education Studies – 38 Sem./Hrs.**

#### **English (6)**

ENGL 1335	English Composition I
ENGL 1345	English Composition II

#### **Speech / Communication (3)**

COMM 2355	Essentials of Speech
-----------	----------------------

#### **Mathematics (3)**

##### **Choose one:**

MATH 1345	College Mathematics
MATH 1355	College Algebra

#### **Computer Science (3)**

CSCI 1365	Intro. to Computers
-----------	---------------------

#### **Science (8)**

BIOL 1455	General Biology and Lab
SCIE 1155	Earth Science Lab
SCIE 1355	Earth Science Introduction

#### **Required Humanities (3)**

HUMN 2355	Biblical Worldview
-----------	--------------------

#### **Humanities Elective (3)**

##### **Choose one:**

ARTS 1355	Music Appreciation
ENGL 2355	Survey of American Literature
ENGL 2365	English Literature I
ENGL 2375	Literature of C.S. Lewis

#### **Required Social Science (3)**

PSCI 2355	U.S. Government
-----------	-----------------

#### **Social Science Elective (3)**

##### **Choose one:**

HIST 2365	Western Civilization I
HIST 2375	Western Civilization II

#### **Behavioral Science (3)**

##### **Choose one:**

PSCS 1355	General Psychology
SOCI 1355	Intro. to Sociology
SOCI 2355	Cultural Anthropology

## **B.S. in Business Administration Degree with a concentration in Marketing (cont.)**

### **Institutional Requirements – 25 Sem./Hrs.**

#### **Student Development (4)**

STDV 1155	Goals, Priorities and Attitudes
LEAD 4395	Ethical Decisions in the Workplace

**Service Learning Requirement:** Service Learning is required each term/semester of enrollment. The number of Service Learning hours should match the hours of enrollment.

#### **Religion (21)**

BIBL 1355	Old Testament Survey
BIBL 1365	New Testament Survey
BIBL 2335	Life of Christ
BIBL 3365	Understand & Apply the Bible
LEAD 1355	Mentoring Foundations
THEO 3355	Christian Theology
THEO 4355	Christianity in the 21 <sup>st</sup> Century

### **Business Administration Major – 57 Sem./Hrs.**

#### **Business Administration Core Requirements (27)**

ACCT 2305	Principles of Accounting I
ACCT 2315	Principles of Accounting II
BUSN 1305	Business Foundations
BUSN 2305	The Legal Environment of Business
BUSN 2335	Data Analysis & Interpretation (Statistics) (Pre-requisite: CSCI 1365 Intro. to Computers)
COMM 2365	Communication Concepts
ECON 2315	Principles of Macroeconomics
ECON 2345	Principles of Microeconomics
MKTG 2365	Principles of Marketing

#### **Upper Level Business Administration Core Requirements (18)**

##### **Required:**

BUSN 3315	International Business
BUSN 4395	Business Internship
COMM 4345	Diversity & Multicultural Communication
FINC 3305	Money, Banking, and Financial Markets
MGMT 3365	Supply Chain Management
MGMT 4395	Business Leadership & Strategic Management

#### **Required Business Administration Marketing Concentration (12)**

##### **Required:**

MKTG 3325	Promotional Strategy
MKTG 3365	Advertising & Public Relations
COMM 4335	Public Relations Communication
MKTG 4345	Services Marketing

**TOTAL PROGRAM REQUIREMENTS = A minimum of 120 semester hours are required for graduation.**

## DIVISION OF GRADUATE STUDIES

### **Degree offered within the Graduate Studies Division:**

Master of Christian Leadership

### **Master of Christian Leadership Program Objectives**

The Master of Christian Leadership is an online degree designed to offer biblical and theological education at the graduate level. This program will prepare Christian students who have a growing relationship with God to effectively lead in a wide variety of settings, including church and parachurch organizations, the mission field (stateside and international), and the marketplace. The Master of Christian Leadership is intended to help the student integrate biblical principles into his/her personal and professional life, understand scripture and be capable of applying its principles in practical situations.

#### Specific Program Objectives:

- Develop ever-increasing levels of integrity in all aspects of life (personal, professional/ministry, relational).
- Demonstrate increasing life in Christ (fruit of the Spirit), evidenced by love for others, God and themselves.
- Demonstrate a general knowledge of the Bible, including a deep/growing understanding of the major books.
- Nurture and evidence skills needful for continued spiritual growth within the demands of life and ministry.
- Demonstrate a thorough understanding of the historical development of theology and the ability to effectively support their theological views and apply them to practical life.
- Demonstrate a biblically accurate doctrine of Christian leadership.
- Become involved in practical experiences to develop ministry competencies.
- Demonstrate the necessary skills for assessment of an organization.
- Design a leadership development plan for an organization.

For degree information, please refer to: [www.ecollege.edu/eonline](http://www.ecollege.edu/eonline).

## *Master of Christian Leadership Program*

### **GRADUATE STUDIES – 36 Sem./ Hrs.**

#### **Degree Requirements:**

STDV 6317	Spiritual Vitality: Developing Christian Character
THEO 5317	Theological Foundations of Faith: A Case Study
LEAD 5375	The Church on Monday: Lifestyle Ministry
LEAD 6317	Living Ethics: A Biblical Basis for Moral Judgment
LEAD 5317	Avoiding Compassion Fatigue: Biblical Principles for Personal Management
LEAD 6347	Ministering in a Culturally Diverse World
LEAD 5327	Biblical Foundations for Leadership Development
LEAD 6327	Case Studies in Leadership and Management
LEAD 5337	Connecting: Biblical Principles for Effective Relationships
COMM 6317	Effective Leadership Communication
LEAD 6337	Managing People: Groups and Leadership
LEAD 5147	Mentoring: Developing Biblical Leadership I
LEAD 5157	Mentoring: Developing Biblical Leadership II
LEAD 5167	Mentoring: Developing Biblical Leadership III

**TOTAL PROGRAM REQUIREMENTS = A minimum of 36 semester hours are required in the degree.**

## **EC ONLINE COURSE DESCRIPTIONS**

### **Accounting (ACCT)**

<b>ACCT 2345</b>	<b>Principles of Accounting I</b>
This course covers basic principles of accounting for individual proprietorships. The first semester covers the theory of debits and credits, the accounting cycle including books of original entry, ledgers, working papers, and financial statements, accruals and deferrals, asset valuations, and payroll accounting. <b>Three credit hours.</b>	
<b>ACCT 2355</b>	<b>Principles of Accounting II</b>
This course is a continuation of ACCT 2345, with emphasis on accounting for partnerships and corporations, introduction to manufacturing and cost accounting, and financial statement analysis. <b>Prerequisite: ACCT 2345. Three credit hours.</b>	
<b>ACCT 3355</b>	<b>Accounting for Managers</b>
This course provides an overview of accounting from the perspective of a non-accounting manager. It helps to develop the tools to understand the essentials of how finance functions within an organization. This includes internal controls, the function of accounting, historical accounting data and financial planning. <b>Prerequisites: ACCT 2345 &amp; 2355. Three credit hours.</b>	
<b>ACCT 5305</b>	<b>Accounting for Financial Reporting &amp; Management</b>
This course examines the accounting practices and techniques that managers use to plan, analyze, and control operations of both manufacturing and service organizations. <b>Three credit hours.</b>	
<b>Bible (BIBL)</b>	
<b>BIBL 1305</b>	<b>Devotional Principles</b>
Prayer and Praise are the direct lines to and from the presence of a personal God. Therefore, Biblical prayers and expressions of praise are carefully studied. As Biblical prayer is believed to have a direct bearing on the effectiveness of one's personal ministry, the class is led to focus on Holy Spirit directed prayer and intercession for the nations of the world. The student participates in a minimum of three hours per week of practical application. <b>Three credit hours.</b>	
<b>BIBL 1315</b>	<b>Intro. to the Bible</b>
This course is a historical and thematic look of the Bible. It focuses on its foundation in world history, enabling the student to put the various Old and New Testament books in their proper place in the overall story of God's working from creation to the second coming of Christ. <b>Three credit hours.</b>	
<b>BIBL 1355</b>	<b>Old Testament Survey</b>
This course is an introductory survey of Old Testament literature, covering background, major themes, genre, critical issues of interpretation and contemporary application. <b>Three credit hours.</b>	
<b>BIBL 1365</b>	<b>New Testament Survey</b>
This course is a survey of the literature of the New Testament, including the Synoptic Gospels and the Acts of the Apostles, The Gospel and letters of John, the letters of Paul, the letter to the Hebrews, the letter of James, the letters of Peter, the letter of Jude, and the Apocalypse of John. Emphasis will be placed on rigorous interacting with the NT text in English translation as well as the socio-historical and literary contexts of these documents. The course will involve reading the entire New Testament, additional reading assignments and quizzes, and a final synthetic paper. <b>Three credit hours.</b>	
<b>BIBL 2325</b>	<b>The Corinthian Correspondence</b>
Corinthian Correspondence will include a close reading of the letters of Paul to the Corinthians (1 <sup>st</sup> and 2 <sup>nd</sup> Corinthians), with special attention given to literary, socio-historical, and theological understandings of the epistles—primarily Paul's reference to at least four letters to the Corinthians—of which we only have two. The class will also focus on the "Corinthian slogans" and the unique passages on the "charismata." <b>Three credit hours.</b>	
<b>BIBL 2335</b>	<b>Life of Christ</b>
The <i>Life of Christ</i> is a course focused on the life of Jesus and is designed to address the question, "Who is Jesus?" (Matt 16:13). This will include understanding the world Jesus lived in, his significant familial relationships, as well as his teachings, ministry, and spirituality. We will pay particular attention to the everyday life of the Jews in ancient Palestine, the significance of Jesus' claim to be the Son of God, and the interpretative task of understanding Jesus within our own cultural context. <b>Three credit hours.</b>	

<b>BIBL 2345</b>	<b>Colossians in Context</b>
Colossians in Context is designed to be a verse-by-verse study of the New Testament Letter of the Apostle Paul to the Colossians as well as a general overview of the time, setting, and geography of the city and people living in Colossae at the time of the writing. A thorough study of Colossians is necessary to understanding the historical and cultural contexts in which the book was originally circulated, as well as grasping the theological meaning of Colossians within the NT canon. This study will show Paul's purpose in writing and give insight into how the challenges of daily life for the church in Colossae compare to life for Christ-followers contemporary American culture. <b>Three credit hours.</b>	
<b>BIBL 3315</b>	<b>Acts</b>
This course is an exegetical survey of the Book of Acts with special attention given to the social milieu of early Christianity, the expansion of the Jesus movement, the biblical theology of the book and its significance for contemporary Christian life and ministry. <b>Three credit hours.</b>	
<b>BIBL 3325</b>	<b>Old Testament Pentateuch</b>
A study of the five books of Moses, with emphasis upon Genesis, Exodus, the institutions of Israel and the history of the nation in its formative period. It will consider God's redemptive plan as it is expressed in His covenants with Israel. Special emphasis will be made to help the student understand the geography of the Near East. <b>Three credit hours.</b>	
<b>BIBL 3355</b>	<b>Understand and Apply the Bible</b>
<i>Understand and Apply the Bible</i> involves a study of the process that led to the creation of the English Bible and its authority, a survey of the principles and practice of independent Bible study, including an emphasis on the grammatical historical approach to biblical interpretation. The student will study methods of application leading to the development of theme, proposition, and finally the lesson itself. <b>Three credit hours.</b>	
<b>BIBL 3365</b>	<b>History of the Israelite Kingdom</b>
This course is a study of the history of the people of God in the Old Testament as that history is recorded from Genesis through Esther. It will consider God's redemptive plan as it is expressed in His covenants with Israel. Special emphasis will be made to help the student understand the geography of the Near East. <b>Three credit hours.</b>	
<b>BIBL 3385</b>	<b>The Gospel of John</b>
This is an exegetical study course of the Gospel of John. <b>Three credit hours.</b>	
<b>BIBL 4315</b>	<b>Old Testament Prophets</b>
An exegetical and theological study of the Old Testament prophets with the exception of Ezekiel and Daniel. <b>Prerequisite: BIBL 1355. Three credit hours.</b>	
<b>BIBL 4325</b>	<b>Paul's New Testament Letters</b>
<i>Paul's New Testament Letters</i> examines the thirteen canonical epistles of the Apostle Paul (Romans, 1 & 2 Corinthians, Galatians, Ephesians, Philippians, Colossians, 1 & 2 Thessalonians, 1 & 2 Timothy, Titus, and Philemon). Instruction and assessment will emphasize rigorous interaction with the text of these letters in English translation and careful attention to their historical and theological/thematic contexts. Students will read the entirety of the Pauline corpus in English translation, discuss and summarize the argument of each letter, respond to discussion questions concerning the setting, structure, argument, themes, and theology of the letters, and write a synthetic treatment of a major theological topic in Pauline theology. Attention will also be given to the history of the reception of Paul's letters in Christian theology. <b>Three credit hours.</b>	
<b>BIBL 4335</b>	<b>General Epistles and Revelation</b>
This course is an introduction and general exposition of Hebrews, James, 1 and 2 Peter, 1, 2 and 3 John, Jude and Revelation, with emphasis on the theological contribution of these books, their historical background and contemporary application. <b>Three credit hours.</b>	
<b>BIBL 4345</b>	<b>Hebrew Wisdom Literature</b>
<i>Hebrew Wisdom Literature</i> involves a study of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Songs that emphasizes the genius of Hebrew poetry and the doctrinal depth, spiritual value and ethical implications of these books. <b>Three credit hours.</b>	
<b>BIBL 4355</b>	<b>Epistle of James</b>
This is an exegetical study course of the Epistle of James. <b>Three credit hours.</b>	

<b>Fine Arts (ARTS)</b>	
<b>ARTS 1355</b>	<b>Music Appreciation</b>
Students learn to understand, appreciate, and enjoy listening to music via an investigation of its building blocks, history, key personalities, and representative works. Note: Students need to order three things in regards to text and materials for this course: the textbook, The Norton Recordings Volume 1 CD set, and The Norton Recordings Volume 2 CD set. <b>Three credit hours.</b>	
<b>Biology (BIOL/SCIE)</b>	
<b>BIOL 1155</b>	<b>General Biology Lab</b>
This laboratory is comprised of learning activities and application exercises related to biology. <b>One credit hour.</b>	
<b>BIOL 1355</b>	<b>General Biology</b>
This course introduces the study of general biology from a Christian worldview. Course topics include biological organization and hierarchy, energy and nutrient flow cycles, population biology, genetics and reproduction, and cellular biology. The General Biology Lab should be taken concurrently with the class. <b>Three credit hours.</b>	
<b>BIOL 1455</b>	<b>General Biology and Lab</b>
This course introduces the study of general biology from a Christian worldview. Course topics include biological organization and hierarchy, energy and nutrient flow cycles, population biology, genetics and reproduction, and cellular biology. The General Biology Lab should be taken concurrently with the class. <b>Four credit hours.</b>	
<b>SCIE 1155</b>	<b>Earth Science Lab</b>
This laboratory is comprised of learning activities and application exercises related earth science. <b>One credit hour.</b>	
<b>SCIE 1355</b>	<b>Earth Science Introduction</b>
This course examines earth science including physical and historical geology, meteorology and descriptive astronomy, including the economic, social and philosophic aspects of the subject matter. The Earth Science Lab should be taken concurrently with the class. <b>Three credit hours.</b>	
<b>PHYS 1405</b>	<b>Introduction to Physics</b>
This course offers the opportunities for the students to explore the basic principles in physics such as Newtonian Mechanics, Fluid and Heat, Electricity and Magnetism, Wave Motion and Optics, Atomic and Nuclear Physics, and Relativity. <b>Four credit hours.</b>	
<b>Business (BUSN)</b>	
<b>BUSN 1305 Business Foundations</b>	
This course presents business-related topics and careers based on a Christian worldview. It presents the structure of business organizations, principles and practices in America, as well as a brief discussion of international business concerns. Contemporary issues concerning ethics, morality and social responsibility are introduced. <b>Three credit hours.</b>	
<b>BUSN 2305 The Legal Environment of Business</b>	
This course presents a basic explanation of the law--its sources, development, terminology--and a discussion of specific legal doctrines and principles which affect business, with an introduction to business organizations such as corporations and partnerships, criminal contracts, legal documents and property. <b>Three credit hours.</b>	
<b>BUSN 2335 Data Analysis &amp; Interpretation (Statistics)</b>	
This course covers topics involving estimation of population characteristics, research design and hypothesis testing, as well as measuring and predicting relationships. The course should enable the student to develop an understanding regarding the application and interpretation of basic data analysis techniques with an emphasis on statistical applications. <b>Prerequisites: CSCI 1365 and college-level math. Three credit hours.</b>	
<b>BUSN 4355 Contemporary Economic Issues</b>	
This course is focused on the application of economic concepts and research for business and financial decisions in today's	

complex global environment. It provides a framework of concepts and applications of both a microeconomic and macroeconomic nature, but seeks to encourage the student to pursue a biblical perspective as well as a personal, working applicable knowledge of economics. **Three credit hours.**

### **Cross-Cultural & Christian Ministries (CCMM/CHMN)**

#### **CCMM 1325 Intro. to Missions: The Role of the Christian Professional in World Missions**

This course is built on the assumption that the Body of Christ is called to reach into the world both evangelistically and socially. The role of the Christian professional in world missions is discussed. Leadership competencies promoted in this course include modeling, motivating, planning, organizing, facilitating, training, funding, implementing, and evaluating. Participants in the course are equipped for this work. In addition, students reflect on ways in which their individual church contacts can mobilize others in the fulfillment of their mission to disciple all nations. **Three credit hours.**

#### **CCMM 2255 International Practicum I**

These intense practicum experiences require a minimum two-week missionary outreach in an international setting under direct supervision of a qualified instructor. The world becomes the classroom for this course as each student discovers and practices his/her ministry gifts. Each student participates in personal evangelism and other types of hands-on ministry, much of which is done in a cross-cultural setting. The priority of the Great Commission and the cost of participating in the Great Commandment are evident throughout this experience. **Two credit hours.**

#### **CCMM 2265 International Practicum II**

These intense practicum experiences require a minimum two-week missionary outreach in an international setting under direct supervision of a qualified instructor. The world becomes the classroom for this course as each student discovers and practices his/her ministry gifts. Each student participates in personal evangelism and other types of hands-on ministry, much of which is done in a cross-cultural setting. The priority of the Great Commission and the cost of participating in the Great Commandment are evident throughout this experience. **Two credit hours.**

#### **CCMM 2335 Foundations of Christian Missions**

This course is intended to provide an introductory overview of the basis for Christian missions and establish a biblical and theological foundation to adequately sustain a long-term mission enterprise. In addition, relevant cultural and historical perspectives are thoroughly examined toward the intent of motivating positive desires for involvement in mission endeavors. **Three credit hours.**

#### **CCMM 2345 Theology of Missions**

Theology of mission engages the theological questions, challenges, and opportunities on the mission field. Every culture has a unique history and understanding of God. This course explores the theological foundations and strategies to address the unique challenges to missionaries on the field engaging specific cultures and the theologies present. **Three credit hours.**

#### **CCMM 2355 Evangelism Discipleship**

An authentic disciple not only follows their master's teachings, but they teach other people about their master. Therefore, the goal of *Evangelism and Discipleship* is to equip students to become more authentic and articulate disciples of Jesus who make disciples of Jesus. This will be accomplished through studying the concept of discipleship in its Jewish, Greco-Roman, and Christian forms, as well as surveying how the New Testament writers understood the meaning and methodology of following Jesus. A historical journey will reveal how Christian discipleship changed as the faith expanded throughout the Roman Empire and what these changes mean for discipleship today. Finally, students will reflect on what they've learned and develop practical ways to integrate what they learn into their own discipleship relationship with Jesus. **Three credit hours.**

#### **CCMM 3305 The Making of a Missionary**

This course will address understanding yourself and others, team-building and conflict resolution. This course is designed to provide an understanding of the Biblical basis for missions and God's plan and purpose to reach the entire world with the Gospel. Student will examine the foundations for life calling, decision-making, setting objectives, and development of a ministry plan. Special emphasis will be given to the Biblical model of Servant Leadership. **Three credit hours.**

#### **CCMM 3355 Foundations of Christian Missions**

This course is intended to provide an introductory overview of the basis for Christian missions and establish a biblical and theological foundation to adequately sustain a long-term mission enterprise. In addition, relevant cultural and historical



perspectives are thoroughly examined toward the intent of motivating positive desires for involvement in mission endeavors. **Three credit hours.**

#### **CCMM 4355 Theology of Missions**

Theology of mission engages the theological questions, challenges, and opportunities on the mission field. Every culture has a unique history and understanding of God. This course explores the theological foundations and strategies to address the unique challenges to missionaries on the field engaging specific cultures and the theologies present. **Three credit hours.**

#### **CHMN 1355 Biblical Financial Planning**

This class will teach the students personal financial planning with an emphasis on what God says about handling money and possessions. Included is a goal of the student learning to be financially free and spiritually free. Practical methods of budgeting and planning are included. The course will also cover God's principles of living honestly, being accountable, dealing with debt, God's direction for giving, how to do our work, and looking at current life with an eye towards eternity. **Three credit hours.**

#### **CHMN 3255 Cross-Cultural Adaptation**

Students will learn about some of the amazing things that God is doing throughout the world. They will also learn principles of contextualizing the Gospel as they study other cultures. Veteran missionaries will present first-hand knowledge and experience on successfully transitioning into new cultures. Valuable insights and understanding about working with Buddhists, Hindus, Muslims, atheists, and persons of other persuasions and viewpoints will also be included in this course as well as students will gain great insights from actually implementing what they have learned while on a multi-cultural field assignment either in the US or abroad. A student's learning is significantly accelerated and deepened by the integration of "learning" and "doing" in the field assignment. **Three credit hours.**

#### **CHMN 3305 Ministry Fundamentals**

Rudiments of Ministry is a course designed to prepare ministers for the spiritual, administrative, and legal issues related to ministry. Specific attention (and practice) will be given to the administration of the ordinances of the church (Water Baptism, Lord's Supper), to wedding ceremonies, and to officiating a funeral service. Familiarity with legal issues such as clergy penitent privilege and tax law will be examined, as well as ministerial ethics and protocol. Church staff relations will also be discussed. **Three credit hours.**

#### **CHMN 3335 Ministry Internship**

This required internship is part of the fulfillment of course requirements wherein each student will apply principles and practices learned in the classroom to actual teaching experiences supervised by their academic mentor or school leader. The length of time of an internship is usually equivalent to 40 hours per semester hour of credit earned; therefore, 120 hours of involvement are expected and should be carefully documented. This can include preparation time, set up time, engagement and clean up time, as well as periodic debriefings with the student's immediate supervisor. A thorough report is expected at the conclusion of the internship to be typed, double spaced, and should accompany an oral presentation of things learned in the process of application of knowledge learned. **Three credit hours.**

### **Communication/Speech (COMM)**

#### **COMM 1255 Introduction to Homiletics**

The course is designed to teach the art of effective speaking, be it one-on-one, in a small group setting, or addressing a large audience. It identifies needful character traits, communication devices, organization of material, listener identification, and styles of communication. It provides a laboratory for identifying and building personal speaking skills. **Three credit hours.**

#### **COMM 2355 Essentials of Speech**

Essentials of Speech provides an overview of the process of communication and introduces communication theory with practical training in the fundamentals of effective presentation for individuals in both public speaking and group communication settings. Students will discuss contemporary issues regarding the role of media in communication, analyze public discourses, and complete quizzes/exams. Requirements of this class also include composing and delivering formal speeches, a media presentation, and a final research project. **Three credit hours.**

#### **COMM 2365 Communication Concepts**

This course provides an introduction to the concepts of effective oral and written communication to include functioning in teams and other organizational settings as well as interpersonal exchanges. **Three credit hours.**

<b>COMM 3315 Homiletics</b>	
The ultimate goal of this course will be to learn how to speak forth the Word of God adequately and persuasively in light of the listener's historical, cultural and geographic context that Christ may be exalted and humanity moved to believe and obey the truth. Emphasis is given to the entire sermon process, from preparation to proclamation of divine truth. The instructor and class members are involved in the process of constructive criticism of sermon structure and delivery. <b>Prerequisites: ENGL 1335 and COMM 2355. Three credit hours.</b>	

<b>COMM 6317 Effective Leadership Communication</b>	
This class is a study of communication in an organizational context. The course will examine the different modes and methods of communication that occur in organizations. The course will help student become more effective communicators in all organizational settings. The areas of communication that will be concentrated on include: written, verbal, and non-verbal, presentations, meetings, diversity, and listening skills. <b>Three credit hours.</b>	

### Computer Science (CSCI)

<b>CSCI 1365 Intro. to Computers</b>	
This course introduces the student to Mac Microsoft Home and Business 2011 (Students may also purchase Microsoft Office 365 Home Premium). The student will examine the basics of Word, Excel, PowerPoint, Outlook, and Mac's built in programs. No prior experience or knowledge of these programs is required. This course is for Mac users only. <b>Three credit hours.</b>	

### Economics (ECON)

<b>ECON 1215 Principles of Economics</b>	
This course lays an historical foundation for defining ministry goals and objectives. It defines Biblical principles relevant to structuring economic relationships in society consistent with the Kingdom of God. It analyzes the necessary form of civil government consistent with God's heart for the highest good for mankind's material productivity and fulfilling God's purposes. It pursues the objective of defining what a person should seek to accomplish in ministry, why he should do it, and how he should go about it. <b>Two credit hours.</b>	

<b>ECON 2315 Macroeconomics</b>	
This course presents a study of macroeconomic theory with a primary emphasis placed upon an examination of economic aggregates, including topics such as supply and demand, the market process, the economic role of government, measuring the nation's economic performance, unemployment, economic fluctuations, fiscal policy, money and the banking system, economic growth, international trade, and foreign exchange markets. <b>Three credit hours.</b>	

<b>ECON 2345 Microeconomics</b>	
This course presents a study of microeconomic theories of supply and demand, price determination, resource allocation, various degrees of competition and international trade and finance, as well as exploration of applications such as income inequality, rural and urban economics, social control of industry, and labor unions. <b>Three credit hours.</b>	

<b>ECON 3355 Economics for the Manager</b>	
This course will focus on the use of economics in making managerial decisions, both within an organization and in the larger market arena. Issues involving scarcity and choice, the United States economy, price, production, cost, competition, money, income, business cycles and international trade are included. The interaction between economics and organizations is emphasized. <b>Three credit hours.</b>	

<b>FINC 3305 Money, Banking &amp; Financial Markets</b>	
This course will offer an overview of the financing process and the role of financial markets. Areas covered are characteristics of instruments traded in money and capital markets; determinants of and the relationships between different asset prices; and international aspects of financial markets. <b>Three credit hours.</b>	

### Christian Education (EDMN)

<b>EDMN 2225 Philosophy of Government</b>	
This course will analyze different forms of government and their respective philosophical ideologies. This course will include an analysis of current policy-making and governmental impact on society and the world. Emphasis will be given to	

constitutional development of the federal government, the Christian foundations of government, social issues, and foreign policy. <b>Two credit hours.</b>
--

<b>EDMN 2355 Philosophy of Education</b>	
--	--

This is a study of the principles and practices of the teaching and the educational ministry within the local church or as applied to international mission field experiences. Students are introduced to a method of curriculum based on a biblical worldview and a Christian philosophy of man, government and education. Students will learn to identify the biblical principles of a subject (the Principle Approach) and how to design simple lesson plans. Along with this, the student will develop his/her own statement of educational philosophy that should inform their life's work. <b>Three credit hours.</b>
---

<b>EDMN 3355 Structure of the English Language</b>	
--	--

This course is a survey of the important structure, grammar and syntax of the English language that is essential for non-native speakers to know. The course will teach idiosyncrasies of each language group and how that affects learning English. A variety of techniques used in teaching language structure will be explored. <b>Three credit hours.</b>
---

<b>EDMN 3365 Theories of Second Language Acquisition</b>	
--	--

This course is a survey of the theories and practices of second language acquisition and language research. The course will also cover topics relating to second language acquisition, which include comparing and contrasting first and second language acquisition, cognitive styles and strategies, affective factors in language acquisition, sociocultural factors in language acquisition, interlanguage, communicative competence, and language testing. <b>Three credit hours.</b>
--

<b>EDMN 3375 Linguistics</b>	
------------------------------	--

This course is an introduction to linguistics and linguistic theory. It is specifically designed to provide a basic understanding of linguistics and practice with some of its applications to students who are not linguists, but who realize the need for familiarity with the fundamentals of linguistic theory in order to help them practice their profession. <b>Three credit hours.</b>
--

<b>EDMN 4335 Christian Education Internship</b>	
---	--

This required internship is part of the fulfillment of course requirements wherein each student will apply principles and practices learned in the classroom to actual teaching experiences supervised by their academic mentor or school leader. The length of time of an internship is usually equivalent to 40 hours per semester hour of credit earned; therefore, 120 hours of involvement are expected and should be carefully documented. This can include preparation time, set up time, engagement and clean up time, as well as periodic debriefings with the student's immediate supervisor. A thorough report is expected at the conclusion of the internship to be typed, double spaced, and should accompany an oral presentation of things learned in the process of application of knowledge learned. <b>Three credit hours.</b>
--

<b>EDMN 4355 College Level TESL</b>	
-------------------------------------	--

This course will prepare people to teach English as a second language at the college level. It is especially designed for students planning to work in restricted access countries, but also prepares students to teach on the college level in the US. Topics covered will include college level vocabulary and reading comprehension, written expression and composition, conversational skills, listening comprehension, note-taking, plagiarism, critical thinking skills, cultural issues, college life, lesson planning, curriculum development and preparation for standardized tests. <b>Three credit hours.</b>
--

<b>EDMN 4365 Language Program &amp; Curriculum Development</b>	
--	--

This course teaches the variety of administrative tasks that accompany TESL, needs assessment and setting priorities based on understanding the culture and community in which one teaches. Constructing TESL curricula and syllabi, lesson planning and determining how the day-to-day learning fits into the larger picture constitute the academic components. Other administrative concerns included in this course are time management, technology, strategies and decision-making. Students will analyze the design and use of commercially available texts and materials. Methods of developing one's own curriculum will be explored and experienced. Students will work on preparation, and evaluation of their own teaching materials, which can be used in future teaching situations. <b>Three credit hours.</b>
--

<b>English (ENGL)</b>
-----------------------

<b>ENGL 1335 English Composition I</b>	
--	--

<i>English Composition I</i> addresses the modes of discourse including various types of expository writing as well as persuasive, argumentative, and research writing. Analytical thinking, critical reading, and ethical incorporation of sources are emphasized as are vocabulary building, sentence patterns, and grammar review. Students compose formal essays and research assignments, discuss the composition process and essay topics, and complete grammar and research quizzes. <b>Three credit hours.</b>
--

<b>ENGL 1345 English Composition II</b>	
<i>English Composition II</i> builds upon the skills introduced in English 1335. Literature is introduced with an emphasis on literary writing skills. Students will address the literary genres of poetry, short story, and drama as a basis for critical and analytical essays using primary and secondary sources. <b>Three credit hours.</b>	

<b>ENGL 2355 Survey of American Literature</b>	
<i>Survey of American Literature I: Beginnings to 1700</i> provides an overview of the literature and historical time frame for this period. Stories, biographical sketches, poems, speeches, letters, and essays provide a rich array of readings for this literary study. Students will engage in a process of critical reading, responding, analyzing, interpreting, and writing in the course. <b>Prerequisites: ENGL 1335 &amp; 1345. Three credit hours.</b>	

<b>ENGL 2365 English Literature I</b>	
This is a course survey covering English literature from the Middle Ages through the Eighteenth Century. The course acquaints students with this literature through a process of reading, analyzing, interpreting, writing, and thinking critically about essays, stories, poetry, and plays from a broad spectrum of English literature. From knights to queens to Christian pilgrims to discoverers and reformers, this study provides a glimpse into the changing dynamics of the latter 1400s to the early 1800s. In so doing, the course considers English literature in a historical, social, and ideological context as those influences greatly impacted and shaped the writers and perceptions of the time period. <b>Prerequisites: ENGL 1335 &amp; 1345. Three credit hours.</b>	

<b>ENGL 2375 Literature of C. S. Lewis</b>	
The course will explore the life of and literature produced by C. S. Lewis in order to gain perception into his theology, the various genres in which he wrote, and the principles that make his writings meaningful some forty years after his death. <b>Prerequisites: ENGL 1335 &amp; 1345. Three credit hours.</b>	

<b>ENGL 3305 Non-Fiction – Personal Essay</b>	
This course is a discussion-based creative writing course focused on appreciating and writing the personal essay. The course will help writers with the preparation and discipline necessary to write a personal essay. Throughout the course, writers will read personal essays and offer insight into what worked in each and what may not have worked. We will then discuss various concerns writers have, such as discipline, narrative, scene, character, memoir, etc. Each writer will write three (3) personal essays during the term and have his or her essays workshopped in class. <b>Three credit hours.</b>	

<b>ENGL 3315 Fiction – Short Story</b>	
This course is a discussion-based creative writing course focused on appreciating and writing the short story. The course will help writers with the preparation and discipline necessary to write a short story in their chosen genres. Throughout the course, writers will read short stories and offer insight into what worked in each story and what may not have worked. We will then discuss various concerns writers have, such as discipline, narrative, plot, scene, character, etc. Each writer will write three (3) short stories during the term and have his or her stories workshopped in class. <b>Three credit hours.</b>	

## Greek (GREK)

<b>GREK 2315 New Testament Greek I</b>	
The first half of a thorough study of the fundamentals of New Testament Greek grammar and simple vocabulary. The course introduces the student to various kinds of Koine Greek study aids. The student also learns to read simple passages from the Greek New Testament. <b>Prerequisite: ENGL 1335. Three credit hours.</b>	

<b>GREK 2325 New Testament Greek II</b>	
This is a continuation of GREK 2315. The student will learn to use effectively different kinds of Koine Greek biblical research helps so that a more thorough and complete exegetical study of New Testament passages can be accomplished. <b>Prerequisite: ENGL 1335 and GREK 2315. Three credit hours.</b>	

## History (HIST)

<b>HIST 2205 A Biblical Perspective on History</b>	
Students will read and analyze segments of history, interpreting them through the lens of Scripture and from a perspective of what can be learned from the past as one looks toward his/her future. <b>Two credit hours.</b>	

<b>HIST 2355 History of Civilization</b>	
This course presents a brief survey of the history of civilization from ancient times to the present. Greater attention will be given to those cultures which were more formative in the development of civilization. <b>Three credit hours.</b>	

<b>HIST 2365 Western Civilization I</b>	
This course is a study of the foundations of the modern world from the first civilizations through the 18th century. Topics include Western and non-Western classical civilizations, the Middle Ages and the age of absolutism. <b>Three credit hours.</b>	

<b>HIST 2375 Western Civilization II</b>	
This course is a survey of Western human history that explores the social, political, religious, intellectual, and artistic achievements from the Age of Reason to the present. This course will provide an introductory survey of themes in western civilization since 1600, including religious developments, overseas colonization, the Enlightenment, industrialization, imperialism, the world wars, decolonization, the Cold War and recent developments. A vast area geographically, chronologically, and thematically will be covered. <b>Three credit hours.</b>	

<b>HIST 3355 Church History I</b>	
Church History I is a study of the history of the Christian Church from its founding on the day of Pentecost to the beginning of the Reformation with special emphasis upon the people, events and doctrinal controversies that were significant in the growth of Christianity. Instruction and assessment will emphasize rigorous interaction with the textbook and selected primary sources. <b>Three credit hours.</b>	

<b>HIST 3365 Church History II</b>	
A study of the history of the Christian Church from the dawning of the Reformation to the present time with special emphasis upon the people, events and doctrinal controversies that were significant in the growth of Christianity. <b>Three credit hours.</b>	

### Humanities (HUMN)

<b>HUMN 1215 World Religions</b>	
This course offers a brief historical survey of many of the major world religions. The emphasis will be on the central beliefs and ethical systems of the various religions. They will be compared and contrasted to historic Christianity. <b>Prerequisite: HUMN 2355. Two credit hours.</b>	

<b>HUMN 1225 Introduction to Humanities: Worldwide Perspectives</b>	
This course explores issues of cultural diversity as well as identifies cultural distinctives found among the world's different people groups. The course will briefly examine different religious beliefs, with an emphasis on Christianity, Judaism, Islam, Hinduism and Buddhism. Where possible, representatives of various cultures will be invited to share in the areas of art, literature, music and philosophy. <b>Two credit hours.</b>	

<b>HUMN 1315 World Religions</b>	
Introduction to the world's major religious systems: Hinduism, Buddhism, Judaism, Islam and major cults: Mormonism, Jehovah Witness, Christian Science, and Scientology. We will investigate these religions from several perspectives, including historical (beginnings and development), phenomenological (beliefs, rituals, practices), and comparative (similarities and differences). The course will utilize a combination of discussions, lectures, films, special guests and even some field trips. <b>Three credit hours.</b>	

<b>HUMN 1335 Introduction to American Culture</b>	
This course was developed to introduce foreign students to American culture as they were arriving from other nations. The study includes something of history, culture, music, art, architecture, song, dance, food, mindset, customs, hand signals, common idioms, colloquialisms, and oral expressions used in different parts of the U.S. <b>Three credit hours.</b>	

<b>HUMN 2355 Biblical Worldview</b>	
<i>Biblical Worldview</i> introduces "worldview" as a concept and its history, develops a biblically and theologically informed worldview, analyzes five philosophical or religious worldviews and five popular worldviews, and applies a Christian worldview to the education and life of the student. Students will discuss and write about what a truly Christian worldview should look like, how they have been affected by unbiblical worldviews propounded by our culture, and how they intend to apply their Christian worldview to their own vocations and lives. <b>Three credit hours.</b>	

<b>Leadership &amp; Ethics (LEAD)</b>
---------------------------------------

<b>LEAD 1355 Mentoring Foundations: Grids for Life &amp; Learning</b>	
---	--

Accepting the mandate and admonition in Scripture as found in 2 Timothy 2:2, Ecclesia College has developed this course which provides an extremely simplified "grid" for many aspects of life and learning (the primary one being a true pursuit of life in Christ), as well as guidelines for mentoring others to do the same. **Three credit hours.**

<b>LEAD 2305 The Servant Leader</b>	
-------------------------------------	--

The student is introduced to Biblical principles of Christian Leadership. The necessary components of effective leadership are discussed in a format that promotes practical application. The course includes research, team building and interactive presentations for group discussion and edification. Each student is given an opportunity to further develop his/her leadership skills as he/she completes specific course assignments. **Three credit hours.**

<b>LEAD 2315 Intro. to Leadership</b>	
---------------------------------------	--

This introductory course is designed to offer an overview of basic theoretical and practical concepts of leadership, with emphasis on identifying leadership traits, creating a personal vision of leadership, and creating a leadership portfolio. **Three credit hours.**

<b>LEAD 2395 Ethical Decisions in the Workplace</b>	
---	--

This course provides students with an introduction to the social and ethical issues facing managers in a variety of organizational settings. Theories of ethics and social responsibility will be discussed and then applied to real-life settings involving employees, consumers, government, and society. **Three credit hours.**

<b>LEAD 3375 Leadership Communication and Persuasion</b>	
--	--

This course explores the important role various forms of communication play in successful leadership. With the aim to become transformational leaders, students learn to analyze and develop models of communication used in the process of leadership, including motivation, listening, negotiation, credibility, character, and change. **Three credit hours.**

<b>LEAD 4315 Classic and Contemporary Leadership Theories</b>	
---	--

This advanced course is designed to build upon basic leadership theories through a deeper engagement with classical and contemporary leadership practices within a variety of contexts. Emphasis will be placed on assessing leadership practices, analyzing the strengths and weaknesses of various leaders in history, and applying leadership principles to contemporary case studies. **Three credit hours.**

<b>LEAD 4325 Sustainable Business Strategy</b>	
--	--

The course examines basic business theories and strategies. Practically oriented and intended for aspiring leaders, the course assists students in formulating business strategies, creating management roadmaps, integrating business principles, and understanding the managerial role throughout the stages of the operations process to successfully execute business ideas. **Three credit hours.**

<b>LEAD 4345 People and Project Management</b>	
--	--

This course develops the competencies and distinctive skill sets necessary for successful individual, interpersonal, and organizational management (managing oneself, managing others, managing projects). Students will study the fundamentals of how to increase personal performance, empower individual effectiveness within a team, employ strategies to increase productivity, and create a culture of mutual accountability. **Three credit hours.**

<b>LEAD 4335 Entrepreneurship Essentials</b>	
--	--

This course introduces students to the stages involved in the entrepreneurial journey from concept to competitor, from identifying the entrepreneurial idea all the way to its successful application and development. **Three credit hours.**

<b>LEAD 4355 Christian Ethics</b>	
-----------------------------------	--

This course introduces the student to basic foundations in Biblical and theological ethics, particularly as they pertain to certain contemporary issues, such as health and sexuality, war and violence, poverty and economics, and others. The first half of the class will look at the Old and New Testaments respectively, and how they inform and contribute to a holistically Christian and Biblical ethical system. In addition to general and theoretical issues, this section of the course will also examine the teachings of the Old and New Testaments on select contemporary ethical issues. The second half of the course will be concerned with a

synthetic theological approach to ethics. In this section a wide range of issues will be examined from a Christian ethical perspective. <b>Three credit hours.</b>	
<b>LEAD 4365 Case Studies in Leadership</b>	
Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written analysis of their style of leadership. Related issues are introduced through readings. <b>Three credit hours.</b>	
<b>LEAD 4375 Ethical Leadership</b>	
This course focuses on fostering high ethical leadership standards through analysis of real-life ethical dilemmas faced within organizations. Students will engage in relevant case studies to expand their analytical skills while developing personal and professional moral principles to become ethical leaders. <b>Three credit hours.</b>	
<b>LEAD 4385 Small Groups in the Church</b>	
This course is a comprehensive study of small group ministry, covering the biblical foundations and the historic role of small groups within the church, the dynamics of small group leadership and practical strategies for assessment as well as development and discipleship processes of small groups. <b>Three credit hours.</b>	
<b>LEAD 4395 Ethical Decisions in the Workplace</b>	
This course provides students with an introduction to the social and ethical issues facing managers in a variety of organizational settings. Theories of ethics and social responsibility will be discussed and then applied to real-life settings involving employees, consumers, government, and society. <b>Three credit hours.</b>	
<b>LEAD 5317 Avoiding Compassion Fatigue: Biblical Principles for Personal Management</b>	
The development of sound Christian principles of managing one's time and commitments so that the stress of leadership and ministry does not result in burnout or "compassion fatigue." <b>Three credit hours.</b>	
<b>LEAD 5327 Biblical Foundations for Leadership Development</b>	
A study of biblical leadership styles found in the biographies of Ezra and Nehemiah. This course will utilize basic Bible study skills in its approach to these Old Testament books. The observations from these spiritual leaders will be summarized, applied and actualized into leadership opportunities for today's leaders. <b>Three credit hours.</b>	
<b>LEAD 5337 Connecting: Biblical Principles for Effective Relationships</b>	
Leadership is inescapably an interpersonal enterprise. Successful leaders are interpersonally competent. This course not only examines key and timeless biblical principles and examples of effective relationships for productive leadership but provides opportunity for the students to implement these in their own lives. <b>Three credit hours.</b>	
<b>LEAD 5147 Mentoring: Developing Biblical Leadership I</b>	
Mentoring is a method of preparing persons for leadership through a relationship with a more experienced person who comes alongside the student to help him/her more effectively grow and develop. The process of mentoring enables the student to develop the competencies needed in ministry by receiving personalized instruction adapted to the needs of the individual learner by the mentor. <b>One credit hour.</b>	
<b>LEAD 5157 Mentoring: Developing Biblical Leadership II</b>	
Part 2 of the mentoring course. This installment will help the student to learn the workings of team leadership. You will discover a biblical theology of leadership, how to be a group organizer and change agent, how to set and achieve goals, how to train and place volunteers and much more. <b>One credit hour.</b>	
<b>LEAD 5167 Mentoring: Developing Biblical Leadership III</b>	
Through intense interaction with a mentor, the student will address leadership development issues throughout Term 3 to help the student to grow and develop more effectively. This process enables the student to develop the leadership skills needed in ministry. <b>One credit hour.</b>	
<b>LEAD 5375 The Church on Monday: Lifestyle Ministry</b>	
A study of the nature, purpose and process of biblical evangelism and its application to various ministries; a study of New Testament discipleship principles and their application, with a special emphasis upon building discipling relationships and small	

group ministry. <b>Three credit hours.</b>
--

<b>LEAD 6317 Living Ethics: A Biblical Basis for Moral Judgment</b>	
A study of theoretical and practical problems of moral conduct and proposed solutions with an emphasis on the nature of ethics, values, rights, obligations and opportunities, leading to a well-developed ethical approach for Christian leaders. <b>Three credit hours.</b>	

<b>LEAD 6327 Case Studies in Leadership and Management</b>	
Case studies will be selected for in-depth study of the application of leadership concepts with particular reference to those concepts found in Scripture. Students will develop a written concept of their desired style of leadership to be used in both personal and career situations. <b>Three credit hours.</b>	

<b>LEAD 6337 Managing People: Groups and Leadership</b>	
Groups are the building blocks of organizations. Nearly everyone participates in both formal and informal groups at work. It is essential that managers understand groups because group processes directly affect creativity, problem solving, decision making and productivity. This course provides insight into group formation and processes, their power and influence in organizations and varying styles of leadership. <b>Three credit hours.</b>	

<b>LEAD 6347 Ministering in a Culturally Diverse World</b>	
This course provides a basic understanding of different cultural values and styles. Students will learn to recognize and value diversity. Students will improve comprehension of their own biases and assumptions to assist them in understanding, communicating, and effectively ministering in a world of distinctive languages, cultural traditions, and values. There will also be an emphasis on cross-cultural ministry principles, communication, and conflict management issues. <b>Three credit hours.</b>	

### Management (MGMT)

<b>MGMT 2355 Principles of Management</b>	
This course presents a study of the five parts of managing organizations: planning, organizing, staffing, leading, and controlling/evaluating with the study of principles for application to both not-for-profit and for-profit organizations and applications in organizations. <b>Three credit hours.</b>	

<b>MGMT 3337 Management Information Systems/MIS and E-Business</b>	
This course provides the knowledge and skills students need to effectively manage Information Technology (IT) and Information Systems (IS) in today's business climate. The functions and techniques of IT and IS are explored, explained, and practiced; and the challenges facing Management Information Systems (MIS) managers are described in detail. <b>Three credit hours.</b>	

<b>MGMT 3355 Organizational Behavior &amp; Leadership</b>	
This course looks at organizational goals, priorities and strategies interfacing with the behavior of individuals and groups inside the organization and in other affecting organizations. Attention is given to the effect of organizational culture, government laws and regulations and the economy upon organizational behavior. <b>Three credit hours.</b>	

<b>MGMT 4355 Entrepreneurship and Small Business</b>	
This course covers the various disciplines, activities and skill sets required to be successful as an entrepreneur. It explains the physiological and analytical aspects of successful entrepreneurship as well as skill sets needed in the disciplines of management, marketing, accounting, operations and law. <b>Three credit hours.</b>	

<b>MGMT 4365 Cutting Issues in Management</b>	
This course is a modular course for managers allowing them to build upon the principles of management to study the current trends and developments in the field of management as found in business currently and in the thinking of writers in the field. <b>Three credit hours.</b>	

<b>MGMT 4375 Teams and the Work Process</b>	
This course examines the organization of work in the implementation of the strategic plan with work analyzed for how human efforts in teams and other small groups of various compositions and other structures can effectively bring that work to a quality level of completion as defined by the end-user. <b>Three credit hours.</b>	



<b>MGMT 4385 Management of Human Resources</b>	
This course examines the role of the human resources professional as a strategic partner in managing 21st Century organizations. Key functions such as recruitment, selection, training and development, performance management, retention, compensation, and employee relations are examined. Implications of legal environments are discussed and current issues such as diversity, safety and security, employee Internet usage, and rising benefit costs are analyzed. Best practices of human resource practitioners are considered. <b>Three credit hours.</b>	

<b>MGMT 4395 Business Leadership &amp; Strategic Management</b>	
This course introduces the key concepts, tools, and principles of strategy formulation and competitive analysis. It is concerned with managerial decisions and actions that affect the performance and survival of business enterprises. The course is focused on the information, analyses, organizational processes, and skills and business judgment managers must use to devise strategies, position their businesses, define firm boundaries and maximize long-term profits in the face of uncertainty and competition. <b>Three credit hours.</b>	

<b>MGMT 5335 Management Information Systems/MIS and E-Business</b>	
This course provides the knowledge and skills students need to effectively manage Information Technology (IT) and Information Systems (IS) in today's business climate. The functions and techniques of IT and IS are explored, explained, and practiced; and the challenges facing Management Information Systems (MIS) managers are described in detail. <b>Three credit hours.</b>	

<b>MGMT 6305 Developing Culture</b>	
This course provides the administrative principles for creating a culture of excellence, building and sustaining corporate growth and demonstrating emotional maturity in leadership. The ultimate outcome is to develop strategies for identifying a current culture and ensuring a value and learning mindset. <b>Three credit hours.</b>	

### Marketing (MKTG)

<b>MKTG 2365 Principles of Marketing</b>	
This course examines the role of marketing and marketing processes. The student will acquire an understanding of marketing concepts, terminology, associated technologies, practical applications, and how marketing relates to other business functions. The method of instruction includes lectures, discussion, and practical applications of material. <b>Three credit hours.</b>	

<b>MKTG 3365 Advertising &amp; Public Relations</b>	
This course presents marketing business and career related topics from a Christian perspective. The emphasis is placed on the role of branding in advertising while highlighting the concepts of integration and synergy among branding efforts. Topics range from the structure of the advertising and promotion industry to integrating direct marketing and personal selling, public relations, influencer marketing and corporate advertising. <b>Three credit hours.</b>	

<b>MKTG 4335 Marketing for Results</b>	
This course is designed to be a practical approach to preparing an organization for a Capital Endowment Campaign. The course is structured to allow the student to apply the lessons learned from the textbook, as well as other sources, to an organization and build the campaign structure as described in the units of the text. By following this approach, the student should emerge from the course with a blueprint for building a structure for a campaign and should be ready to implement the campaign. <b>Three credit hours.</b>	

<b>MKTG 4355 Organizational Marketing and Sales</b>	
The use of organizational mission to develop a marketing approach to reach potential constituencies with image, product and service that will cause those constituencies to utilize the organization to meet their perceived needs in a manner that is profitable to the organization. <b>Three credit hours.</b>	

### Mathematics (MATH)

<b>MATH 1348 Math Systems Foundations</b>	
The purpose of this course is to instill a deeper understanding and appreciation of mathematical procedures for the student with limited mathematical background. You will learn the rules that govern natural numbers, integers, and rational numbers; as well as implement the mathematical tools needed in algebra and statistics to manipulate equations, inequalities, algebraic expressions, and graphs. Additionally, the course will explore how math is viewed in a biblical worldview. <b>Three credit hours.</b>	

<b>MATH 1345 College Mathematics</b>	
An introduction to college mathematics is provided with an emphasis on business and work-world applications. Students will perform best in this course if they have a basic understanding of high school mathematics through algebra. The goal of the course is to build a fundamental understanding of college algebra that is adequate to provide a level of competence expected of a college graduate. <b>Three credit hours.</b>	
<b>MATH 1355 College Algebra</b>	
This course provides a development of concepts of variables, expressions, and equations using symbolic algebra to represent primarily linear relationships both graphically and analytically. The concept of function will be developed for the application of linear equations and concepts of dependent and independent variable. Students will also learn to solve simultaneous linear equations as well as how to construct linear equations from slope and point information. Application problems will include geometric figure quantities, ratio and proportion, direct and indirect variation, and conversion of units. Finding the greatest common factor of a polynomial will also be included. <b>Three credit hours.</b>	
<b>Music Ministries (MMIN)</b>	
<b>MMIN 1225 Intro to Music Theory</b>	
This course offers a foundational study of basic musicianship, integrating the study on basic music theory with ear training. <b>Two credit hours.</b>	
<b>MMIN 3215 Praise and Worship Leadership</b>	
Special attention is given to heart preparation of the worship leader, as well as the development of his/her praise and worship team dynamics. During the semester, the student is given specific assignments in which he/she can implement worship leadership skills. <b>Two credit hours.</b>	
<b>MMIN 3315 Biblical Worship I</b>	
This course will introduce the student to foundational biblical principles of praise and worship, with special focus on the worship patterns and styles of the Hebrews in the Tabernacle of Moses and David, as well as early Christian Church expressions of worship. <b>Three credit hours.</b>	
<b>MMIN 3325 Biblical Worship II</b>	
A continuation of MMIN 3315, with primary focus on worship experienced by the early Christian Church and leading up to the present contemporary expressions of worship. <b>Three credit hours.</b>	
<b>MMIN 3355 History of Music in Worship: Survey of Attitudes &amp; Practices</b>	
This course will visit key moments in the history of Western Christian church music. The story of music in Christian worship services in the West begins with the evolution of Gregorian chant from Hebrew and other models, progresses through the development of music for more than one voice part in settings for the early Catholic Mass, and divides into the Reformation stream including Lutheran chorales, other Protestant metrical Psalm settings, and the emergence of loftier settings in the cantatas of J. S. Bach and the oratorios of G. F. Handel. The narrative then continues onto the development of hymns, first without and then with specific tunes, then onto a lighter variety of gospel, revival and Sunday School songs. All the while, religious thinkers and musicians within the church (often the same people) continually examined their practice of music in worship and sought musical reforms and developments which they thought would bring more truth, spiritual edification, beauty and/or appropriate praise to God. <b>Three credit hours.</b>	
<b>MMIN 3365 Worship: Early Christian Church to Present</b>	
A study of how Christian worship has evolved beginning with the first-century church. An understanding of the various forms of worship over time including their relevance to current society. <b>Three credit hours.</b>	
<b>MMIN 4105 Special Topics in Church Music I</b>	
Students will explore contemporary and relevant topics in coordination with their academic mentor and school supervisor. Research and reading assignments are expected in preparation for class discussion. <b>One credit hour.</b>	
<b>MMIN 4115 Special Topics in Church Music II</b>	
A continuation of MMIN 4105. <b>One credit hour.</b>	

<b>MMIN 4385 Music Ministry Practicum I</b>	
Each graduate of the School of Worship program is expected to present a musical program in coordination with his/her academic mentor. The program may involve readings, research, guest performances, conducting a small ensemble and/or orchestra or personal performance of between 30 and 40 minutes in duration, with printed program notes, or any combination thereof. <b>Three credit hours.</b>	

### Philosophy (PHIL)

<b>PHIL 3305 Logic and Critical Thinking</b>	
This course will equip students with tools needed to understand and interact with arguments critically with truth and compassion. Students will learn how to make a logical case for truth claims, understand and apply the proper use of argumentation, and develop a tactical and gracious method of recognizing and exposing errors in thinking in themselves and those with whom they interact. Students will also learn informal fallacies and how to recognize them in conversation, news reports and editorials, and social media outlets. <b>Three credit hours.</b>	

### Physical Education (PHED)

<b>PHED 1355 Introduction to Health Science</b>	
Intro to Health Science will cover topics intended to stimulate personal growth and understanding regarding health, wellness, fitness, and lifestyle management. Students will examine their own personal health paradigms including current habits, perceptions of health and wellness, and barriers to health and wellness. Students will also develop tools to maximize their own health, wellness, and fitness for now and in the future. <b>Three credit hours.</b>	

### Political Science (PSCI)

<b>PSCI 2355 U.S. Government</b>	
This course examines the U.S. Government beginning with its foundations and basic components and includes an analysis of current policy-making and governmental impact on our society and the world. Emphasis will be given to the constitutional development of the federal government, the Christian foundations of our government, social issues, and foreign policy. <b>Three credit hours.</b>	

### Psychology & Counseling (PSCS)

<b>PSCS 1315 Interpersonal Relationships</b>	
Christian Interpersonal Relationships offers two different personality tests and detailed explanation of the results. Students will become aware of how “freeze points” in their past may have affected their personality in a negative way and are given solutions to help them develop healthy relationships in every area of their lives. Appropriate expressions of human love, forgiveness, and communication will be examined. The six levels of human friendship and the six levels of human relationship will serve as the outline for the course. <b>Three credit hours.</b>	

<b>PSCS 1355 General Psychology</b>	
General Psychology is a general introduction course of the scientific study of human emotions, mental processes and behavior. The student will explore fundamental concepts of psychology, including biological processes, life span development, behavior, learning and memory, theories of personality, psychological disorders, and social psychology and how these psychological concepts can be applied to their lives. <b>Three credit hours.</b>	

<b>PSCS 2305 Biblical Principles of Counseling</b>	
This course provides students with foundational biblical concepts of counseling, providing practical application of principles learned. The student will ultimately be challenged to examine his/her worldview toward counseling in the light of biblical principles. <b>Three credit hours.</b>	

<b>PSCS 2365 Introduction to Christian Counseling</b>	
Introduction to Christian Counseling is designed to deliver essential knowledge and skill to help students become comfortable helping within a Christian ministry context. The course provides students with an overview of basic resources and knowledge that apply to a broad scope of counseling issues; secondly, it presents practical biblical counseling models to address those	

issues. Specific attention will be given to maintaining a healthy mindset while counseling others, and to understanding special needs parenting. **Three credit hours.**

#### **PSCS 2315 Counseling Theory**

This course will provide an overview of major theories in counseling and psychotherapy from a biblical perspective. This course will examine the historical context of secular psychology and the rise of Christian counseling. Students will develop criteria for evaluating theories using a biblical framework and formulate their own theory of Christian counseling. **Three credit hours.**

#### **PSCS 2355 Intro. to Counseling**

This course introduces the biblical principles of counseling and outlines the process by which Christian leaders can counsel people with specific problems. The course also provides an introduction to the counseling profession from a Christian perspective, explores how biblical and psychological principles may be integrated and applied to counseling issues, and describes the nature and role of the counselor as a person and as a professional. **Three credit hours.**

#### **PSCS 3145 Counseling Sex Addiction**

Sex Addiction is designed as an introduction to recognizing and responding to sexual addiction. It will include an overview of the field of sexual addiction, historical information, research findings, trends, and therapeutic interventions appropriate to the student's level of skill and training. Ways and benefits of networking with the professional community in this problem area will also be addressed. **Three credit hours.**

#### **PSCS 3225 Crisis Counseling**

This course will explore historical and contemporary theory and methodology of crisis intervention. Specific emphasis will be given to understand situational and maturational crises, and the Christian implications of crisis counseling. The student will be introduced to the basic process and application of Biblical crisis intervention. The course will include such topics as: death, suicide, abuse, and helping children through crisis or trauma. **Three credit hours.**

#### **PSCS 3326 Crisis Counseling**

This course will explore historical and contemporary theory and methodology of crisis intervention. Specific emphasis will be given to understand situational and maturational crises, and the Christian implications of crisis counseling. The student will be introduced to the basic process and application of Biblical crisis intervention. The course will include such topics as: death, suicide, abuse, and helping children through crisis or trauma. **Three credit hours.**

#### **PSCS 3305 Counseling Skills I**

This course is designed to introduce students to foundational issues of human growth, discipleship, and healing as they relate to Christian counseling in the local church or other setting. Through practical, hands-on experience, students learn how to listen to God, themselves, and others; overcome barriers to effective helping; respond to inappropriate behavior; and reinforce scriptural truth through prayer. The development of a solid theological foundation assists students in learning the knowledge, skill, and character necessary for effective relational Christian counseling. **Three credit hours.**

#### **PSCS 3315 Counseling Skills II**

Building on Counseling Skills I, the goal of this course is to provide a baseline in terms of the critical skills so valuable in narrative Christian counseling, as well as any other kind of counseling: story-listening, reflective listening, communication skills, conflict management, and loving confrontation. **Three credit hours.**

#### **PSCS 3335 Group Counseling**

Group Counseling is designed as an experiential introduction to working with clients in a group context. It will address both theoretical and practical aspects of group work, in a variety of group formats. A variety of tools and approaches will be taught and practiced throughout the semester as well as how to design, set up, and conduct actual therapeutic groups. Special attention will be given to learning to grasp the differences between individual and group counseling; to applying the dynamics of group counseling; to learning sensitivity to cultural dynamics in group counseling; and to apply proper ethical standards relative to group counseling. Weekend ministry at Hillcrest will utilize and evaluate each principle and action. **Three credit hours.**

#### **PSCS 3345 Emotional Intelligence**

This course discloses seriously detrimental effects of un-forgiven offenses, both for the individual, the family unit, the church and ultimately the Kingdom of God. The student will be aware of the snare of offenses and the freeing power of forgiveness. **Three credit hours.**

<b>PSCS 3355 Marriage and Family Counseling</b>	
This course focuses on the importance of the family as the foundational biblical and social institution. Students will develop an understanding of the biblical teaching on marriage and family, skills for assessment and counseling, and resources for referring as necessary to build healthy marriages and families. <b>Three credit hours.</b>	

<b>PSCS 3365 Cross-Cultural Counseling</b>	
This course will focus on the impact and implications of ethnicity in family therapy assessments and counseling. This course will emphasize the importance of self-awareness of one's own personal culture and ethnic background. A primary goal of this course is to develop a general understanding of various ethnicities and a specific understanding of their dynamics in family functioning. Also various issues surrounding the counselor's role and relationship with families of different ethnicities will be explored in this course. <b>Three credit hours.</b>	

<b>PSCS 3375 Human Sexuality</b>	
This course gives an overview of human sexuality issues, sexual practices, experiences, and appropriate expression of sexuality. Included are various sexual issues from a biblical perspective. <b>Prerequisites: None. (Credit for Counseling Skills I and II preferred.) Three credit hours.</b>	

<b>PSCS 3385 Theories of Addiction</b>	
Theories of Addiction is designed to provide the student with a theoretical foundation for the various skills necessary to treat addictive behaviors. The course will cover the various models of addiction, the progress of addiction and the peculiar behaviors of addiction including diagnosis, progression, relapse, defenses, shame, guilt, and intervention. <b>Three credit hours.</b>	

<b>PSCS 3395 Abuse and Trauma</b>	
This course is designed as an introduction to counseling people who are dealing with family of origin abuse and the resulting traumas. Students will be expected to attend classes and complete both the classroom and the lab work, thereby gaining an effective foundation in both professional and Biblical aspects of working with these problems. The practical experience lab is designed to give students an opportunity to demonstrate basic counseling skills under appropriate supervision with patients in a hospital setting. <b>Three credit hours.</b>	

<b>PSCS 4305 Holy Spirit in Counseling</b>	
This course is designed to challenge students to seek a place of intimacy with the Holy Spirit, and to regard the Holy Spirit as the actual Counselor as we seek to minister to those in need. Guided by the Holy Spirit through Scripture, the insights of godly men and women who have sought and found that place of intimacy, and direct communication, students will grow to understand, appreciate, and apply this aspect of the role of the Holy Spirit in counseling settings. This course will address the person and work of the Holy Spirit, as well as the Spirit's power, gifts, and fruit as these things relate to Christian counseling. <b>Three credit hours.</b>	

<b>PSCS 4345 Addictive Behavior and Recovery</b>	
Theories of Addiction is designed to provide the student with a theoretical foundation for the various skills necessary to treat addictive behaviors. The course will cover the various models of addiction, the progress of addiction and the peculiar behaviors of addiction including diagnosis, progression, relapse, defenses, shame, guilt, and intervention. <b>Three credit hours.</b>	

<b>PSCS 4385 Psychology and Counseling Capstone Project</b>	
This written research proposal capstone project is the culmination of learning experiences for students in the psychology and counseling program at Ecclesia College. The project must include an identifying issue, review of current professional research and literature, chosen research methods, hypotheses, limitations, ethical considerations, and other relevant data. The goal of this project is to reflect that the student has synthesized and integrated program learning outcomes to demonstrate competency within the profession and the ability to complete guided field research. <b>Three credit hours.</b>	

## Sociology (SOCI)

<b>SOCI 1355 Introduction to Sociology</b>	
This course will introduce the student to the fundamental concepts of interrelationships and group activities. The student will be able to integrate experience from his or her own life and work environments while studying the principles involved in dyadic groups, primary groups, secondary groups, institutions and society. <b>Three credit hours.</b>	

<b>SOCI 2355 Cultural Anthropology</b>	
This course introduces the student to the principles and practice of cultural anthropology. After class exploration of various methods and concepts, the student will explore those insights practically in actual cross-cultural experiences. <b>Three credit hours.</b>	

<b>SOCI 3355 Urban Social Issues: People, Problems, and Policy</b>	
The purpose of this course is to provide an overall framework for understanding and examining pertinent social issues in the urban setting. The course will expand the student's knowledge, skills, and understanding, of social issues that impact individuals, families, groups, communities, and organizations. Particular attention will be given to the analysis and evaluation of society that can further impact these problems. Social issues to be explored include, but are not limited to, the changing nature of the family, education, health and illness, drug use, sexual behavior, inequality, and the economy. <b>Three credit hours.</b>	

### Student Development (STDV)

<b>STDV 1155 Goal, Priorities, &amp; Attitudes</b>	
This course provides a concentrated overview of general and specific content-area academic learning techniques, motivation, learning styles, meta-cognition and self-assessment processes, time management, goal setting, support systems, online learning, and best practices for achieving academic excellence in post-secondary environments. The course provides a foundation for self-reliance in independent learning and performance in college through development of contextual skills and awareness, academic behaviors, and key cognitive strategies. <b>One credit hour.</b>	

<b>STDV 1325 Personal Discipleship</b>	
The structure for discipleship is built on three main elements. Christians tend to be strong in only one or two of these elements. However, when one or more of those elements are weak, their spiritual walk will be lop-sided and subject to collapse. The student will learn the three vital elements to a healthy spiritual walk with God and will easily be able to recall them to keep their relationship with Christ in balance. <b>Three credit hours.</b>	

<b>STDV 1355 Goals, Priorities and Attitudes</b>	
<i>Goals, Priorities and Attitudes</i> is an intensive study toward building and enhancing college-level academic achievement by strengthening learning strategies and study skills. The course provides concentrated emphasis on general and specific content-area academic learning techniques, motivation, learning styles, meta-cognition and self-assessment processes, time management, goal setting, support systems, online learning, and best practices for achieving academic excellence in post-secondary learning environments. The course provides a foundation for self-reliance and independent learning and performance in college through development of contextual skills and awareness, academic behaviors, and key cognitive strategies. <b>Three credit hours.</b>	

<b>STDV 1055, 1065 Service Learning I &amp; II (CR ONLY)</b> <b>STDV 2055, 2065 Service Learning III &amp; IV (CR ONLY)</b> <b>STDV 3055, 3065 Service Learning V &amp; VI (CR ONLY)</b> <b>STDV 4055, 4065 Service Learning VII &amp; VIII (CR ONLY)</b>	
Service Learning modules fulfill Ecclesia College's Service Learning requirements for ABHE for students in their freshman to senior years. This biblically based practical course encourages each student to develop further his/her Christian character and a lifestyle of service. Students develop a mindset of service by practically giving back to the community around them with their time, energy, and abilities. Students are assisted in processing through their current and future role(s) by practically and positively influencing society. <b>Required participation each semester of attendance. Pass/Fail only.</b>	

<b>STDV 3205 Life Skills Development</b>	
Life Skills Development is a course designed to help students with practical application of personal skills, guidance, and perspectives to help them achieve their potential in society and in the workplace. Special attention will be given to: character development; managing money, managing time, communication and interview skills, and the decision-making process. Instruction on creating a personal job resume will also be included. <b>Two credit hours.</b>	

<b>STDV 3315 Life Skills Development</b>	
Life Skills Development is a course designed to help students with practical application of personal skills, guidance, and perspectives to help them achieve their potential in society and in the workplace. Special attention will be given to: character development; managing money, managing time, communication and interview skills, and the decision-making process. Instruction on creating a personal job resume will also be included. <b>Three credit hours.</b>	

<b>STDV 4335 Senior Ministry Project</b>	
The <i>Senior Ministry Project</i> requires students to integrate college experience and studies, examine the philosophical bases for various worldviews, and assist in the development and articulation of one's own Biblical worldview. The final project document should reflect the student's personal philosophy and researched plan for ministry. The course is divided into eight weeks. <b>Three credit hours.</b>	
<b>STDV 6317 Spiritual Vitality: Developing Christian Character</b>	
The formation of self-reflective skills and spiritual disciplines are fundamental for the development of vision, wisdom and courage in the Christian leader. Course activities include: personality and spiritual gifting inventories, mapping personal and spiritual histories, experiencing the classic spiritual disciplines, and evaluating leadership effectiveness in relationship to spiritual health. <b>Three credit hours.</b>	
<b>Theology (THEO)</b>	
<b>THEO 1115 Eschatology</b>	
Major Themes in Eschatology is a focused study given to the doctrine of the Bible's teaching on the Last Times. Biblical eschatology, including aspects of Scripture's teaching of the "last days" taking place now along with those aspects awaiting future fulfillment, spans much of Scripture and covers many important topics. This course will seek to understand some of these areas resulting in greater clarity and confidence in what Scripture teaches. <b>One credit hour.</b>	
<b>THEO 1305 Introduction to Practical Theology</b>	
Students will engage in learning and discussion about the authority we have in Christ over the enemy as well as the nature of spiritual warfare; they will learn about how God is a god of relationships---how our vertical relationship with god and our horizontal relationships with our fellow man are vital and intertwined; they will learn how to build and live in healthy relationships with God, themselves and others; they will review man's sin nature and God's redeeming plan for mankind; and they will study the life of Christ, His teachings, His compassion, His methods and His work. <b>Three credit hours.</b>	
<b>THEO 1315 Theology of Spiritual Authority</b>	
Part ONE presents the dynamics of Spiritual Authority in the Kingdom of God. Understanding is provided in the area of how correctly submitting to godly authority positions the believer in a place of blessing. Discussion includes keys to being a godly authority when given the opportunity to lead. The importance of learning how to be a Christian in authority and under authority to be in proper spiritual order is outlined. Part TWO presents the principles of Spiritual Warfare in the Kingdom of God. A comparison of the world unseen with the world seen, through the view of scripture, will be examined. Specific attention will be given to the spiritual forces at work, both good and evil, and how believers must relate to them. <b>Three credit hours.</b>	
<b>THEO 1325 Apologetics – Evidence for Faith</b>	
The course is designed to answer fundamental questions that all people have, such as: <i>How can I know that the Bible is God's Word? How do I witness to people involved in mysticism and eastern religions? Why do the innocent suffer? How do I lead a person to see the faulty basis of an unbiblical view so that I may more effectively share the Gospel with him? What are the evidences that God exists?</i> It examines the three possible views of reality (monism, materialism, and creation) and presents the logical conclusions each view logically leads to in relation to values, morality, and epistemology. It examines the definition, nature, and objectives of humanism. <b>Three credit hours.</b>	
<b>THEO 1335 Eschatology</b>	
Major Themes in Eschatology is a focused study given to the doctrine of the Bible's teaching on the Last Times. Biblical eschatology, including aspects of Scripture's teaching of the "last days" taking place now along with those aspects awaiting future fulfillment, spans much of Scripture and covers many important topics. This course will seek to understand some of these areas resulting in greater clarity and confidence in what Scripture teaches. <b>Three credit hours.</b>	
<b>THEO 2305 Pneumatology</b>	
This course analyzes biblical concepts and principles that reveal the Person and work of the Holy Spirit, His gifts and callings, as well as an in-depth study of the fruit of the Spirit. <b>Three credit hours.</b>	
<b>THEO 3325 Wesleyan and Reformed Theology</b>	
Wesleyan vs. Reformed Theology will examine the theological viewpoints of Wesleyan (Arminian) theology and compare them to the tenants of Reformed (Calvinist) theology. Attention will be given to the scriptures that support the viewpoint and the	

theological arguments that have historically surrounded the controversy. An overview of Christian denominations that espouse either Reformed or Wesleyan theology, or a mixture of them, will also be included. <b>Three credit hours.</b>
--

<b>THEO 3355 Christian Theology</b>	
-------------------------------------	--

This course is a systematic study of the doctrines of God, the Trinity, Christ, the Holy Spirit, man, salvation and last things from a biblical, historical and interdenominational perspective. Besides issues of prolegomena, such as the sources and methods used in the study of theology, special attention will be given to how Christian theology illuminates and shapes our contemporary church and society. <b>Three credit hours.</b>
---

<b>THEO 3385 Global Missions Strategy</b>	
---	--

Students will learn the 7 spheres of society and how they contribute to shaping culture. Community transformation can only be achieved by dismantling unbiblical worldviews and replacing a Biblical worldview in every area of society; beginning with the view of the individual. <b>Three credit hours.</b>
--

<b>THEO 4355 Christianity in the 21<sup>st</sup> Century</b>	
--	--

<i>Christianity in the 21<sup>st</sup> Century</i> examines trends and developments in global Christianity, with a view toward understanding the scope of God's kingdom in the 21 <sup>st</sup> century and the challenges it faces moving forward. We will look at ecumenism, theology, and missions in world Christianity. This will provide a breadth of knowledge; for depth we will examine Christianity in North America, focusing especially contemporary evangelical Christianity in the United States. To develop critical thinking and application skills, we will consider Insider Movements, which affect contemporary mission practices, and we will look at the doctrine of Scripture as it is being debated in the US and globally. <b>Three credit hours.</b>
---

<b>THEO 5317 Theological Foundations of Faith: A Case Study</b>	
---	--

The course includes a brief overview of theological concepts and biblical doctrines related to Scripture, God, Jesus Christ and his work, man and his salvation, the Holy Spirit, and the Church. These themes will be examined through the focus of New Testament literature, predominately from the Epistles. Case studies will be selected for in-depth study of the application of Scripture to the life and work of a Christian leader. <b>Three credit hours.</b>
---



## ***EC Online ACADEMIC POLICIES***

Each online course has specific academic requirements which means it is important to thoroughly read and comprehend all of the course information provided by your instructor, such as the syllabus. The policies below are general academic requirements which apply to all EC Online courses.

### **EC Online Tuition & Fees**

We want to make private, Christian education as affordable as possible. The gifts of like-minded donors make it possible for us to offer a generous scholarship, bringing our \$500 online credit hour down to the very palatable rate of **\$299.67 per credit hour**. Therefore, a 3 credit hour undergraduate course with EC Online costs you only \$899. See the Financial Aid section (below) to discover how you can pay even less, out-of-pocket, for your online studies. Or click here to view our Financial Aid Guide.

Graduate courses are \$950 for a 3 credit hour course (\$316.66 per credit hour) after the scholarship is applied. The normal rate of tuition for graduate courses is \$625 per credit hour.

Are you an Arkansas resident? Up to \$2,000 per year (potentially growing each year of enrollment) has recently been made available for your higher education! Click one of these links to view Financial Aid Scenarios for Arkansas Students, Out of State Students, and International Students.

<b>Undergraduate Online Course Costs</b>	
Tuition Per Credit Hour (after \$200.34 scholarship)	\$299.67
Tuition Per Course (after \$601.02 scholarship)	\$899
One Time Application Fee	\$40 ((\$175 for International Students)
* One Time Learning Management Fee	\$200
One Time Graduation Fee - Undergraduate	\$120
One Time Graduation Fee - Graduate	\$150
** Technology Fee Per Course	\$50

Material/book costs vary. Online costs subject to change. See Refund Policy below.

\* Instead of paying separate fees for services like new student orientation, advisement, degree applications, re-enrollment, etc., EC students pay a one-time *Learning Management Fee* and receive these and other services at no charge.

\*\*The technology fee covers learning management (LMS) and student information (SIS) systems.

If you are interested in applying for life experience evaluation, please expect a \$35 charge per credit hour *evaluated* (not granted).

### Payment for EC Online Courses

- 1) Payment must be made *before* your official enrollment at least one week prior to the commencement of your courses in order for you to have time to order and receive your textbooks.
- 2) A check or credit card for the total amount must be processed by the EC Business Office prior to our Online Academic Office officially activating your course enrollment. Any Pell and/or Loan money you are granted that is not used for tuition and fees will be reimbursed to you once the College has received it.
- 3) To make a payment by check contact EC Online Student Services.

### Financial Aid

Maximum Pell grants vary from year to year. The amount for the 2022/23 school year is \$6,895.00 per academic year for those students with the most need.

- 1) Your FAFSA form for the upcoming school year may be completed online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
- 2) For Financial Aid assistance, you may contact the Financial Aid Office at 479-248-7236.

### Refund Policy

The student must file this official Withdrawal Form with the EC Online Registrar to receive a tuition credit or refund. Your refund will be calculated on the date/time you submit this form. Students failing to properly withdraw from a course will not receive a tuition credit/refund. The withdrawal fee per course is \$25. This applies to administrative withdrawals as well. All times are in the Central Time Zone. If you are not sure what time it is in the Central Time Zone go to <http://time.gov>.

**Refunds are issued according to the following schedule minus the nonrefundable application and matriculation fees.**

(Students must receive official *confirmation* of course withdrawal from the EC Online office to be eligible to receive the appropriate refund noted below.)

**All EC Online Courses** -100% refund through first **6%** of a particular offering period (days are rounded up, when possible, to the benefit of the student).

- If the offering period is 8 weeks long, the student receives 100% refund for the first 3 days and 0% thereafter.
- If the offering period is 12 weeks long, the student receives 100% refund for the first 5 days and 0% thereafter.
- If the offering period is 16 weeks long, the student receives 100% refund for the first 7 days and 0% thereafter.

There is a 0% refund after midnight on last “refundable” day of class.

**Three-Day Intensives** 100% refund first half-day only.

**Audits/Non-Credits** Audited courses or non-credit courses cannot be dropped nor credit/refunds issued. Audited courses are not listed on transcripts.

### Absenteeism

A student is considered absent when he fails to post one graded assignment during one full week of class. If you are absent, the Academic Office should be notified promptly by the Monday of the following week. Additional guidelines for absenteeism are listed below:

- 1) Absences are neither excused nor unexcused.
- 2) If a student is absent for two weeks (consecutively or separately), the course grade will be lowered by ten percent.
- 3) If a student is absent for three weeks or more, credit will not be awarded for the course.

- 4) Student will be administratively withdrawn from the course based on the date of last recorded attendance.
- 5) Technical difficulty is not an acceptable reason for absenteeism.
- 6) Discussion assignments (including peer review activities) are accepted only during the week they are assigned and cannot be submitted late or after a prolonged absence.

If you wish to withdraw from a class or program, you must submit this Withdrawal Form. Your refund will be calculated according to the date this form is submitted. Please contact your instructor with your questions about absences.

### **Withdrawing from a Class/Program**

If you wish to withdraw from a class or program, you must submit this Withdrawal Form. Your refund will be calculated according to the date you submit this form. A \$25 withdrawal fee is assessed for each course withdrawn from. This includes courses students are administratively withdrawn from. Please note that your amount of financial aid may be impacted in accordance with your withdrawal date.

### **Technical Difficulties**

You will need daily access to a computer running Windows 2000, XP or Vista; or a Mac OS 10.4 (or higher) to access and succeed in your classes. It is also the student's responsibility to ensure before enrolling in classes that he/she has dependable internet access.

Technical difficulties do not warrant a class extension, re-do or "incomplete." If you experience technical difficulties of any kind that you cannot resolve within 24 hours by contacting tech support or your instructor, it is imperative that you contact EC Online Administration immediately. If you delay in contacting administration and do not complete the course work in the allotted time, you will receive a default grade of "F" and no refund will be awarded. You may take the class again at a later date, replacing the default "F" with your earned grade. In that event, the "F" would be completely expunged and would not affect your GPA. If you believe you have a special case and have supporting documentation, you may appeal to the Academic Committee by writing EC Online Administration.

Note: Be sure to keep ALL originals (back-ups) of your coursework in case of technical difficulties that may arise.

### **Academic Honesty**

Violations will result in substantial penalties. All instances of cheating or plagiarism will be reported to the Academic Office. First time offenders will receive an "F" on the assignment or test; second time offenders will receive an "F" in the course and will be referred to the Dean of Students for probationary and/or expulsion review. Even if the infraction is inadvertent, the assignment will receive a failing grade for the following errors:

- 1) Presenting anyone else's work, ideas, or research as one's own.
- 2) Omitting quotation marks or altering a quoted passage without using ellipses or brackets.
- 3) Substituting synonyms and following word order of the original passage when paraphrasing.
- 4) Failing to provide in-text citations when borrowing ideas or language from a source.
- 5) Citing sources in your paper without listing them on a Works Cited page, or vice-versa.

## **Americans with Disabilities Act (ADA) Compliance**

Ecclesia College will comply with the provisions of Title III of Americans with Disabilities Act, as a public accommodation, and will provide reasonable accommodation to persons otherwise qualified who fulfill the College's ADA procedures, inasmuch as the reasonable accommodation does not constitute an undue burden or fundamental alteration for the institution.

Please note: If you have a disability as defined in the Americans with Disabilities Act, you must notify the Academic Office and the Student Development Office of your disability and complete the necessary steps to receive reasonable accommodation for your disability.

Information regarding the Americans with Disabilities Act is available through the Student Development Office. The First Year Program Coordinator is the designated ADA liaison for the institution.

Students who fail to register their disability(ies) with the Academic Office and the Student Development Office and complete the procedures as outlined in the ADA Policy (AMPAP 2:8.0) will not receive any accommodation for their disabilities. Reasonable accommodation begins when the procedures are fulfilled and are not retroactive to the period of time before the procedures were completed.

## **Attendance Policy**

Regular and punctual attendance is required. Ecclesia College's attendance policy requires that you be present every week in the online classroom. Please contact your instructor if you have specific questions regarding the Attendance Policy.

## **Classroom Ethics—Netiquette**

Students are responsible for reading and understanding the EC Online Netiquette Policy. Please review the expectations for online discussions listed below:

- 1) Always be polite and positive.
- 2) Address the entire class as opposed to only one student. Be objective and open to new ideas.
- 3) Acknowledge and accept cultural differences.
- 4) Consider that your written words reflect your Christian values.
- 5) Use standard English. Omit slang and "chat" terms or symbols.
- 6) Do not use all capital letters as this indicates shouting.
- 7) Use complete-sentence format and proper grammar and mechanics.
- 8) Focus on solutions rather than problems.
- 9) Use titles that reflect the content of the comment.

## **Incompletes**

Awarding a grade of incomplete is discouraged. A student must formally request an incomplete grade via email by the first day of the sixth week class and must have a good cause for the request—one that can be documented. To submit a petition for an incomplete, the student must be in good standing in the course with a passing score with no previous weekly absences.

## **Textbooks**

It is the student's responsibility to order his or her book in time to have received it before a given course begins. It may prove necessary at times (if the student is enrolled at a late date) to order your book by priority mail.

## **Student Comments and Appeals**

A student who has a comment, grievance, or an appeal related to an official policy, guideline, or disciplinary decision should follow this procedure for resolution:

- 1) Contact the person who has made the decision and request an explanation. If it is discovered there has been a misunderstanding, the problem can be resolved at this point.
- 2) If the appeal is not satisfactorily resolved, the student should speak with supervisor of the person who made the decision.
- 3) If the problem is not yet resolved, the student may then request a video or phone conference hearing with the EC Administrative Council by submitting a written appeal within a week of the incident. The person with whom a grievance is directed is to be a part of this meeting. The decision of the EC Administrative Council (which includes the President) will include a written response or the decided action, if any, and will be communicated to the student within a week following the meeting.
- 4) If a student wishes to file a complaint with their home state agency, they may do so by contacting the proper personnel in their state. For a complete list of contact information for state agencies, please [click here](#).

## **Inclement Weather Policy**

On occasion, extreme weather conditions may lead to power outages for an extended period. If outages do occur and are documented by local media officials, due dates for assignments may be adjusted accordingly.

## **Continuation as a Student**

Continuation of a student at Ecclesia College is not automatic. The college reserves the right to discontinue the program of any student who fails to do satisfactory work or does not cooperate with the policies of the college. The Administration may request the withdrawal of a student at any time who, in its opinion, does not fit into the spirit of the institution, whether or not the student conforms to the specific regulations of the school.

Students should consult with their academic advisor /department coordinator prior to each semester of enrollment and secure written approval prior to enrolling in coursework for the following semester. Academic progress is monitored by the academic mentor/advisor for each EC student; students are updated accordingly. A copy of the student's degree plan is available from the Registrar's Office upon request.

Attendance at and graduation from Ecclesia College is understood to be a privilege. The College may request the withdrawal of any student at any time if he or she fails to comply with the standards and regulations of the institution or is not compatible with its honor code. It is imperative for the student to understand that attending and receiving a degree from EC is a privilege—not a right.

## **Transfer of Credit Advisement**

Students planning to earn course credit at one college and transfer to another are advised to research in advance the transferability of their credits.

## **Graduate Degrees**

The time limit for completing a master's degree online is four years for full-time students and six years for part-time students from the date of matriculation. An extension may be granted by the EC Online Academic Committee of up to one year at a time for a maximum of two years. In extenuating circumstance, extensions beyond seven years may be granted. Extensions beyond seven years require approval from the EC Online Academic Committee. When requesting an extension beyond the allotted time, the student will need to demonstrate how his/her earlier coursework is current.

## ***EC BOARD OF GOVERNANCE***

**Christopher A. Kohlman, Chair**

Businessman & Teaching Ministry, Rogers, AR

**Jack B. Wright, Vice-Chair**

Businessman, Fayetteville, AR

**Joe A. Salcido III, Secretary**

Pastor, Centro Vida/Life Center, El Paso, TX

**R. Inez Paris**

Chancellor, Ecclesia College, Springdale, AR

**Michael A. Novak**

President, Ecclesia College, Springdale, AR

**Dr. R. Stanton Norman**

President, Williams Baptist University, Walnut Ridge, AR

**Mark A. Brock**

Chief Financial Officer, Youth With A Mission, Tyler, TX

***EC ADMINISTRATION***

<b>President</b>	–	<b>Michael A. Novak</b>
<b>Chancellor</b>	–	<b>R. Inez Paris</b>
<b>Academic Dean</b>	–	<b>Donna P. Brown</b>
<b>Assistant Academic Dean</b>	–	<b>Dallas W. Auslam</b>
<b>Chief Financial Officer</b>	–	<b>Melissa K. Ricks</b>
<b>Dean of Students/Dean of Work</b>	–	<b>Elizabeth H. Newlun</b>
<b>Director of EC Online</b>	–	<b>Paul D. Snyder</b>
<b>Director of Advancement</b>	–	<b>Michael A. Novak</b>
<b>Institutional Effectiveness Officer</b>	–	<b>L. Dawn Curtis-Pendry</b>
<b>College Registrar</b>	–	<b>Amanda K. Read</b>

***EC ADMINISTRATIVE STAFF***

<b>Business Office Manager</b>	–	<b>Jonathan Scott Ricks</b>
<b>Director of Enrollment</b>	–	<b>Chad E. T. Howard</b>
<b>Financial Aid Director</b>	–	<b>Donald R. Preston</b>
<b>Library Director</b>	–	<b>Angela W. Criss</b>

***EC ONLINE STAFF***

<b>Online Registrar</b>	–	<b>Angela P. Snyder</b>
<b>Course Development Supervisor</b>	–	<b>Sheila B. Figueroa</b>
<b>Student Services Supervisor</b>	–	<b>Malina Pascut</b>

## ***EC TEACHING FACULTY***

### **Novak, Michael A. (Fall 1993)**

#### **President**

B.S. in Drama, Liberty University, Lynchburg, Virginia, 1989. Writer, Producer and Director of “Beyond the Walls.” Twenty plus years’ experience in Drama, Theater, Communications, Computer Technology and Administration.

### **Auslam, Dallas W. (Spring 2014)**

#### **Assistant to Academic Dean**

#### **Bible/Theology**

Bachelor of Biblical Ministries, Ecclesia College, Springdale, Arkansas, 2008; M.Div., Southern Baptist Theological Seminary, Louisville, Kentucky, 2015.

### **Berg, Chris M. (Spring 2015)**

#### **Bible/Theology**

B.A. in Biology, Illinois Wesleyan University, Bloomington, Illinois, 2006; M.A. in Christian Apologetics, Biola University, La Mirada, California, 2017; Ph.D. in Theology and Apologetics in progress, Liberty University, Lynchburg, Virginia, 2017 to present.

### **Brown, Donna P. (Fall 2003)**

#### **Academic Dean, Advisement Coordinator, Leadership Studies Division Chair**

B.M. in Organ Performance, Ouachita Baptist University, Arkadelphia, Arkansas, 1971; M.C.M. in Organ Performance, New Orleans Baptist Theological Seminary, New Orleans, Louisiana, 1975; Post-Graduate Studies, Oral Roberts University, Tulsa, Oklahoma, 1998-2000.

### **Brown, Lea F. (Fall 2016)**

#### **English**

B.A. in Elementary Education/Early Childhood, Louisiana Tech University, Ruston, Louisiana, 1972; M.A. , Reading Specialist, Louisiana Tech University, Ruston, Louisiana, 1980; Certificate of Completion, Arkansas Reading Recovery Program, University of Arkansas, Little Rock, Arkansas, 2001-2002.

### **Brumley, Robert L. (Spring 2016)**

#### **Ministry Leadership**

B.A. in Secondary Education, University of Evansville, Evansville, Indiana, 1977; M.A. in Secondary Education, Speech Communication & English, University of Evansville, Evansville, Indiana, 1981; Master of Ministry Leadership, Rockbridge Seminary, Springfield, Missouri, 2012; Ph.D. in Educational Administration, Southern Illinois University, Carbondale, Illinois, 1996.

### **Burney, Gary L. (Spring 2012)**

#### **Business Management**

#### **Business Administration Department Coordinator**

B.S. in Business Management, University of Phoenix, Phoenix, Arizona, 2009; M.M., University of Phoenix, Phoenix, Arizona, 2011; Hazmat Certification.



**Chism, Rachel N. (Spring 2022)****Assistant to the Registrar****Bible/Theology**

Bachelor of Biblical Studies, Ecclesia College, Springdale, Arkansas, 2017; M.A. in Biblical and Theological Studies, Belhaven University, Jackson, Mississippi, 2023.

**Criss, Angela W. (Fall 2019)****Library Director**

B.S. in Communications, Arkansas State University, Jonesboro, Arkansas, 1983; M.S. in Library Science, University of Central Arkansas, Conway, Arkansas, 2016.

**Curtis, Austin B. (Fall 2021)****Sport Ministry & Pastoral Counseling**

Bachelor of Arts in Sports Ministry, Campbellsville University, Campbellsville, KY, 2005; M.Div. with a Chaplaincy specialization, Liberty University, Lynchburg, Virginia, 2014; M.A. in Pastoral Counseling in progress, Liberty University, Lynchburg, Virginia, 2018 to present.

**Curtis-Pendry, Lela Dawn (Fall 2019)****Sociology & Psychology**

B.A. in Social Work, University of Arkansas, Fayetteville, Arkansas, 1994; M.S.W., University of Arkansas, Fayetteville, Arkansas, 2005.

**Davis, Christian T. (Spring 2022)****Business Administration**

B.S. in Communication, Arizona State University, Tempe, Arizona, 2018; M.B.A., Liberty University, Lynchburg, Virginia, 2021; Ph.D. in Theology in progress, Lancaster Bible College, Lancaster, Pennsylvania, 2023 to present.

**Figueroa, Sheila B. (Spring 2009)****English & Literature****EC Online General Studies Chair & Course Development Supervisor**

B.A. in English, University of Arkansas, Fayetteville, Arkansas, 1982; M.A. in English, Composition and Rhetoric, University of Texas – Pan American, Edinburg, Texas, 1992; Online Teaching & Learning Certificate, California State University-East Bay, Hayward, California, 2007; M.S. in Education - Online Teaching & Learning, California State University, Hayward, California, 2013.

**Gardner, George T. (Fall 2011)****Business Administration**

B.S. in Human Resources Management, Friends University, Wichita, Kansas, 1992; M.B.A., Webster University, Fayetteville, Arkansas, 2002.

**Green, Jeffrey R. (Summer 2013)****Science**

B.S. in Biology, Montana State University, Bozeman, Montana, 1999; N.D. with honors in research, National College of Natural Medicine, Portland, Oregon, 2007; Board-certified, licensed Naturopathic Physician (N.D.), Montana.

**Han, Kyong Chol “Joseph” (Spring 2019)****Mathematics**

B.S. in Physics, Yonsei University, Seoul, South Korea, 2006; M.S. in High Energy Physics, Yonsei University,

Seoul, South Korea, 2008; Ph.D. in Nuclear Physics, Texas A&M University, College Station, Texas, 2016.

**Hobson, Craig C. (Fall 2019)**

**Biblical Studies, Music, and Communications**

B.A. in Religious Education, minor in music, Ouachita Baptist University, Arkadelphia, AR, 1986; M.Div., Southwestern Baptist Theological Seminary, Fort Worth, Texas, 1990.

**Holland, Clarence “Chick” C. (Fall 2012)**

**Biology, Anatomy & Physiology**

B.S.Ed. in Natural Sciences, Northeastern State College, Tahlequah, Oklahoma, 1970; M.S. in Biological Sciences, Northeastern State University, Tahlequah, Oklahoma, 1984; M.A. in Administration-Curriculum, Northeastern State University, Tahlequah, Oklahoma, 1986; Ed.D. in Administration-Curriculum, Oklahoma State University, Stillwater, Oklahoma, 1989.

**Huckeba, Jeb A. (Spring 2019)**

**Sport Management**

B.S. in Business Administration: Finance, University of Arkansas, Fayetteville, Arkansas, 2006; M.Ed. in Theory and Practice, Arkansas State University, Jonesboro, Arkansas, 2010; Program of Study in Educational Leadership, Harding University, Searcy, Arkansas, 2015.

**Hudson, Garris (Fall 2022)**

**Biblical Studies**

B.S. in Agriculture, Food and Life Sciences with a major in Agricultural Education, University of Arkansas, Fayetteville, Arkansas, 2007; M.S. in Agricultural Education, University of Arkansas, Fayetteville, Arkansas, 2010; M.Div. with a concentration in Pastoral Ministries, Liberty University Baptist Theological Seminary, Lynchburg, Virginia, 2016; D.Min. in Biblical Studies in progress, Liberty University Baptist Theological Seminary, Lynchburg, Virginia, 2023 to present.

**Hutchins, Jennifer J. (Fall 2008)**

**English & Communication**

B.A. in Education, Louisiana Tech University, Ruston, Louisiana, 1994; M.S. in Speech Language Pathology, University of Arkansas for Medical Sciences, Little Rock, Arkansas, 1997.

**Johnson, Galen (Fall 2021)**

**History**

B.A. in Religion, Wake Forest University, Winston-Salem, North Carolina, 1992; M.Div., Princeton Theological Seminary, Princeton, New Jersey, 1995; Ph.D. in Religion (Religious History), Baylor University, Waco, Texas, 2002.

**Jones, Joseph “Joe” W. (Fall 2014)**

**Biblical/Theological Studies**

**Biblical/Theological Studies Department Coordinator**

B.S.E in Music Education, University of Arkansas, Fayetteville, Arkansas, 1978; M.Div., Southern Baptist Theological Seminary, Louisville, Kentucky, 2003; D.Min., Midwestern Baptist Theological Seminary, Kansas City, Missouri, 2014.

**Jones, Dr. Scott (Spring 2022)****History & Government**

B.A. in History and Pre-Theological Studies, John Brown University, Siloam Springs, Arkansas, 1996; J.D., University of Colorado Boulder School of Law, Boulder, Colorado, 1999; M.A. in Political Science, University of Arkansas, Fayetteville, 2002; Ph.D. in History, Swansea University (formerly University of Wales, Swansea), Swansea, Wales, 2011.

**Kirk, Michael (Fall 2018)****Sport Management**

B.S.E. in Kinesiology, University of Arkansas, Fayetteville, Arkansas, 2002; M.Ed. in Recreation with a concentration in Sport Management, University of Arkansas, Fayetteville, Arkansas, 2004.

**Leas, Kelly (Spring 2021)****Counseling**

B.A. in Psychology with professional program in Education, University of Wisconsin-Green Bay, Green Bay, Wisconsin, 1987; M.S. in Educational Psychology with emphasis in Clinical Counseling, University of Wisconsin-Milwaukee, Milwaukee, Wisconsin, 1994; Professional training in Life Coaching, Gardner Institute, Southlake, Texas, 2012.

**McNeil, Danene L. (Fall 2014- Fall 2015; Spring 2024)****Biblical Studies & General Studies**

A.A.S. in Nursing, Tulsa Junior College, 1977; B.S. in Trade and Industrial Education, Oklahoma State University, 1982; M. Ed. In Professional Health Occupations Education, University of Central Oklahoma, 1985; Ed. D in Occupational and Adult Education with an emphasis in Administration, Oklahoma State University, 1990; Ph.D. in Biblical Studies with an emphasis in Old Testament, Louisiana Baptist University, 2020.

**Mogos, Anda M. (Spring 2017)****Counseling**

B.A. in Theology & English, University of Bucharest, Bucharest, Romania, 2003; M.B.C., Dallas Theological Seminary, Dallas, Texas, 2010.

**Mogos, Beniamin (Fall 2017)****Bible & Theology**

B.A. in Pastoral Theology, Bucharest Theological Institute, University of Bucharest, Bucharest, Romania, 2004; Th.M. in Academic Ministries/Historical Theology, Dallas Theological Seminary, Dallas, Texas, 2010; Ph.D. in Theology in progress, University of Bucharest, Bucharest, Romania, 2016 to present.

**Musteata, Adrian (Fall 2009)****Business Administration**

Bachelor in Biblical Ministries, Ecclesia College, Springdale, Arkansas, 2005; M.B.A., The University of Phoenix, Phoenix, Arizona, 2008; D.B.A., Argosy University, Salt Lake City, Utah, 2018.

**Newlun, Elizabeth H. (Summer 2014)****Dean of Students & Dean of Work Learning**

B.S. in Elementary Education, John Brown University, Siloam Springs, 1991; M.S. in Library Instructional Media, University of Central Arkansas, Conway, Arkansas, 2013/Certified in Elementary (K-6) and Social Studies; Ed.D. in progress, Southeastern University, Lakeland, Florida, 2016 to 2023; Ed.D. in progress, Liberty University, Lynchburg, Virginia, 2024 to present.

**Pearcy, Galen D. (Spring 2003)****Biblical/Theological Studies**

A.A. in Psychology and Bible, Southwest Junior College (now Southwestern Assemblies of God University), Waxahachie, Texas, 1982; B.S. in Teacher Education, Southwestern Oklahoma State University, Weatherford, Oklahoma, 1984; M.A. in Biblical Literature, Assemblies of God Theological Seminary, Springfield, Missouri, 1986.

**Pope, L. Wayne (Fall 2012, Fall 2019)****Old Testament/Biblical Studies**

B.R.E. in Christian Education, Briercrest Bible College, Caronport, Saskatchewan, Canada, 1982; M.Div., Winnipeg Theological Seminary, Otterburne, Manitoba, Canada, 1985; M.A. in Biblical Studies with an Old Testament major, Providence Theological Seminary, Otterburne, Manitoba, Canada, 1995; D.Min., Liberty University, Lynchburg, Virginia, 2015.

**Preston, Donald R. (Spring 2017)****Business**

B.S. in Biology, Montana State University, Bozeman, Montana, 1997; Exec. M.B.A., University of Arkansas, 2016; M.Div. with a concentration in Apologetics, Liberty University, Lynchburg, Virginia, 2020.

**Pryor, Helen K. (Fall 2010)****Kinesiology, Sport Management & Computer Technology**

B.S.E. in Kinesiology, University of Arkansas, Fayetteville, Arkansas, 2003; M.A.T. in Physical Education, University of Arkansas, Fayetteville, Arkansas, 2004; Studies toward a Ph.D. in Kinesiology, University of Arkansas, Fayetteville, Arkansas, 2009-2015.

**Read, Amanda K. (Fall 2018)****College Registrar****Leadership & Psychology**

B.S. in Psychology and Counseling, Ecclesia College, Springdale, Arkansas, 2017; Master of Organizational Leadership, Evangel University, Springfield, Missouri, 2023.

**Roberts, Kenny W. (Fall 2012)****Business Law, Finance & Management****EC Online Business Administration Department Coordinator**

B.A. in Business/Pre-Law, National University, La Jolla, California, 2011; M.B.A., National University, La Jolla, California, 2012; Ph.D. in Finance & Management, Walden University, Minneapolis, Minnesota, 2015.

**Stephens, R. Dale (Fall 2016)****Bible**

B.A. in Pastoral Ministry, Lee University, Cleveland, Tennessee, 1997; M.A. in Leadership and Administration, Beulah Heights University, Atlanta, Georgia, 2009; Ph.D. in progress, Assemblies of God Theological Seminary, Springfield, Missouri.

**Stice, Nicolas A. (2008, Spring 2020)****Business Administration & Human Resources**

Bachelor of Biblical Ministries, Ecclesia College, Springdale, Arkansas, 2007; M.B.A., John Wesley College, High Point, North Carolina, 2012.

**Vande Hoef, Waylon F. (Spring 2018)****Biblical/Theological Studies, Psychology & Counseling  
Psychology & Counseling Department Coordinator**

Bachelor of Biblical Ministries, Ecclesia College, Springdale, Arkansas, 2009; M.Div. with a Counseling Licensure Track, New Orleans Baptist Theological Seminary, New Orleans, Louisiana, 2015.

***EC INSTRUCTORS*****Bowers, Amanda (Fall 2020)****Worship/Counseling**

B.S. in Youth Ministry, University of Valley Forge, Phoenixville, Pennsylvania, 2003; M.S. in Worship Studies, University of Valley Forge, Phoenixville, Pennsylvania, 2016; M.S. in Pastoral Counseling in progress, Liberty University, Lynchburg, Virginia, expected 2021.

**Claypool, Lucy L. (Fall 2022)****International Business**

Bachelor of Arts, emphasis in International Relations/Business Minor in Chinese Language, Liberty University, Lynchburg, Virginia, 2014; extensive professional experience.

**Dewey, Kathryn M. (Fall 2022)****Music**

B.A. in Applied Music (Vocal Concentration), John Brown University, Siloam Springs, Arkansas, 2002; M.M. in Choral Conducting, University of Arkansas, Fayetteville, Arkansas, 2006.

**Foust, Joella S. (Fall 2021)****Biology**

B.S. in Biology, Union College, Lincoln, Nebraska, 2004; M.S. in Microbiology, Montana State University-Bozeman, Bozeman, Montana, 2005; CLS Licensure, Montana Medical Laboratory Science, Bozeman, Montana, 2018.

**Freeborough, Robert E. (Summer 2019)****Business Administration, Biblical Studies & Leadership**

B.S. in Civil Engineering, Virginia Tech, Blacksburg, Virginia, 1991; M.Div. in Practical Theology and M.B.A. in Entrepreneurship, Regent University, Virginia Beach, Virginia, 1997; Ph.D. in Leadership, Capella University, Minneapolis, Minnesota, 2012.

**Hill, Jason E. (Summer 2020)****Psychology & Counseling**

B.S. in Biblical Studies, Philadelphia Biblical University, Langhorne, Pennsylvania, 2006; M.Div. in Pastoral Counseling with 23 graduate semester hours taken (post M.Div.) in Trauma & Crisis Response Counseling, Liberty University, Lynchburg, Virginia, 2009; D.Min. in Ministerial Leadership (Pastoral Ministry), Westminster Theological Seminary, Glenside, Pennsylvania, 2020.

**Kline, Tricia (Fall 2020)****Biblical Studies**

B.A. in Christian Education, Valley Forge Christian College, Phoenixville, Pennsylvania, 2006; M.A. in Christian Studies/Biblical Studies, Crown College, Saint Bonifacius, Minnesota, 2019.

**Lane, Shannon C. (Fall 2022)****Biblical Studies**

Studies in Civil Engineering, University of Arkansas, Fayetteville, Arkansas, 1996-2001; Advanced Diploma in Theology, Southwestern Baptist Theological Seminary, Ft. Worth, Texas, 2007; Master of Arts in Christian Education with an emphasis in College Ministry, Southwestern Baptist Theological Seminary, Ft. Worth, Texas. 2010.

**Lombardi, Kevin (Spring 2023)****Pastoral Counseling**

B.A. in English, Kean University, Union, New Jersey, 2010; M.Div. in Pastoral Counseling, Liberty University, Lynchburg, Virginia, 2023.

**North, Christy (Spring 2019)****College Algebra**

B.S. in Biology, University of Arkansas, Fayetteville, Arkansas, 2012; Post-graduate studies in Engineering, University of Arkansas, Fayetteville, Arkansas.

**Paris, Cari M. (Fall 2018)****U.S. Government**

B.A. in Government and Public Administration, Evangel College, Springfield, Missouri, 1990. Two years' experience TESL (Teaching English as a Second Language) in Japan post college graduation.

**Quintern, Jason L. (Spring 2023)****Biblical/Theological Studies**

B.S. in Biblical and Theological Studies, Liberty University, Lynchburg, Virginia, 2020; M.A. in Biblical Exposition, Liberty University Baptist Theological Seminary, Lynchburg, Virginia, 2021; Ph.D. in Biblical Exposition in progress, Liberty University Baptist Theological Seminary, Lynchburg, Virginia, 2022 to present.

**Smith, Griffin L. (Spring 2022)****Health Sciences**

B.S. in Health Sciences, Central Baptist College, Conway, Arkansas, 2022; M.S. in Exercise Science and Wellness in progress, Liberty University, Lynchburg, Virginia, 2023 to present.

**Snyder, Angela P. (Summer 2011)****EC Online Registrar**

Bachelor of Christian Ministries, Ecclesia College, Springdale, Arkansas, 2007.

**Snyder, Paul D. (Fall 2011)****EC Online Director**

Bachelor of Biblical Ministries, Ecclesia College, Springdale, Arkansas, 2007.

## *Academic Calendar 2024-2025*

### Springdale Campus

#### Fall Semester 2024

August 19	FIRST DAY- FALL SEMESTER CLASSES
August 21	President's Assembly
August 26	Last day to drop/add classes
September 2	Last day for Spring 2024 incomplete grades
September 2	Labor Day – no classes in session
October 14	Last day to withdraw from a course
November 18-22	Academic Mentoring/Advisement for Spring 2025
November 25-29	Thanksgiving Break
December 6	Christmas Party
December 10-13	FINAL EXAMS – see published schedule
December 13	Last Day of Classes
December 14	Christmas Break begins
December 20	Final grades due to Registrar's Office

#### Spring Semester 2025

January 13	FIRST DAY- SPRING SEMESTER CLASSES
January 15	President's Assembly
January 20	Last day to add/drop classes
January 20	Martin Luther King Jr. Day – Day of Service (no daytime classes in session; night classes will meet as normal)
January 27	Last day for Fall 2024 incomplete grades
February 17-21	Assessment Week
March 10	Last day to withdraw from a course
March 17-21	Academic Mentoring/Advisement for Fall 2025
March 24-28	Spring Break
April 18	Good Friday – no classes in session
May 6-9	FINAL EXAMS – see published schedule
May 9	Last Day of Classes
May 10	Commencement
May 16	Final grades due to Registrar's Office

#### Summer 2025

May 19 – August 10

The EC Online calendar may be viewed at [www.ecollege.edu/eonline](http://www.ecollege.edu/eonline)

Offering Period	Start Date	End Date
2023- 2024 Summer Term Trailer	May 20, 2024	July 12, 2024
2024-2025 Fall Module 1 Online	August 19, 2024	October 11, 2024
2024-2025 Fall Module 2 Online	October 21, 2024	December 13, 2024
2024-2025 Spring Module 1 Online	January 13, 2025	March 7, 2025
2024-2025 Spring Module 2 Online	March 17, 2025	May 9, 2025
2024- 2025 Summer Term Trailer	May 19, 2025	July 11, 2025

**NOTE: DATES SUBJECT TO CHANGE**

## *Academic Calendar 2025-2026*

### Springdale Campus

#### Fall Semester 2025

August 18	FIRST DAY- FALL SEMESTER CLASSES
August 20	President's Assembly
August 25	Last day to drop/add classes
September 1	Last day for Spring 2025 incomplete grades
September 1	Labor Day – no classes in session
October 13	Last day to withdraw from a course
November 17-21	Academic Mentoring/Advisement for Spring 2026
November 24-28	Thanksgiving Break
December 5	Christmas Party
December 9-12	FINAL EXAMS – see published schedule
December 12	Last Day of Classes
December 13	Christmas Break begins
December 19	Final grades due to Registrar's Office

#### Spring Semester 2026

January 12	FIRST DAY- SPRING SEMESTER CLASSES
January 14	President's Assembly
January 19	Last day to add/drop classes
January 19	Martin Luther King Jr. Day – Day of Service (no daytime classes in session; night classes will meet as normal)
January 26	Last day for Fall 2025 incomplete grades
February 16-20	Assessment Week
March 9	Last day to withdraw from a course
March 16-20	Academic Mentoring/Advisement for Fall 2026
March 23-27	Spring Break
April 3	Good Friday – no classes in session
May 5-8	FINAL EXAMS – see published schedule
May 8	Last Day of Classes
May 9	Commencement
May 15	Final grades due to Registrar's Office

#### Summer 2025

May 18 – August 9

The EC Online calendar may be viewed at [www.ecollege.edu/eonline](http://www.ecollege.edu/eonline)

Offering Period	Start Date	End Date
2024- 2025 Summer Term Trailer	May 19, 2025	July 11, 2025
2024-2025 Fall Module 1 Online	August 18, 2025	October 10, 2025
2024-2025 Fall Module 2 Online	October 20, 2025	December 12, 2025
2024-2025 Spring Module 1 Online	January 12, 2026	March 6, 2026
2024-2025 Spring Module 2 Online	March 16, 2026	May 8, 2026
2024- 2025 Summer Term Trailer	May 18, 2026	July 10, 2026

**NOTE: DATES SUBJECT TO CHANGE**



## ***GIFT OPPORTUNITIES***

Student tuitions at Ecclesia College are comparable to those of similar institutions and are kept so by the regular giving of Christians committed to completing God's goals along with us. No student pays the complete cost of education. Substantial sums are sought annually to make up the difference between what is paid and the actual cost of the classroom and field practicum experiences.

There are a variety of ways by which you can give for this purpose. Appreciated securities or property as well as life insurance may be given with considerable tax savings to the donor. Contributions may also be made with retained life income through trusts or annuity agreements. A personal Will and Testament is also a means for assigning funds to the college. Wise estate planning may provide opportunities for conservation of wealth as well as income and estate tax savings to the donor.

We also have volunteer programs for those of you who would like to devote your time and skills. For additional information regarding any of these plans, please direct your inquiry to:

Director of Advancement  
Ecclesia College  
9653 Nations Drive  
Springdale, AR 72762

Phone: (479) 248-7236  
Fax: (479) 248-1455  
Email: [development@ecollege.edu](mailto:development@ecollege.edu).

If you want to make a monetary donation online you can use the website address <https://ecollege.givingfuel.com/ec-donate> to make a secure donation.